

MINUTES OF THE MEETING

BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD

CASA MONICA HOTEL

95 CORDOVA STREET

ST. AUGUSTINE, FL 32084

JUNE 6, 7, 8, & 9, 2006 9:00 A.M.

JUNE 6, 2006 9:00 A.M.

APPLICATION REVIEW COMMITTEE

Call To Order

Ms. Pass, Chair of the Committee, called the meeting to order at 9:00 a.m.

Members Present

Margaret Pass, Chair

Bob Kymalainen

Bob McCormick

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Carroll Brown

James D. Foster

Asif Khan

Richard Olds

Joe Fahey

Billy Tyson

Willie Herbert

Fred Dudley, Board Member

Forest Willis

REVIEW OF APPLICATIONS

Richard Olds – Mechanical Plans Examiner

Mr. Olds was present at the meeting. The Committee approved the application.

Carroll Brown – Building Inspector – Endorsement

Mr. Brown was present at the meeting. The Committee approved the application.

James Foster – Provisional Building Plans Examiner

Mr. Foster was present at the meeting. The Committee approved the application.

Asif Khan – Building Inspector

Mr. Khan was present at the meeting. The Committee approved the application.

Billy Tyson – Modular Plans Examiner – Voluntary and Modular Inspector – Voluntary

Mr. Tyson was present at the meeting. The Committee approved the applications.

Forest Willis, III – 1&2 Family Dwelling Inspector

Mr. Willis was present at the meeting. The Committee approved the application.

At this time, the Committee reviewed the remainder of the applications.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 7:00 p.m.

JUNE 7, 2006

**8:00 – 9:40 BOAF Conference
Renaissance Resort at World Golf Village**

CALL TO ORDER

Mr. Kymalainen, Chair of the Board, called the meeting of the Board to order at 11:05 a.m.

Members Present

Bob Kymalainen, Chair
Fred Dudley
Dennis Franklin
Bob McCormick, Vice-Chair
Margaret Pass
Nick Sasso
Charles Sheridan

Members Not Present

Rob Nagin
John Upchurch

Others Present

Dennis Yecke, Deputy Secretary of Professional Regulation, DBPR
Robyn Barineau, Executive Director, DBPR
Elise Rice, Government Analyst, DBPR
Jeffrey Jones, Board Counsel
Beth Masters, Court Reporter
Ralph L. Gonzalez, Broward County
Oscar W. Brookins, Jr., Broward County
George Monserrat, Broward County
Summer Hubanks, Escambia County
Donald Dass

Bob Zerbe, Gilchrist County
Randy Wiggins, Gilchrist County
Michael Fuller, Pasco County
Joseph Fahey, Broward County
Jeff Kirk, Hernando County, CAO
Joe Thimm, Brevard County
David Whaley, Hernando County
Glenn Brown, Hernando County
Eliazar Mares, Desoto County
James Wallace, Auburndale
Paul R. Preuss, City of Tampa
Dawn E. Greene, Volusia County School Board
Jack Dunlop, Jr., Volusia County School Board
Al Wilson, City of Panama City Beach
Edwin Garcia, City of Palatka
Jeff De Boer

SETTLEMENT STIPULATION

Nicanor Andrade, DBPR Case # 2005-048794

Ms. Leigh, Prosecuting Attorney, had a conflict and was unable to attend the meeting. Mr. Andrade was present at the meeting and indicated he would be able to attend the meeting on the 8th for his case.

MOTION: Mr. Sheridan made a motion that the Board continue the Settlement Stipulation for Nicanor Andrade until June 8th.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

REQUEST FOR HEARING NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT Glenn T. Brown – Provisional Electrical Plans Examiner, Plumbing Plans Examiner & Mechanical Plans Examiner

Mr. Brown was present and sworn in by the court reporter. Jeff Kirk, Assistant County Attorney for Hernando County, was also present. Mr. Brown discussed his experience with the Board.

Following discussion, the following action was taken.

MOTION: Mr. Franklin made a motion that the Committee uphold denial for the provisional electrical plans examiner, plumbing plans examiner and mechanical plans examiner applications based on a lack of experience.

SECOND: Mr. Sasso seconded the motion which passed with Mr. Sheridan and Mr. Dudley voting against the motion.

Donald B. Dass- Building Inspector – Endorsement & 1&2 Family Dwelling Inspector

Mr. Dass was present and sworn in by the court reporter. He also provided additional information for the Board's consideration at the meeting. Following discussion, the following action was taken.

