

EXECUTIVE SUMMARY **Board of Cosmetology**

I. General Information

Meeting Type: General Business Meeting
Meeting Date: Monday, April 26, 2010, and Tuesday, April 27, 2010
Meeting Location: The Casa Monica Hotel
95 Cordova Street
St. Augustine, Florida 32084

Attendees:

Myra Jowers, Chair
Ginny Fincel, Vice Chair
Crystal Lackey
Rosabel Ramos
Laurel Ritenbaugh
Monica Smith
Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
Jaime Liang, Assistant Attorney General, Office of the Attorney General
Jason White, Assistant General Counsel, Office of the General Counsel, DBPR
Julie Rowland, Government Analyst, DBPR
Katharine Dodson, Administrative Assistant, DBPR
Bonnie Poole, Florida Cosmetology Association (FCA)
Chuck Chapman, FCA
John Conley, The Hairwraps Company
Chris Calabucci, Elite CME
Jerry Gardner, Elite CME
Christopher Carpenter, Synergy Entertainment, Inc.
Michelle Holder, Westside Technical School
Robert Valdez, Manhattan Hairstyling Academy and Florida Cosmetology Schools Association
Yvonne Valdez, Manhattan Hairstyling Academy
Lisa Beauchamp, Court Reporter
Other Interested Parties

II. Major Issues/Actions

- The board denied five licensure applications and approved 41 licensure applications.
- The board approved eight hair braiding course applications, denied two hair braiding course applications, approved two hair wrapping course applications, denied two hair wrapping course applications, approved three body wrapping course applications, denied one body wrapping course application, approved two initial HIV/AIDs course applications, approved 15 continuing education course applications, and denied 12 continuing education course applications.

- The board asked that reference dates be included in hair braiding, hair wrapping, body wrapping, and initial HIV/AIDs course materials. The board will discuss this topic at the July meeting.
- Chair Myra Jowers made the following committee appointments:
 - Continuing Education: Ginny Fincel and Monica Smith, Co-Chairs – Ms. Smith will review all skin care courses, Ms. Fincel will review all hair and nails courses, and Ms. Smith/Ms. Fincel will split the review of all other courses
 - Rules: Laurel Ritenbaugh, Chair
 - Legislation: Myra Jowers, Chair
- The board discussed the application of lace wigs and agreed that a cosmetologist is required to apply a lace wig since it often requires cutting, shaving, coloring, and other cosmetology services.
- The board discussed late reporting of criminal convictions. They agreed to the following language and asked Ms. Jaime Liang, Assistant Attorney General, to notice the disciplinary guidelines for discussion at the July meeting to include this language:
 - Late reporting (more than 30 days from conviction or nolo contendere or guilty plea) - \$50 citation.
 - Failure to report and the crime is not related to cosmetology - \$500 citation.
 - Failure to report a criminal conviction related to cosmetology – open a case against the licensee for the conviction.
- The board reviewed the previously approved list of criminal offenses which can be approved by the department without board review and expanded the list to include additional offenses. Ms. Robyn Barineau, Executive Director, will provide the revised list to the Central Intake Unit.
- Ms. Barineau informed the board that as of December 31, 2009, the balance in their operating account was over \$1.8 million, and the balance in their unlicensed activity account was \$873,802. She added that the five-year projections do not include the increases to certain fees, but future reports should include those changes.
- The board approved the following changes to Rule 61G5-31.004, Florida Administrative Code – Hair Braiding, ~~and~~ Hair Wrapping, and Body Wrapping Course Requirements.
 - (1) All hair braiding courses taught for purposes of qualifying an individual for initial registration as a hair braider shall be a two-day, 16-hour course; and, shall be approved by the Board prior to the course being taught for registration qualification purposes. To be considered for approval by the Board, the course shall consist of the following:
 - (c) 4 hours of instruction regarding disorders and diseases of the scalp. At the conclusion of this instruction a student shall be able to understand:
 2. When hair braiding services can be performed on a client with disorders ~~and diseases~~ of the scalp.
 - (2) All body wrapping courses taught for purposes of qualifying an individual for initial registration as a body wrapper shall be a two-day, 12-hour course; and, shall be approved by the Board prior to the course being taught for registration qualification purposes. To be considered for approval by the Board, the course shall consist of the following:
 - (c) 1 hour of instruction regarding disorders and diseases of the scalp. At the conclusion of this instruction a student shall be able to understand:
 2. When ~~skin~~ body wrapping services can be performed on a client with disorders ~~and diseases~~ of the scalp.

(3) All hair braiding courses taught for purposes of qualifying an individual for initial registration as a hair braider shall be a two-day, 16-hour course; and, shall be approved by the Board prior to the course being taught for registration qualification purposes. To be considered for approval by the Board, the course shall consist of the following:

(c) 4 hours of instruction regarding disorders and diseases of the scalp. At the conclusion of this instruction a student shall be able to understand:

2. When hair braiding services can be performed on a client with disorders **and diseases** of the scalp.

- The board unanimously reelected Myra Jowers, Chair, and Ginny Fincel, Vice Chair, of the Board of Cosmetology.
- The board considered 40 disciplinary cases.
- Mr. Jason White, Assistant General Counsel, reported that as of March 25, 2010, there were 370 cosmetology cases in the legal section.
- The board agreed to further consider Rule 61G5-22.017, Florida Administrative Code – Facials, at the next meeting. They intend to make it clear in the minimum curriculum rule chapter as to what the requirements are for a stand-alone facial specialty program compared to the facial and skin care requirements included within the cosmetology curriculum
- Ms. Barineau informed the board of the following meeting dates and locations:
 - July 19 and 20, 2010 – Orlando
 - October 25 and 26, 2010 - Gainesville

III. Legislation/Rule Promulgation

- Ms. Liang will move forward with publication of the Disciplinary Guidelines rule to include language relating to late reporting of criminal convictions.
- Ms. Liang will move forward with publication of Rule 61G5-31.004, Florida Administrative Code – Hair Braiding and Hair Wrapping Course Requirements.

IV. Action Required

- Ms. Liang will prepare final orders from this meeting for filing with the Agency Clerk's Office.
- The board will discuss requiring source material dates for all hair braiding, hair wrapping, body wrapping, and initial HIV/AIDS courses at the July meeting.
- Ms. Barineau will provide the revised criminal offenses list to the Central Intake Unit.

Robyn Barineau
Executive Director
May 4, 2010