

## **EXECUTIVE SUMMARY**

### Regulatory Council of Community Association Managers

#### **General Information**

**Meeting Type:** Telephone Conference

**Meeting Date:** May 6, 2005, Northwood Centre, Tallahassee, FL

**Board Members:** Reginald D. Billups, Chair  
Chris Brown, Vice Chair  
Steven Czonstka  
Edith Yates  
Debra Glass

**Other Attendees:** Jerry Wilson, Deputy Director, DBPR  
Donna Salters, Government Analyst, DBPR  
Barbara Edwards, Assistant Attorney General  
Molley Foley Healey, VP of Gov't in Public Affairs and General Council  
for Community Association's Institute  
George Ayrish, Bureau of Education & Testing, DBPR  
Alexandria Touissant, Bureau of Education & Testing, DBPR

#### **Major Issues/Actions**

- The minutes for the February 18, 2005 were approved.
- It was noted that Mr. Billups has served two terms on the Council. He is awaiting the Governor's Appointment Office announcement of the replacement.
- Rule 61-20.508 regarding completing continuing education hours by classroom, correspondence, interactive, distance education or internet has been adopted. It became effective on April 27, 2005.
- In the absence of Mr. Spivey, Mr. Wilson provided a report on the Administrative Trust Funds. Mr. Wilson indicated that he will request a 5 year financial projection and have it available for the next Council meeting.
- The Council requested that Mr. Higgins have a prosecutors report for licensed individuals available at the next meeting.
- A CAM newsletter will be produced.
- Mr. Wilson reported that there was not a sample strategic goals instrument available to distribute as an example to creating a business case for privatization.
- There were some major concerns regarding a letter sent to licensees about continuing education requirements. It was explained that this is the first test in 100% monitoring of CEUs and there maybe some programming errors which may have resulted in some

- licensees receiving deficiency letters. Additionally there was an addendum regarding Legal Updates 1 & 2. It was a concern that if a course expired, and some licensees did not complete that legal update within the approved year, then it would be most reasonable if the courses are approved and remained active for 3 years. There was a consensus that this will apply to Legal Updates for 2003 & 2004.
- The next meeting is scheduled for August 5, 2005.

Anthony B. Spivey  
Executive Director  
June 1, 2005