MOTION: Mr. Sasso motion that the Board approve the building inspector application for Examination rather than Endorsement and uphold denial for 1&2 family dwelling inspector application as he does not meet the experience requirement.

SECOND: Ms. Pass seconded the motion and it passed unanimously.

Michael Fuller – Standard & Provisional Plumbing Inspector

Mr. Fuller was present and sworn in by the court reporter. Additional information had been submitted for the Board's consideration. Mr. McCormick stated that a corrected affidavit had been submitted.

MOTION: Mr. McCormick made a motion that the Board approve the standard and provisional plumbing inspector applications.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Paul H. Gallmann – Standard & Provisional Mechanical Inspector

Nestor Abreu was present on behalf of Mr. Gallman and was sworn in by the court reporter. Additional information was submitted for the Board's considered.

MOTION: Mr. Franklin made a motion that the Board approve the standard and provisional mechanical inspector applications based on the additional information submitted.

SECOND: Mr. Dudley seconded the motion.

Discussion followed. Mr. McCormick suggested that the Board table the hearing as he would like to speak with Mr. Gallmann and see additional affidavits.

Following discussion, a vote was taken on the motion which failed with all members voting against the motion.

MOTION: Mr. Dudley made a motion that the Board table the hearing until tomorrow, June 8th at 9:30 a.m., to allow Mr. Gallmann to be present and to provide additional affidavits.

SECOND: Mr. McCormick seconded the motion which passed with Mr. Sasso voting against the motion.

Edwin Garcia – 1&2 Family Dwelling Inspector

Mr. Garcia was present and sworn in by the court reporter. Additional information was submitted for the Board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board approve the 1&2 family dwelling inspector application.

SECOND: Mr. Franklin seconded the motion which passed with Mr. McCormick and Mr. Sheridan voting against the motion.

Dawn Greene – Provisional Plumbing Inspector, Electrical Inspector & Mechanical Inspector

Ms. Greene was present at the meeting and sworn in by the court reporter along with Jack Dunlop, Building Official. Additional information was provided at the meeting for the Board's consideration.

MOTION: Mr. Franklin made a motion that the Board approve the provisional plumbing inspector, electrical inspector and mechanical inspector applications.

SECOND: Mr. Sheridan seconded the motion which passed with Mr. McCormick, Mr. Sasso and Mr. Kymalainen voting against the motion.

Summer Hubanks – Provisional Building Plans Examiner

Ms. Hubanks was present at the meeting along with Bill Weeks and they were sworn in by the court reporter. Additional information was provided at the meeting for the Board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Board uphold the denial of the provisional building plans examiner application.

SECOND: Mr. McCormick seconded the motion which failed with Mr. Franklin, Ms. Pass, Mr. Kymalainen and Mr. Sheridan voting against the motion.

Following discussion, the following action was taken.

MOTION: Ms. Pass made a motion that the Board approve the provisional building plans examiner application based on the testimony and additional information provided at the meeting.

SECOND: Mr. Sheridan seconded the motion which passed with Mr. McCormick, Mr. Sasso and Mr. Dudley voting against the motion.

Eliazar Mares – Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner, Plumbing Inspector and Plumbing Plans Examiner

Mr. Mares was present at the meeting along with Lester Hornbake, Building Official, and they were both sworn in by the court reporter. Additional information had been submitted for the Board's consideration.

MOTION: Mr. McCormick made a motion that the Board approve the provisional plumbing inspector, provisional plumbing plans examiner, plumbing inspector and plumbing plans examiner applications.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Jorge Monserrat – Standard Roofing Inspector – Voluntary Category

Mr. Monserrat was present and sworn in by the court reporter. Additional information was provided at the meeting.

MOTION: Mr. McCormick made a motion that the Board approve the standard roofing inspector – voluntary category application.

SECOND: Ms. Pass seconded the motion and it passed unanimously.

Paul Preuss – 1&2 Family Dwelling Inspector

Mr. Pruess was present at the meeting and sworn in by the court reporter. Additional information was provided at the meeting for the Board's consideration. Mr. Sasso recused himself as Mr. Preuss was a personal friend.

Following discussion, Mr. Preuss agreed to waive the 90 day notice requirement.

MOTION: Mr. McCormick made a motion that the Board table the hearing until the next meeting since Mr. Preuss waived the notice requirement.

SECOND: Mr. Sheridan seconded the motion and it passed unanimously.

Joseph R. Thimm – Plumbing Plans Examiner, Provisional Plumbing Plans Examiner, Provisional Electrical Plans Examiner, Provisional Mechanical Plans Examiner & Electrical Plans Examiner

Mr. Thimm was present and sworn in by the court reporter. Additional information was provided at the meeting for the Board's consideration.

