

**BOARD OF EMPLOYEE LEASING COMPANIES  
TELEPHONE CONFERENCE CALL MEETING MINUTES  
WEDNESDAY, July 10, 2018  
09:30 a.m.  
MEET-ME-NUMBER: (888) 670-3525**

**I. CALL TO ORDER**

The meeting was called to order at approximately 9:33 a.m. by Richard Kiracofe, Chair.

**II. ROLL CALL**

**MEMBERS PRESENT**

Richard Kiracofe, Chair  
Raja Shekhar, Vice-Chair  
Zach Collier  
Ronald Hodge

**STAFF PRESENT**

Rick Morrison, Executive Director, DBPR  
Nicole Myers, Government Analyst II, DBPR  
Mary Ellen Clark, Board Counsel, Office of the Attorney General  
Mike Gordon, Prosecuting Attorney, DBPR  
Crystal Stephens, Prosecuting Attorney, DBPR

**OTHERS PRESENT**

For The Record Court Reporting (850) 222-5491  
Timothy Tack, Miller Tack & Madson, P.A.  
Brittany Shell, Certipay PEO Solutions

The meeting was opened with a roll call and a quorum was established.

**III. REVIEW AND APPROVAL OF THE APRIL 10, 2018 MEETING MINUTES**

Board members reviewed the minutes from the April 10, 2018 meeting.

MOTION: Mr. Shekhar made a motion to approve the minutes with corrections made.

SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**IV. REVIEW AND APPROVAL OF THE MAY 16, 2018 MEETING MINUTES**

Board members reviewed the minutes from the May 16, 2018 meeting.

MOTION: Mr. Hodge made a motion to approve the minutes.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**V. REVIEW AND CONSIDERATION OF EMPLOYEE LEASING COMPANY AND CONTROLLING PERSON APPLICATIONS**

- A. Robert Trimble – Controlling Person Applicant**  
Certipay PEO Solutions, Inc. – GL 50  
Certipay PEO Solutions II, Inc. – GM 104  
Certipay PEO Solutions III, Inc. – GM 188  
Certipay PEO Solutions IV, Inc. – GM 300  
Certipay PEO Solutions V, Inc. – GM 473  
Certipay PEO Solutions VI, Inc. – EL 424  
Certipay PEO Solutions VII, Inc. – EL 423  
Certipay PEO Solutions VIII, Inc. – EL 44  
Certipay PEO Solutions IX, Inc. – EL 422

Mr. Kiracofe presented the controlling person application of Mr. Robert Trimble.

MOTION: Mr. Collier moved to approve the application.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

- B. Michael Murphy – Controlling Person Applicant**  
TriNet HR III, Inc. – EL 320  
TriNet HR III-B, Inc. – GL 99  
TriNet HR III-A, Inc. – GM 45  
TriNet HR I, Inc. – GM 619  
TriNet HR XI, Inc. – GM 617  
TriNet HR IV, LLC – EL 366  
Amlease Corporation – GL 161  
AISub-36, Inc. – GM 416  
Mayberry HR Outsourcing, Inc. – GM 401  
SOI-31 of AR, Inc. – GM 402  
Summit Services, Inc. – GM 403  
SOI-23 of FL, Inc. – EL 448

Mr. Kiracofe presented the controlling person application of Mr. Michael Murphy.

MOTION: Mr. Collier moved to approve the application.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

- C. Robyn Rusignuolo – Controlling Person Applicant**  
STS National Management Services, Inc. – GL 176  
Modern Payroll Services II, Inc. – GM 457  
Modern Payroll Services III, Inc. – GM 478  
Modern Payroll Services, Inc. – GM 458  
Modern Payroll Services IV, Inc. – GM 479  
STS National Administrative Services, Inc. – GL 157  
MBA Payroll Services Inc. – GM 536  
MBA Payroll Services II Inc. – GM 537  
STS Administrative Services of Florida Inc. – GM 372

**STS Regional Administrative Services Inc. – GM 343**  
**MBA Payroll Services III Inc. – GL 234**  
**MBA Payroll Services IV, Inc – GM 624**  
**MBA Payroll Services V, Inc. – GM 623**  
**MBA Payroll Services VI, Inc. – GM 622**

Mr. Kiracofe presented the controlling person application of Ms. Robyn Rusignuolo.

MOTION: Mr. Collier moved to approve the application.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**VI. REVIEW AND CONSIDERATION OF REGISTRATION OF DE MINIMUS COMPANY**

A. **No DeMinimus Applications.**

**VII. REVIEW AND CONSIDERATION OF EMPLOYEE LEASING COMPANY CHANGE OF OWNERSHIP**

- A. **Certipay PEO Solutions, Inc. – GL 50 and group members.**
- B. **Certipay PEO Solutions VI, Inc. – EL 424**
- C. **Certipay PEO Solutions VII, Inc. – EL 423**
- D. **Certipay PEO Solutions VIII, Inc. – EL 44**
- E. **Certipay PEO Solutions IX, Inc. – EL 422**

Mr. Kiracofe presented the stock purchase for Certipay PEO Solutions and all group members. The companies are being purchased by Certipay Holding Co., Inc.

MOTION: Mr. Shekhar moved to ratify the application.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**VIII. CHANGE OF STATUS APPLICATIONS**

- A. **John R. Miller, CO 1217 – Controlling Person**
  - Next Level Payroll Services, Inc. – GL 198**
  - Next Level Payroll Services II, Inc. – GM 526**
  - Next Level Payroll Services III, Inc. – GM 527**
  - Next Level Payroll Services IV, Inc. – GM 621**

Mr. Kiracofe presented the change of status application for John R. Miller. Mr. Miller will become controlling person for Next Level Payroll Services, Inc. and all group members.

