

## MINUTES

### REGULATORY COUNCIL OF COMMUNITY ASSOCIATION MANAGERS

August 26, 2022

9:00 a.m.

The Telephone Number is: 1.888.585.9008

Conference Room Number 241687833#

#### CALL TO ORDER

The Regulatory Council of Community Association Managers was called to order at approximately 9:06 a.m., by Vice Chair Gary Pyott.

#### MEMBERS PRESENT

Gary Pyott, Vice Chair

Robert "Bob" Sibley

#### PERSONS PRESENT

Krista Woodard, Executive Director, Department of Business and Professional Regulation, (DBPR)

Jerry Hosey, Chief Attorney, Office of the General Council

Ronald "Tom" Jones, Assistant Attorney General, Office of the Attorney General

Melinda Gray, Government Analyst, DBPR

Ray Convery, Court Reporter, Phipps Reporting

#### REVIEW AND APPROVAL OF BOARD MEETING MINUTE

Mr. Sibley made a motion to approve the May 13, 2022 minutes as amended. Vice Chair Pyott seconded the motion. The motion passed unanimously.

Mr. Sibley made a motion to approve the July 26, 2022 minutes as written. Vice Chair Pyott seconded the motion. The motion passed unanimously.

#### REPORTS

##### PROSECUTING ATTORNEY REPORT – Jerry Hosey

Mr. Hosey provided the Council with a copy of the Office of General Counsel case report. The Council asked if Mr. Hosey would be providing more detailed reports. Mr. Hosey indicated that he would research the matter and provide information as it is available.

##### COUNSEL REPORT – Tom Jones

The Council was provided with the August 2022 Rules Report. Mr. Jones indicated to the Council that there is one rule, Rule 61E14-3.001, Florida Administrative Code, progressing through the rulemaking process.

##### Rule 64E14-4.002, .003, and .005, F.A.C.

The Council reviewed and discussed the above mentioned rules. After discussion, Mr. Sibley made a motion to approve the changes in Rule 61E14-4.002, 003, and .005, Florida Administrative Code. Vice Chair Pyott seconded the motion. The motion passed unanimously.

The Council addressed the Statement of Estimated Regulatory Costs of these rules (SERC). The Council determined that these rule amendments would not have an adverse impact on

small business nor will it be likely to directly or indirectly increase regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate in Florida within one year after the implementation of the rule amendments; should a violation of this rule, or any part of this rule, be designated a minor violation; and should the “Sunset Language” be included in these rules shall be reviewed, and if necessary, repealed, modified, or renewed through the rulemaking process five years from the effective date. All members agreed that no SERC was necessary for the development of the proposed rule amendments. Mr. Sibley made a motion to approve these rule amendments. Vice Chair Pyott seconded the motion. The motion passed unanimously.

**EXECUTIVE DIRECTOR REPORT – Krista Woodard  
Financial Report – March 31, 2022**

Ms. Woodard reported that as of March 31, 2022 the balance in the Council’s operating account is \$358,622 and unlicensed activity account is \$290,384.

**Continuing Education Courses - Ratification List**

The Council was provided with a copy of the Continuing Education Ratification List from April 26, 2022 to August 12, 2022. Mr. Sibley made a motion to approve the Continuing Education Ratification List, as submitted. Vice Chair Pyott seconded the motion. The motion passed unanimously.

**Future Meeting Dates – DATES AND LOCATIONS ARE SUBJECT TO CHANGE**

November 4, 2022 Conference Call  
February 24, 2023 – Telephone Conference Call  
May 19, 2023 – Tallahassee, Florida  
August 11, 2023 – Telephone Conference Call  
November 3, 2023 – Telephone Conference Call

**OLD BUSINESS**

Vice Chair Pyott asked if the Governor’s Office has made any new appointments. Ms. Woodard informed the Council that there have not been any appointments. Ms. Woodard informed the Council that since Ms. Cunningham is no longer serving on the Council that the request for new members have been made a top priority with the Governor’s Office.

**NEW BUSINESS**

There is no new business to come before the Council at this time.

**PUBLIC COMMENT**

There was no public comment at this meeting.

**ADJOURNMENT**

There being no further business to come before the Council. Mr. Sibley made a motion to adjourn. Mr. Pyott seconded the motion. The motion passed unanimously. The meeting adjourned at 9:35 a.m.