MOTION: Mr. Franklin made a motion that the Board approve the plumbing plans examiner, provisional plumbing plans examiner, provisional electrical plans examiner, provisional mechanical plans examiner and electrical plans examiner applications

SECOND: Mr. Sheridan seconded the motion and it passed unanimously.

James P. Wallace – Electrical Inspector & Plumbing Inspector

Mr. Wallace was present at the meeting and sworn in by the court reporter. Additional information had been submitted for the Board's review.

MOTION: Mr. Sasso made a motion that the Board approve the electrical inspector and plumbing inspector applications.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

David Hugh Whaley – Provisional: Building Plans Examiner & Electrical Plans Examiner

Mr. Whaley was present at the meeting and sworn in by court reporter. Jeff Kirk, Assistant County Attorney, was also present.

Following discussion, the following action was taken.

- MOTION: Mr. Franklin made a motion that the Board approve the provisional building plans examiner and provisional electrical plans examiner applications.
- SECOND: Mr. Dudley seconded the motion and it passed with Mr. McCormick voting against the motion.

George A. Wilson – Provisional 1&2 Family Dwelling Inspector

Mr. Wilson was present at the meeting and sworn in by the court reporter. Additional information was provided at the meeting for the Board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Franklin made a motion that the Board approve the provisional 1&2 family dwelling inspector application.
- SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Robert C. Zerbe – Provisional 1&2 Family Dwelling Inspector

Mr. Zerbe was present at the meeting along with Randy Wiggins, Gilchrist County and they were sworn in by the court reporter. Additional information was provided at the meeting for the Board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Franklin made a motion that the Board approve the provisional 1&2 family dwelling inspector application.
- SECOND: Mr. Dudley seconded the motion which failed with Ms. Pass, Mr. McCormick, Mr. Dudley, Mr. Sasso and Mr. Sheridan voting against the motion.

Oscar Brookins - Provisional Building Inspector

Mr. Brookins was present at the meeting and sworn in by the court reporter. Additional information had been provided for the Board's review.

- MOTION: Mr. McCormick made a motion that the Board approve the provisional building inspector application.
- SECOND: Mr. Sheridan seconded the motion and it passed unanimously.

Joseph M. Fahey – Provisional Building Code Administrator

Mr. Fahey was present at the meeting and sworn in by the court reporter. Additional information had been provided for the Board's review.

Following discussion, Mr. Fahey agreed to change his application from provisional to standard and the following action was taken.

MOTION: Ms. Pass made a motion that the Board approve the application as a standard building code administrator.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Ralph L. Gonzalez – Provisional Building Code Administrator

Mr. Gonzalez was present at the meeting and sworn in by the court reporter. Additional information had been provided for the Board's review.

Following discussion, Mr. Gonzalez agreed to change his application from provisional to standard and the following action was taken.

MOTION: Ms. Pass made a motion that the Board approve the application as a standard building code administrator.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

RECESS

There being no further business to come before the Board, the meeting was recessed at 4:00 p.m.

JUNE 8, 2006

CALL TO ORDER

Mr. Kymalainen, Chair of the Board, called the meeting to order at 9:00 a.m.

Members Present

Bob Kymalainen, Chair
Dennis Franklin
Bob McCormick
Margaret Pass
Nick Sasso
Charles Upchurch

Members Not Present

Fred Dudley
Rob Nagin
John Upchurch

Others Present

John McBride, Director, Office of Legislative Affairs, DBPR
Tim Vaccaro, Director, Divisions of Professions, DBPR
Robyn Barineau, Executive Director
Elise Rice, Government Analyst

Jeffrey Jones, Board Counsel
Jessica Leigh, Prosecuting Attorney
Frank O'Neill, Fort Myers
Elizabeth Masters, Court Reporter
Mark Knight, City of St. Augustine
Nicanor Andrade, City of St. Augustine
Charlene Rebecca Blackwood, Plantation
Harold Lucert, Sumter County
Pat Sura, Suwannee County
Jeff DeBoer, Bureau Veritas North America
Linda Armstrong, Homeowners for Better Building
Harold Piskura, City of West Palm Beach

SETTLEMENT STIPULATION

Nicanor Andrade, DBPR Case #2005-048794

Mr. Andrade was present at the meeting and sworn in by the court reporter.

Ms. Leigh informed the Board that Mr. Andrade held himself out as a certificate holder without being properly licensed. She stated that he had agreed to a Stipulation that called for an administrative fine in the amount of \$1250, a written reprimand and pay costs in the amount of \$407. Ms. Leigh stated that the Department recommended that the Board adopt the stipulation as the final order in this case.

