



**Department of Business and Professional Regulation**  
 Child Labor Program Final Report  
 Phone# 800.226.2536 or 850.488.3131 ( press option 1 for Child Labor)  
 Email at: [Childlabor.Entertainment@myfloridalicense.com](mailto:Childlabor.Entertainment@myfloridalicense.com)

THIS FORM SHOULD BE COMPLETED AND MAILED TO THE CHILD LABOR SECTION WITHIN **10 BUSINESS DAYS** OF THE END OF PRODUCTION.

<b>1. Name of Employer:</b>	<b>2. Employer Address:</b>	
<b>3. Child Labor Coordinator/Contact Person:</b>	<b>4. Child Labor Coordinator Phone Number:</b> (    )	
<b>5a. Name of Production:</b>	<b>6. Start &amp; End Date:</b>	<b>7: Production Location(street, city, zip):</b>
<b>5b. Approved Permit #:</b>		

**Minors Employed**

8. NAME	9. BIRTHDATE	10. # DAYS WKD.	11. DATES WORKED	12. MULTIPLE LOCATIONS
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				

The undersigned certifies that the information presented is true and correct to the best of his/her knowledge.

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date

**ADD EXTRA PAGES IF NECESSARY**

Return to: Email [Childlabor.Entertainment@myfloridalicense.com](mailto:Childlabor.Entertainment@myfloridalicense.com) , OR  
 DBPR, Child Labor Compliance, 2601 Blair Stone Road, Tallahassee, FL, 32399-2212

## FINAL REPORT INSTRUCTIONS

In accordance with Rule 61L-2.006, Florida Administrative Code, "Failure to submit such Final Report shall be grounds to deny any future application for Permit to Hire."

1. **Employer:** Complete name of employer as it appears on the permit.
2. **Address:** Permanent address of employer.
3. **Child Labor Coordinator/Contact Person:** Name of the individual that was on the set where minors were employed or in each touring company which includes minor employees acting as Coordinator of Child Labor. This is the individual who had the task of responding to communications from the Child Labor office regarding the employment of minors, and was responsible for submitting written and/or verbal information to the Child Labor staff.
4. **Phone Number(s):** Phone number(s) that can be used by Child Labor staff to contact Child Labor Coordinator/contact person after the shoot.
- 5a **Name of Production:** Working title of production during the shoot.
- 5b. **Permit Number:** Assigned permit# found on issued permit documents.
6. **Start and End Date:** Production dates listed on permit application. Employer must immediately notify DBPR of any date changes in writing.
7. **Location of Production:** Address location (street address, city, zip code) where minors worked. Employer must notify DBPR of any address changes.
8. **Name:** First and last name of employed minor(s).
9. **Birthdate:** Birthdates of all employed minors under the age of 18.
10. **Number Days Worked:** Number of days each minor reported to work, and/or required to be at production location.
11. **Dates Worked:** Date(s) that each minor worked on production.
12. **Additional Address Location:** List multiple address locations in this section where each minor worked. If there was only one location address, list same as above address in section #7.

**NOTE:** Incomplete Final Report will be returned for corrections.