

EXECUTIVE SUMMARY
Regulatory Council for Community Association Mangers
Telephone Conference Call

Date: Wednesday, July 16, 2004, 10:30 a.m.

Location: Telephone Conference Call

Council Members: Reginald Billups, Chair
Marilyn Battista, Vice Chair
Edith Yates
Chris Brown
Debra Glass
Steven Czonstka

Staff: Julie Malone, Executive Director
Donna Salters, Government Analyst
Brian Higgins, Prosecuting Attorney
Barbara Edwards, Assistant Attorney General
Jerry Wilson, Deputy Director Professions & Regulation
Rick Morrison, Director Professions & Regulation

Others Present: David L. Richards, PA
Bob Rinehart, Executive Management Services
Bill Carter, COMA Florida
Molley Folley-Healy – CAI
Harry Charles, Brevard County
Bob Paquin, COMA of Naples
Michael Richter, CPA

Major Issues

- The meeting was called to order by Mr. Billups at 10:35 a.m. and a quorum was established.
- Mr. Brown was excused from the January 23, 2004 and April 23, 2004 Council meetings.
- The minutes from the April 23, 2004 meeting were approved with changes to Barbara Edward's title as Assistant Attorney General.
- Mr. Billups reported that the department and Secretary Carr had not reviewed a copy of the proposed legislation that would require businesses to be licensed and therefore could not support it at this time.
- Rule 60-20.504, F.A.C for the exam fee change disbursement had been adopted.
- Rule 61-20.502, F.A.C. expired un-adopted and will be re-noticed and published on July 23, 2004.

- Rule 61-20.001, F.A.C. concerning licensing procedures for a manager's license and Rule 61-20.002, F.A.C. concerning status expiration and renewal of a manger's license was forwarded to the department for response.
- There was a delay in obtaining a response from OGC concerning Rule 61-20.001, F.A.C. and Rule 61-20.002, F.A.C and a discussion ensued on OGC's process of re-evaluating the rules as they pertain to current practices and procedure.
- There was a review of the financial statement for the quarter ending March 31, 2004 with a comparison to 2003 for the unlicensed activity account and the operating account.
- Chairman Billups requested a 10 year projection of cash flow for CAMs (with no growth in CAM) with nothing changing in terms of the retention and using the same fee structure available for the next CAM meeting. Additionally, there was a request for a five to six year expense report so that the Council can see how the new projected expenses compare to the past several years of actual costs. Additionally, Ms. Yates asked that staff look into a cost of living percentage increase. It was noted that this would require statutory authority.

Regulations Report

- 325 complaints submitted and 129 complaints were found legally sufficient.
- 24 complaints on unlicensed activity and 101 investigations assigned.
- 83 investigations completed this quarter and 6 informal recoveries.

Continuing Education Rule Change

- There was a discussion on the opposition to CAM Continuing Education Rule 61-20.508(1) which will become effective October 1, 2004. The Council provided an allowance of eight (8) hours to be completed by distant education and twelve (12) hours by classroom. This issue will be discussed in a workshop at the October 8, 2004 meeting.

Elections of Officers

- Mr. Billups was re-elected chairman
- Chris Brown was elected vice-chairman
- All Council members have been re-appointed by the Governors Appointment Office.

Next Meeting

- October 8, 2004 in Orlando, Florida.
- There will be a workshop on Rule 61-20.508(1), Florida Administrative Code at 10:00 a.m. until noon.
- The general business meeting will begin at 1:30 p.m.

The meeting was adjourned at 12:06 p.m.

Submitted by:
Donna L. Salters
Government Analyst