MOTION: Mr. McCormick made a motion that the Board adopt the Settlement Stipulation in toto as presented.

SECOND: Mr. Sheridan seconded the motion.

Following discussion, a vote was taken on the motion which passed with Ms. Pass and Mr. Franklin voting against the motion.

The Board requested Ms. Leigh to include a requirement of additional continuing education hours in the stipulations.

PROSECUTING ATTORNEY'S REPORT

Ms. Leigh provided the Board with an updated report from the May 11, 2006 contained in the agenda. She reported that there were 11 cases that had been sent to the consultant/expert, 2 were ready for the probable cause panel, 1 administrative complaint had been filed, 3 formal hearings had been requested and 2 were ready for board presentation.

Ms. Leigh informed the Board that complaints were being filed and some of them will be dismissed. She stated that the Board may want to consider more experts since there has been an increase in cases. Mr. Franklin commented that he would like to see the discipline rotated among the consultants. Ms. Leigh asked that the members contact her with any names and then she would contact the individuals.

RECESS

There being no further business to come before the Board at this time, the meeting was recessed at 9:47 a.m.

JUNE 8, 2006

RULES AND LEGISLATION COMMITTEE

Call To Order

Mr. Kymalainen called the meeting to order at 10:10 a.m.

Members Present

Bob Kymalainen
Charles Sheridan

Members Not Present

Rob Nagin, Chair

Others Present

John McBride, Director, Office of Legislative Affairs, DBPR
Tim Vaccaro, Director, Divisions of Professions, DBPR
Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Bob McCormick, Board Member
Margaret Pass, Board Member
Dennis Franklin, Board Member
Nick Sasso, Board Member
Charlene Rebecca Blackwood, Plantation
Harold Lucert, Sumter County
Pat Sura, Suwannee County
Jeff DeBoer, Bureau Veritas North America
Linda Armstrong, Homeowners for Better Building
Harold Piskura, City of West Palm Beach

Ms. Barineau introduced Tim Vaccaro, Director, Division of Professions and John McBride, Director of Legislative Affairs.

Mr. Vaccaro stated that it was a pleasure to meet with the Board and gave a brief overview of his work history. He stated that with his previous experience as an executive director, he had good understanding of the services that needed to be provided and the issues facing the boards. Mr. Vaccaro commented that we are here to serve the consumers of the state and also the licensees and he wants to make sure that the services that are needed are being provided.

Mr. Vaccaro asked the Board to let him know if there was anything that he could do for them. He stated that he was happy to see Ms. Barineau as their Executive Director and Ms.

Rice as Board staff, they were excellent in what they do and was happy to have them both.

Mr. Sheridan stated that he thought Ms. Barineau and Ms. Rice needed a raise. Mr. Franklin agreed and said that was his comment. They are always the first ones at the meeting and the last to leave, even when the meeting goes late in the night. Mr. Vaccaro responded that when Ms. Barineau asked for an additional day for each meeting because they were meeting until 1:30 in the morning, he had no problem approving this.

Ms. Pass commented that they feel they have the best of the best in staff. They have definitely gone that extra mile, they are very accessible to the licensees. She stated that they have multiple boards and understanding what they provide to the licensees on a day to day basis for the amount of work they have, she did not understand why they did not just have this Board to handle, as with the Construction Board that Mr. Vaccaro previously handled.

Mr. Vaccaro stated that he understood their concerns, however there were budget constraints. Mr. Sasso stated that the licensees attending the BOAF conference indicated they would not object to an increase in fees in order to obtain additional staff. He also stated that they would like to have Ms. Barineau and Ms. Rice strictly for this Board.

Mr. Vaccaro thanked the Board for their comments.

RESEARCH REGARDING THE REPEAL OF RULE 61G19-9.008, F.A.C. – JEFFREY JONES

Mr. Jones informed the Committee that he researched the rule and found that it was repealed in 2000. He provided a draft of the rule to the members deleting the reference to 61G19-9.008, F.A.C. Mr. Jones stated that also in the draft rule, was the reduction in the educational hours from 7 to 4 for attending the Florida Building Commission meeting.

Mr. Jones stated that another issue was regarding the audit of courses by the members, Rule 61G19-9.004, F.A.C. He included language in subsection (14) that related to board member attendance. He stated that there would have to be approval by the Board in order to attend the course. Ms. Pass stated that she thought they would need to give notice to the Provider that they were going to audit the course. Mr. Franklin stated that they would not give notice, they would just show up. Mr. McCormick commented that every class that he audits every course that he attends and if the class was bad he would report that. Mr. McCormick stated that he would not randomly attend courses just to audit them. Mr. Franklin responded that some of the classes were questionable, therefore there was a need to audit.

