

## MINUTES

### REGULATORY COUNCIL OF COMMUNITY ASSOCIATION MANAGERS

August 19, 2016

10:00 a.m. EST

Conference Call Meeting

Conference: 888.670.3525 Conference Code: 7335214083#

#### CALL TO ORDER

Chair Warren called the meeting to order at 10:03 a.m.

#### MEMBERS PRESENT:

Chair Dawn Warren  
Vice Chair Angela Phillips  
Sharon Cunningham  
Lisa Riddle  
Bob Sibley

Rachel Clark, Assistant General  
Counsel, Office of the Attorney General  
Daniel David, Assistant General  
Counsel, DBPR  
Linda Gray, Government Analyst, DBPR

#### MEMBERS NOT PRESENT:

Pedro Allende

#### OTHERS PRESENT:

John Kreeger, Community Association  
Managers International Certification  
Matthew Green, Community  
Associations Institute

#### STAFF PRESENT:

Robyn Barineau, Executive Director,  
Department of Business and  
Professional Regulation (DBPR)

The meeting was opened with roll call and a quorum was established.

#### APPROVAL OF THE MINUTES OF THE MEETING ON May 20, 2016

Chair Warren requested that the minutes be amended to reflect that the Community Associations Institute agreed to place an explanation on their website related to the fire sprinkler/retrofit topic.

**MOTION:** Vice-Chair Phillips made a motion to approve the minutes as amended.

**SECOND:** Mr. Sibley seconded the motion and it passed unanimously.

#### REPORTS – Daniel David

##### Prosecuting Attorney Report – Daniel David

Mr. David gave the Council an overview of the reports provided to the Council. Mr. David stated that there are 66 cases with the Office of the General Counsel, 22 cases received this month; 17 are being prosecuted; 24 are private and seven are on the year-old case report.

Vice Chair Phillips, on behalf of the Council, gave stellar recognition to Mr. David and his predecessor, Mr. Trierweiler, and their staff for the tremendous work they have done for the Council in reducing the voluminous workload in the Office of the General Counsel.

## **COUNSEL REPORT – RACHEL CLARK**

### **Rules Report**

61E14-3.001, Fees.

This rule became effective on June 22, 2016.

### **Anti-Trust**

Ms. Clark gave a presentation on United States Court of Appeals for the Fourth Circuit, Case No. 15-1007, Yvonne Kara Petrie, Dr. DC. An Individual, Plaintiff-Appellant, vs. Virginia Board of Medicine, agency under the laws of the Commonwealth of Virginia; et. al., Defendants-Appellees. The presentation provided background information on the ruling affirming the court's decision as it relates to anti-trust matters.

## **EXECUTIVE DIRECTOR REPORT – ROBYN BARINEAU**

### **Financial Report – March 31, 2015**

Ms. Barineau reported that the balance in the Council's operating account was (\$907,777). The unlicensed activity account balance is \$139,730.

Chair Warren asked about the number of licensees that have renewed. Ms. Barineau indicated that she could have numbers for her at the November 4, 2016, meeting.

### **Future Meeting Dates**

November 4, 2016 – Fernandina Beach

February 24, 2017 – Conference Call

May 19, 2017 – Conference Call

August 4, 2017 – Conference Call

November 3, 2017 – Tampa

### **NEW BUSINESS**

There was no new business to come before the Council at this time.

### **OLD BUSINESS**

There was no old business to come before the Council at this time.

### **ADJOURNMENT**

Chair Warren determined that there was no further business to come before the Council and asked for a motion to adjourn the meeting at 10:21 a.m.

MOTION: Ms

. Cunningham made a motion to adjourn the meeting.

SECOND: Ms. Riddle seconded the motion and it passed unanimously.

The meeting adjourned at 10:21 a.m.