

**MINUTES
REGULATORY COUNCIL OF
COMMUNITY ASSOCIATION MANAGERS**

February 22, 2019

10:00 a.m. EST

Conference Call Meeting

Conference: 1.888.585.9008 Conference Room number: 922133251#

CALL TO ORDER

MEMBERS PRESENT

Angela M. Phillips, Chair

Lisa Riddle, Vice-Chair

Sharon Cunningham

Gary Pyott

Robert "Bob" Sibley

OTHER PERSONS PRESENT

Robyn Barineau, Executive Director, Department of Business and Professional Regulation
(DBPR)

Chevonne Christian, Assistant General Counsel, DBPR

Lynette Norr, Assistant Attorney General, Office of the Attorney General

Melinda Gray, Government Analyst, DBPR

APPROVAL OF THE MINUTES OF THE MEETING ON NOVEMBER 2, 2018

Mr. Pyott moved to approve the meeting minutes from November 2, 2018. Ms. Riddle seconded the motion. The motion passed unanimously.

**APPROVAL OF THE MINUTES OF THE DEREGATHON MEETING ON
JANUARY 31, 2019**

Mr. Pyott moved to approve the meeting minutes from January 31, 2019. Ms. Riddle seconded the motion. The motion passed unanimously. Chair Phillips and Ms. Barineau thanked the members for their participation at the Deregathon.

REPORTS

PROSECUTING ATTORNEY REPORT – Chevonne Christian

Case Report

Ms. Christian provided the Council with the reports.

COUNSEL REPORT – Lynette Norr

Rules Report

There was no Rules Report to come before the Council at this time.

61E14-4.005 - Prelicensure Education Provider Approval

During discussion of Rule 61E14-4.005, F.A.C., it was determined that the Council had authority to update Rule 61E14-1.001, F.A.C., and Rule 61E14-4.004, F.A.C.

Mr. Pyott made a motion to notice Rule 61E14-1.001, F.A.C. and Rule 61E14-4.004, F.A.C., for rule development. Ms. Riddle seconded the motion. The motion passed unanimously.

The Council indicated that they would like to host a workshop related to these rules at the

November 2019 in-person meeting. It was suggested that the November 2019 in-person meeting begin at 9:00 a.m.

It was determined that each Council member would submit suggestions for rule changes to Ms. Barineau via email by April 30, 2019, for the May 2019 Conference Call.

Chair Phillips also suggested that the prelicensure courses be offered in a format other than the currently required in-person format. It was determined that this requirement is set out in section 468.433(2)(d), Florida Statutes. The Council asked Ms. Barineau to relay this proposed statutory change to the Department for consideration.

EXECUTIVE DIRECTOR REPORT – Robyn Barineau

Future Meeting Dates

May 17, 2019 – Conference Call

August 2, 2019 – Conference Call

November 8, 2019 – Fernandina Beach

February 28, 2020 – Conference Call

May 15, 2020 – Conference Call

August 21, 2020 – Conference Call

November 6, 2020 – St. Augustine Beach

NEW BUSINESS

There was no new business to come before the Council at this time.

OLD BUSINESS

There was no old business to come before the Council at this time.

ADJOURNMENT

There being no further business to come before the Council, Ms. Riddle made a motion to adjourn. Mr. Pyott seconded the motion. The motion passed unanimously, with the meeting adjourning at 10:38 a.m.