Mr. Jones informed the Committee that the rule states that members will be compensated if they get prior approval and the authority to audit was already there. He stated that he thought the Board wanted the authority to be outside the compensation section. Mr. McCormick questioned if the provider was required to admit them for no charge. Mr.

Jones response was yes, that authority was articulated by the rule, and the provider would have to understand that this could happen.

Mr. Sheridan questioned the procedure that would be followed if they audit course that is not good. Mr. Jones responded that individuals evaluate the provider and the courses when they attend and if a course was not good, the Committee could use that information to deny the renewal of the course. Mr. Sasso commented that to just have the ability to audit was a good starting point.

During discussion regarding notifying the providers, Mr. Sasso commented that if there was language in the rules that the members could show up to audit the courses, there would be no argument that they did not know. He suggested including the word "unannounced." Mr. McCormick felt that the provider should be notified. He also suggested including the following language in (4) "...and acknowledges the boards' authority to audit the courses free of charge."

**DISCUSSION REGARDING THE DEFINITION OF THE LAWS AND RULES
CATEGORY OF BOARD APPROVED CONTINUING EDUCATION COURSES, RULE
61G19-9.001, F.A.C.**

Mr. McCormick provided draft language for the Committee's review as follows:

(4) "Laws and Rules" as used in (1) above means the study and examination of the related subject matter as is exemplified and contained within Chapters 112, 320, 468, 471, 481, 489, 553 (as they relate to licensure and scope of practice), and 713 (as it relates to permitting), Florida Statutes and their associated Rules in the Florida Administrative Code (FAC) as listed in the Board's Candidate Information Bulletin (CIB) online.

MOTION: Mr. Sheridan made a motion that the Committee accept the changes to Rule 61G19-9.001, F.A.C.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

**DRAFT LANGUAGE PROPOSAL REGARDING CONTINUING EDUCATION
PROVIDERS PROVIDING DETAILED COURSE OUTLINES AND EDUCATION
MATERIALS – NICK SASSO**

Mr. Sasso informed the Committee that he did not have the language to present at this meeting.

**PROPOSED CHANGES TO EXPERIENCE REQUIREMENTS FOR PROVISIONAL
APPLICANTS – NICK SASSO**

Mr. Sasso provided the Committee with a hand-out of the current rule and the proposed changes were included in the agenda book. He stated that he thought the problem was basically with the inspectors not the plans examiners.

61G19-6.012 Provisional Certificates – Proposed Changes

(1) The Board shall issue a provisional certificate to any newly employed or newly promoted building code administrator, plans examiner, or building code inspector subject to the provisions of Section 468.609, F.S., and the provisions of this rule.

(2) Provisional certificates are not renewable, and are valid for the following terms:

- (a) Three years for inspectors.
- (b) Three years for plans examiners.
- (c) Three years for building code administrators.

(3.1) Provisional **plans examiner** certificates shall only be issued to applicants who demonstrate:

(a) At the time of their application that they possess all of the standards and eligibility requirements for standard certification as set forth in Section 468.609(2), F.S.

(3.3) Provisional **inspector** certificates shall only be issued to applicants who demonstrate:

(a) at the time of their application that they possess all of the standards and eligibility requirements for standard certification as set forth in Section 468.609(2), F.S., and

(b) experience in each category as described below:

1. Provisional Mechanical Inspectors experience shall primarily encompass mechanical related field(s).
2. Provisional Electrical Inspector experience shall primarily encompass electrical related field(s).
3. Provisional Plumbing Inspector experience shall primarily encompass plumbing related field(s).
4. Provisional Building Inspector experience shall primarily encompass structural related field(s).
5. Provisional 1&2 Family Dwelling Inspector experience shall equally encompass the mechanical, electrical, plumbing, and structural related field(s).

(3.5) Provisional **building code administrator** certificates shall only be issued to applicants who demonstrate:

(a) at the time of their application that they possess all of the standards and eligibility requirements for standard certification as set forth in Section 468.609(3), F.S., and

(b) at the time of their application, the applicant is employed by a rural county or a city within a rural county. A rural county shall be based on the statutory definition of a rural county which is an area with a population density of less than 100 individuals per square mile or an area defined by the most recent United States Census as rural.

(4) Provisional certificates shall only be issued to persons employed by an agency of government.