MOTION: Mr. Collier moved to ratify the application.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**IX. REVIEW AND CONSIDERATIONS OF NAME CHANGE APPLICATIONS**

A. **No name change applications.**

**X. REVIEW AND CONSIDERATION OF TERMINATION OF EMPLOYEE LEASING COMPANY OPERATIONS**

**A. Impact Outsourcing Solutions, Inc. – GL 194**

**a. Impact Outsourcing Solution I, LLC – GM 520**

Mr. Kiracofe presented the termination application for Impact Outsourcing Solutions, Inc. and group member.

MOTION: Mr. Hodge moved to approve the application.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**B. Arch Florida, LLC – EL 471**

Mr. Kiracofe presented the termination application for Arch Florida, LLC.

MOTION: Mr. Hodge moved to approve the application.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**XI. REVIEW AND CONSIDERATION OF CONTROLLING PERSON REQUEST FOR VOLUNTARY NULL AND VOID STATUS**

**A. Donald King, CO 1053**

**Impact Outsourcing Solutions, Inc. – GL 194**

**Impact Outsourcing Solutions I, LLC – GM 520**

Mr. Kiracofe presented the controlling person null and void application of Donald King.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**B. Todd Feltman, CO 1047**

**Impact Outsourcing Solutions, Inc. – GL 194**

**Impact Outsourcing Solutions I, LLC – GM 520**

Mr. Kiracofe presented the controlling person null and void application of Todd Feltman.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Shekhar seconded the motion and it passed unanimously.

**C. Linda Sasser, CO 1048**

**Impact Outsourcing Solutions, Inc. – GL 194**

**Impact Outsourcing Solutions I, LLC – GM 520**

Mr. Kiracofe presented the controlling person null and void application of Linda Sasser.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**D. Jon Crouch, CO 1046**

**Impact Outsourcing Solutions, Inc. – GL 194**

**Impact Outsourcing Solutions I, LLC – GM 520**

Mr. Kiracofe presented the controlling person null and void application of Jon Crouch.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

**E. Fausto Luis Patino Muniz, CO 1191**

**Arch Florida, LLC – EL 471**

Mr. Kiracofe presented the controlling person null and void application of Fausto Luis Patino Muniz.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**F. John Colagrande, CO 1190**

**Arch Florida, LLC – EL 471**

Mr. Kiracofe presented the controlling person null and void application of John Colagrande.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**G. James Grobmyer, CO 1065**

**Next Level Payroll Services – GL 198 and all group members.**

Mr. Kiracofe presented the controlling person null and void application of James Grobmyer.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Shekhar seconded the motion and it passed unanimously.

**H. William A. Cleary, CO 803**

**Landrum Professional Employer Services, Inc. – GL 17**

Mr. Kiracofe presented the controlling person null and void application of William A. Cleary.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**I. Denise Thompson McLeod, CO 826**

**Landrum Professional Employer Services, Inc. – GL 17**

Mr. Kiracofe presented the controlling person null and void application of Denise Thompson McLeod.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.

SECOND: Mr. Shekhar seconded the motion and it passed unanimously.

**J. Christopher David McDonald, CO 1142**

**STS National Administrative Services, Inc. – GL 157 and group members.**

**STS National Management Services, Inc. – GL 176 and group members.**

**MBA Payroll Services III, Inc. – GL 234 and group members.**

Mr. Kiracofe presented the controlling person null and void application of Christopher David McDonald.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.  
SECOND: Mr. Shekhar seconded the motion and it passed unanimously.

**K. Garth Hobden, CO 1156**  
**TriNet HR XI, Inc. – GM 617**

Mr. Kiracofe presented the controlling person null and void application of Garth Hobden.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.  
SECOND: Mr. Shekhar seconded the motion and it passed unanimously.

**L. William Porter, CO 991**  
**TriNet HR III, Inc. – EL 320**  
**TriNet HR III-B, Inc. – GL 99 and group members.**  
**TriNet HR IV, LLC – EL 366**  
**Amlease Corporation – GL 161 and group members.**  
**SOI-23 of FL, Inc. – EL 448**

Mr. Kiracofe presented the controlling person null and void application of William Porter.

MOTION: Mr. Shekhar moved to accept the controlling person voluntary null and void of license.  
SECOND: Mr. Collier seconded the motion and it passed unanimously.

**M. Richard G. Rawson, CO 72**  
**Adminstaff Companies, Inc. – EL 24**  
**Insperty PEO Services, L.P. – EL 238**

Mr. Kiracofe presented the controlling person null and void application of Richard G. Rawson.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**N. John Jones, CO 321**  
**APEX Employer Solutions of Florida, Inc. I – GL 197 and group members**

Mr. Kiracofe presented the controlling person null and void application of John Jones.

MOTION: Mr. Collier moved to accept the controlling person voluntary null and void of license.  
SECOND: Mr. Hodge seconded the motion and it passed unanimously.

**XII. DISCUSSION ITEMS**

Board Members discussed future meeting dates related to the August meeting.

**XIII. REPORTS**

**A. Office of the Attorney General – Mary Ellen Clark**

Ms. Clark provided an update of the July Rules report.

**B. Office of the General Counsel**

Mr. Gordon stated he had no reports.

**C. Executive Director – Rick Morrison**

Mr. Morrison reviewed the complaints report and stated the Financial Report will be reviewed at the September meeting.

**D. Chairperson – Richard Kiracofe**

Mr. Kiracofe stated he had no reports.

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS**

None

**IX. PUBLIC COMMENTS**

**X. ADJOURNMENT**

MOTION: Mr. Shekhar moved to adjourn.

SECOND: Mr. Collier seconded the motion and it passed unanimously.

The meeting adjourned at 10:15 a.m.

*Transcripts and/or recordings of the meeting can be obtained upon request.*