

# **EXECUTIVE SUMMARY**

## **BOARD OF EMPLOYEE LEASING COMPANIES**

### **I. General Information**

Meeting Type: Telephone Conference Call Meeting  
Meeting Date: Wednesday, November 19, 2003  
Meeting Location: Department of Business and Professional Regulation  
Northwood Centre  
1940 North Monroe Street  
Tallahassee, Florida 32399  
Members Present: Celeste Dockery, David Stroyan, Frank Crum, Jr., Kelly Lanza,  
Donna Bloomer and Carlos Rodriguez  
Members Absent: None

### **II. Major Issues/Actions**

- Mr. Anthony B. Spivey introduced himself as the new Executive Director for the board.
- The board reviewed five initial licensure applications. Four applications were approved, and one was approved contingent upon receipt of additional information.
- The board reviewed and approved two change of ownership applications.
- The board reviewed and approved six controlling person relinquishments.
- Mr. Michael Murphy, Bureau Chief of Licensure and the Central Intake Unit, addressed the board with regards to their concerns about the length of time it is taking for applications to be processed. He advised the board that his unit was currently making adjustments to their business processes, which had not been revised since May 2003, and they are projecting solutions that will improve efficiency in the unit and cost savings to the department.
- Ms. Rita Taylor, manager of the Revenue Unit, addressed the board stating that she was aware of the time restraints involved with the application process and that with the proposed changes being implemented, processing times within the revenue unit would be shortened.
- Ms. Arlene Forbing, manager of the Operations Unit was also in attendance.
- Mr. Murphy along with Ms. Taylor and Ms. Forbing provided their personal cellular telephone numbers should the board or members of the industry have questions about the application and licensure process.

### **III. Legislation/Rule Promulgation**

- Mr. Spivey, advised the board that the Governor's office is requesting every board to promulgate a rule which would address the exemption of spouses of military personnel.
- Ms. Dockery asked Mr. Rimes to draft the language for the exemption.

#### **IV. Action Required**

- Mr. Rimes will prepare draft language for the Exemption of Spouses of Military Personnel.

---

Anthony B. Spivey  
Executive Director  
December 1, 2003