(5) The Board shall restrict provisional certificate holders by limiting their work, when such restrictions are determined by the Board's evaluation of the facts of each application to be necessary to protect the public health, safety and welfare.

(6) Following the submission of a complete application for provisional certification as either an inspector or plans examiner, the applicant shall be eligible to perform duties in the category for which the application has been submitted for up to a maximum of ninety (90) days from the date the application is submitted, and subject to the following conditions:

(a) Prior to beginning the performance of duties under this rule, the building code administrator for the agency employing the applicant shall have determined that the applicant possesses the qualifications for a provisional certificate.

(b) All duties performed by the applicant under this exception shall be performed under the direct supervision of the building code administrator for the agency employing the applicant. The building code administrator shall hold a current, valid standard certificate as a building code administrator at all times when he or she is supervising the applicant. However, direct supervision may be provided by a building code administrator who holds a limited or provisional certificate in any county with population of less than 75,000 and in any municipality located within such a county.

(c) Prior to beginning the performance of duties under this exception, all applicants shall provide the building code administrator for the agency which employs them a copy of the completed application for provisional certification submitted to the Board by the applicant.

(d) Upon being notified that he or she has been determined by the Board to be not qualified for a provisional certificate in the category sought, an applicant shall immediately cease performing duties as a plans examiner or building code inspector under this exception.

Mr. Jones questioned how he differentiated between the plans examiner and inspector since the statute implies that you can not do that. Mr. Sasso responded that he could because they were provisional licenses. Mr. Kymalainen stated that he did not think they should do this. Mr. Franklin responded that he would be in favor of the changes if it included the plans examiners as well. After discussion, the Committee agreed to strike all of #5.

Mr. Sasso stated that the proposed 3.5 adding (b) was obtained from the Department of Health to determine rural counties. His suggestion was to limit the provisional building code administrator to only rural cities or counties. Mr. Jones informed the Committee that there is currently statutory language of 75,000 to define small counties. He stated that he had concern that this could be trying to change the statutory language by rule.

Mr. Kymalainen asked Mr. Jones if the Board did not want to approve a provisional license would they have to. Mr. Jones responded that they have flexibility in terms of controlling and placing restrictions on a provisional license.

Mr. McCormick commented that he had concerns with the proposal and felt strongly that people in rural counties deserved the same protection that populated counties have.

Mr. Sasso asked if the Committee wanted to bring this back to next meeting. Mr. Franklin suggested putting more restrictions on the building code administrator license by requiring them to take the principles and practice examination. Mr. Jones responded that the Board has some flexibility, however the rules can not be in conflict with the statute. He stated that he needed to have time to research the issues.

Following discussion, Mr. Jones was asked to proceed with doing a notice of rule making.

Mr. Pat Sura, Suwannee County, addressed the Committee regarding small communities. He stated that they have to hire 1&2 family dwelling inspectors and they have to be more stringent, the building code administrators have to also perform inspections. Mr. Sura informed the Committee that they can not hire private providers due to budget restraints.

Mr. Franklin commented that they needed to help counties with the spending authority as the money is not being appropriated properly.

Mr. Jeff DeBoer, Bureau Veritas, informed the Committee that there was a major problem with provisional licenses and they needed to look at provisional building officials. Mr. McCormick responded that complaints needed to be filed if there were problems.

Ms. Barineau commented that she would encourage individuals to file complaints. She also reminded everyone that the complaints could be filed anonymously, however since there would be no contact person, the individual would need to make sure they provided details in order for the Department to investigate.

Ms. Pass questioned if a provisional building code administrator license was issued, could they place a restriction on the license that the individual would have to apply within 1 year for a standard license. Mr. Jones responded that he would research this issue.

Ms. Leigh stated that as prosecutor for the Board, she would encourage complaints to be filed and they can be done anonymously. She stated that she would work directly with individuals who wanted to file anonymous complaints and still keep them confidential, they can contact her directly.

PROPOSED RULES REGARDING MODULAR BUILDING INSPECTOR AND MODULAR PLANS EXAMINER EXAMINATIONS – JEFFREY JONES

Ms. Barineau informed the Committee that ICC would be present at the meeting tomorrow to discuss this issue.

PROPOSED CHANGE TO RULE 61G19-6.016, F.A.C., VOLUNTARY CERTIFICATION CATEGORIES

Mr. Jones commented that this related to roofing inspectors and the Committee may want to delay discussion until Mr. Nagin is present. Ms. Barineau commented that ICC will discuss their proposal at the full Board meeting and then the Board could discuss this further at the August meeting.

