

MINUTES OF THE MEETING

RULES COMMITTEE BOARD OF PILOT COMMISSIONERS

**Radisson Riverwalk Hotel
1515 Prudential Drive
Jacksonville, FL 32207
October 7, 2004**

CALL TO ORDER

Commissioner Phipps, Chair of the Rules Committee, called the meeting to order at 2:31 p.m.

Members Present

Cheryl Phipps, Chair
Richard Frudaker, Vice-Chair
Rivers Buford
Earl McMillin
Donald Molitor
Victoria Robas

Members Not Present

David Leech

Others Present

Anthony Spivey, Executive Director
Elise Rice, Government Analyst
Ed Tellechea, Board Counsel
Drew Winters, Prosecuting Attorney
Galen Dunton, Consultant
Michael Buffington, Board Member
John Hiers, Board Member
Gretchen Rayborn, FSPA
David de la Parte, FSPA
Barrie Snyder, St. Johns Bar Pilots Assn.

APPROVAL OF THE MINUTES OF THE MEETING

July 8, 2004

MOTION: Commissioner McMillin made a motion that the July 8, 2004 minutes be approved as submitted.

SECOND: Commissioner Buford seconded the motion and it passed unanimously.

RULES REPORT

Mr. Tellechea informed the Committee that he had provided a handout on the rule regarding spouses of the armed forces. He stated that the Joint Administrative Procedures Committee had some problems with the rule. Mr. Tellechea requested that the Committee allow him to work with Commissioner Buford and David de la Parte to try and work out the problems and bring a revision of the rule for review to the January 2005 meeting. Commissioner Phipps requested that the Board be provided with a copy of the current proposed rule at the next meeting along with the revisions.

Mr. Spivey advised the Board that they should periodically review their rules to determine if any changes needed to be made. Commissioner Robas agreed and commented that the Rules Committee needed to review the rules.

DISCUSSION OF ADJUSTMENT OF GROSS PILOTAGE ASSESSMENT

Commissioner Phipps stated that the Finance Committee had made the recommendation to increase the gross pilotage assessment. Mr. Tellechea informed the Committee that the procedures were in place for a rule change.

MOTION: Commissioner Robas made a motion that the Rules Committee direct Board Counsel to change the gross pilotage assessment from 0.6% to 1.6% effective January 1, 2005.

SECOND: Commissioner Buford seconded the motion and it passed unanimously.

ADJOURNMENT

There being no further business to come before the Committee the meeting was adjourned at 2:45 p.m.