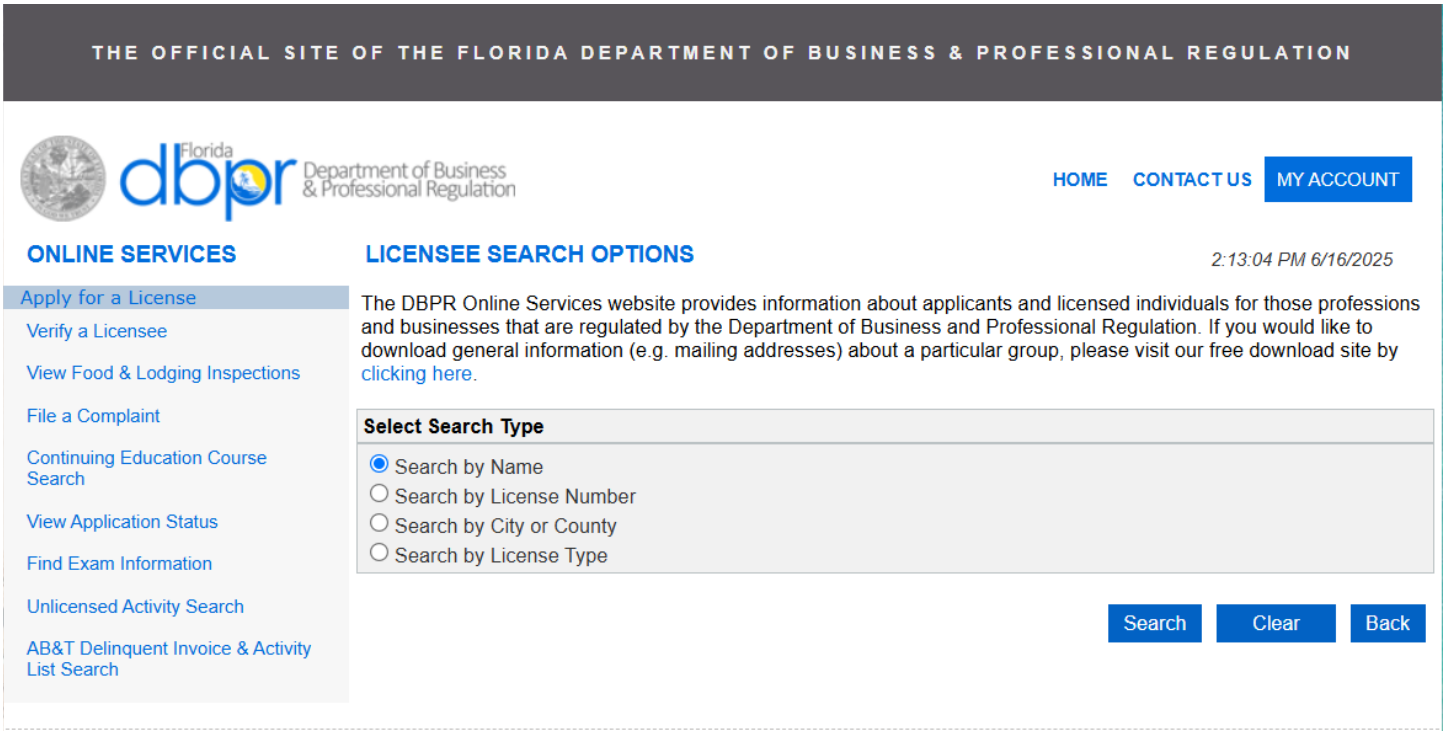
How to Find Your Managing Entity

Please see the instructions below to find your specific Managing Entity license number so you can add it to your online licensure account.

STEP 1: Please click here, which will open the Department's Online Services page below:



STEP 2: Select **Search by Name** and click Search at the bottom of the screen. On the next screen that opens, under **Additional Search Criteria,** select the following:

- Under License Category = **CTMH Other Entities**
- Under License Type = **Managing Entity**
- Under Special Qualification = **Managing Entity**
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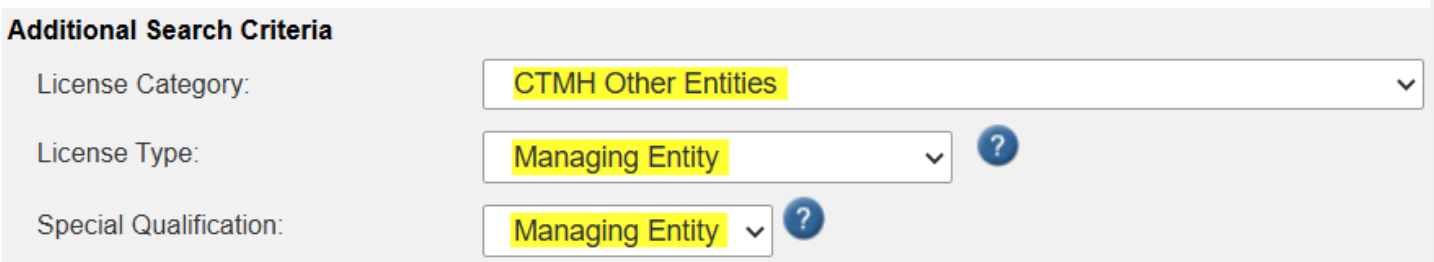
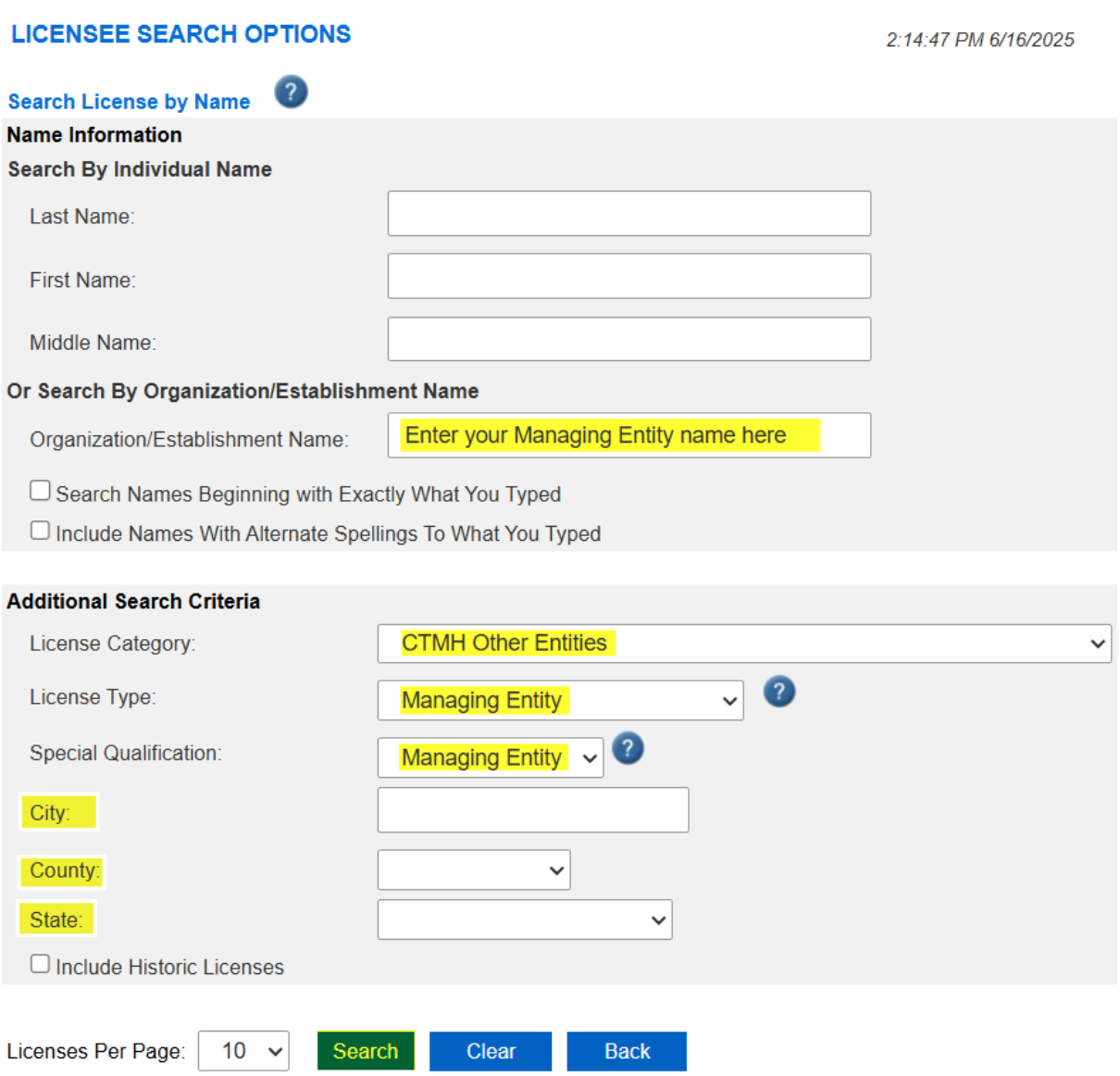


STEP 3: At the top of the same screen, enter your Managing Entity in the **Organization/Establishment Name** field and select Search at the bottom of the screen.

NOTE: If you do not enter the exact **Organization/Establishment Name**, partial Managing Entity names are still accepted in the search criteria. Therefore, additional search parameters (highlighted below) can be entered, which will narrow down the search results even further, such as:

- **City** = where the Managing Entity is located
- **County** = where the Managing Entity is located
- **State** = where the Managing Entity is located.