OLD BUSINESS

There was no Old Business to come before the Committee at this time.

NEW BUSINESS

Ms. Barineau stated that the rule exempting military spouses who are removed from state from renewal requirements had not been done for this Board and they needed to move forward.

Mr. Jones stated that this related to complying with the statute. He informed the Committee that he would need to ensure that the rule had not been addressed, and would bring proposed language to the August meeting.

MOTION: Mr. McCormick made a motion that Mr. Jones draft language for the military spouses to comply with the statutory requirements.

SECOND: Mr. Sheridan seconded the motion and it passed unanimously.

Ms. Pass suggested that a rule be developed to change the application procedure for individuals that already have a provisional license and are applying for a standard license. She suggested that they not be required to submit an entire application, just update their employment and provide the basic information.

Mr. Jones responded that he would research this issue to see if it could be done. He reminded the Committee that administratively from the Departments' side they would have to determine if it would work for them.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:06 p.m.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

CALL TO ORDER

Mr. Franklin, Chair of the Committee, called the meeting to order at 12:07 p.m.

Members Present

Dennis Franklin, Chair

Bob McCormick

Nick Sasso

Others Present

John McBride, Director, Office of Legislative Affairs, DBPR

Tim Vaccaro, Director, Divisions of Professions, DBPR

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Jeffrey Jones, Board Counsel

Bob Kymalainen, Board Member

Margaret Pass, Board Member
Chuck Sheridan, Board Member
Charlene Rebecca Blackwood, Plantation
Harold Lucert, Sumter County
Pat Sura, Suwannee County
Jeff DeBoer, Bureau Veritas North America
Linda Armstrong, Homeowners for Better Building
Harold Piskura, City of West Palm Beach

CONTINUING EDUCATION COURSES FOR REVIEW

Construction Industry Associates

Firestopping – The Basics – 2 hrs General – Renewal

MOTION: Mr. Sasso made a motion that the Committee approve the Firestopping – The Basics renewal course as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

City of St. Petersburg, Construction Services Department

Zoning 101 – 1 hour General – New Course

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee deny the Zoning 101 course as it was not relevant.

SECOND: Mr. Kymalainen seconded the motion which passed with Mr. Sheridan voting against the motion.

City of West Palm Beach, Construction Services Department

Low Slope Roof Permitting & Inspections – 2 hrs General – New Course

MOTION: Mr. McCormick made a motion that the Committee approve the Low Slope Roof Permitting & Inspections course as submitted.

SEOCND: Mr. Sasso seconded the motion and it passed unanimously.

OLD BUSINESS

There was no Old Business to come before the Committee at this time.

NEW BUSINESS

Mr. Franklin stated that yesterday at the BOAF Conference there was discussion that we have a contract with ICC to give our examinations. The information in the courses they are teaching do not relate to the Florida building code. Mr. Franklin suggested that the Board initiate an action to have ICC remove all the questions that do not pertain to Florida building code from the examination given to our applicants. He stated that it was inappropriate for us to be in a contract and being tested on a code that is not being enforced.

Mr. McCormick stated that he favored the ICC test because he thought it was good but individuals have to buy the international code books for the examination and would support a Florida test and would like to look into this possibility. He stated that they could ask Rob von Kampen, ICC, tomorrow if they could handle a Florida specific examination. Ms. Barineau informed them that they would also have to consult with the Bureau of Education and Testing of the Department on the issue.

Ms. Pass stated that individuals in Dade County had to buy 2 sets of books for years and no one cared. Mr. McCormick responded that they had 300 people supporting a change.

Ms. Pass stated that they have to have a model code and the Florida building code is not a model code, but with the ICC Examination they are testing to a model code. She stated that she was very concerned with this because of the ISO ratings and the problems it could cause. Mr. McCormick responded that they should be able to approach the ISO and stated that they are using the Florida building code for the examination. Ms. Pass commented that they should work to make the Florida building code a model code and then see about changes. If they do not test under a model code, there will be problems.

Mr. Franklin stated that he concurred with Ms. Pass he brought this up in reference individuals who make 35,000 a year and having to purchase the books.

Mr. Franklin stated he wanted to address cities and counties enterprise funds and would like to have direction as to what the Board could do to influence them to use the funds properly. He stated that perhaps they could request Mr. Jones to research this issue to see what direction they could go or have Ms. Barineau draft a letter to be sent to all jurisdictions with the Board's opinion. Mr. Franklin stated that something needs to be done.

Mr. Sasso commented that a letter would be good as the official could show the letter to his/her city or county regarding how things are supposed to be done. He stated that this was an ethics violation also.

Mr. Jones responded that if the intent is to express a concern that affects the licensees of the Board they can, but the individuals they are referring to are not licensees that are within the Boards jurisdiction.

Following discussion, Mr. Jones stated that they could move forward and write a letter expressing a concern. Ms. Barineau informed the Board that she would work with Mr. Jones and the Department will research the issue for discussion at the August meeting.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 12:40 p.m.

EXECUTIVE COMMITTEE

CALL TO ORDER

Mr. Kymalainen, Chair of the Committee, called the meeting to order at 12:40 p.m.

Members Present

Bob Kymalainen, Chair
Fred Dudley
Dennis Franklin
Bob McCormick, Vice-Chair
Margaret Pass
Nick Sasso
Charles Sheridan

Members Not Present

Rob Nagin
John Upchurch

Others Present

John McBride, Director, Office of Legislative Affairs, DBPR
Tim Vaccaro, Director, Divisions of Professions, DBPR
Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Bob Kymalainen, Board Member
Margaret Pass, Board Member
Chuck Sheridan, Board Member
Charlene Rebecca Blackwood, Plantation
Harold Lucert, Sumter County
Pat Sura, Suwannee County
Jeff DeBoer, Bureau Veritas North America
Linda Armstrong, Homeowners for Better Building
Harold Piskura, City of West Palm Beach

OLD BUSINESS

There was no Old Business to come before the Committee at this time.

NEW BUSINESS

Aluminum Structures Design Manuals Issue

Ms. Barineau stated that most everyone is aware of this issue, it was raised by the Florida Board of Professional Engineers (FBPE) and Mr. Kymalainen drafted a letter on issue which was posted on Board's web site.

Mr. Sasso commented that the members should be notified if something is going to be posted on the web page so they can be prepared.

Mr. Dudley stated that he talked to Mr. Grimm yesterday on this issue and there will be opposing views expressed.

Mr. Dudley commented that he understood that the Florida Board of Professional Engineers was going to discipline their own licensees and contractors with unlicensed practice of engineering.

Mr. Kymalainen stated that the building code requires that a structure meet the code and in his department they ask for the calculations of the structure, an engineers seal is not required.

Mr. Dudley informed the Committee that he was representing someone on this issue.

Mr. Vaccaro informed the Board that Dennis Yecke will be attending the FBPE meeting along with Mike Martinez. He stated that the Department was concerned with FBPE going forward with this if interested parties did not have the opportunity to challenge.

Mr. Kymalainen stated that the bottom line was that it was the building official's decision as to whether a specific set of plans met code.

Mr. Dudley stated that he did not have a comment because he has a private client on this issue.

NEW BUSINESS

Mr. Sasso commented on the fact that Mr. Upchurch was not present at this meeting and if he misses one more meeting it would be his 3rd which according the Chapter 455.207, Florida Statutes, he would no longer be a member. Ms. Barineau stated that she received a memorandum from Mr. Upchurch and he intends to attend August meeting.

Mr. Sheridan stated that he attended the Electrical Board meeting last month and stated that this Board does an excellent job.

Mr. Kymalainen appointed Mr. Dudley to the Legislative Committee.

Mr. Sheridan asked Mr. Jones to research and provide the Board with a definition on "concurrent work experience. "

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 1:51 p.m.

JUNE 9, 2006 9:00 A.M.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND WELCOME

Mr. Kymalainen, Chair of the Board, called the meeting to order at 9:13 a.m.

Members Present

Bob Kymalainen, Chair
Fred Dudley
Dennis Franklin
Bob McCormick, Vice-Chair
Margaret Pass
Nick Sasso
Charles Sheridan

Members Not Present

Rob Nagin
John Upchurch

Others Present

Simone Marstiller, Secretary, DBPR
Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Jessica Leigh, Prosecuting Attorney
Robert von Kampen, Ph.D., ICC
John O'Connor
Don Fuchs
Linda Armstrong
Gerry Demers
Harold Lukert, Sumter County
Robert Kegan, Sumter County
Maria Rodriguez
Patrick E. Murphy
H. T. White, St. Johns County
Alan Shiell, St. Johns County
Joe Crum

Ms. Barineau introduced Simone Marstiller, Secretary of DBPR, and commented that they were pleased to have her at the meeting.

Secretary Marstiller thanked the Board for having her at their meeting. She stated that she was going to sit back and observe the meeting and wanted to let the members know that she was accessible for them. Secretary Marstiller commented that she had been in her position for 10 months and has enjoyed working for DBPR and felt it was important to attend the board meetings and wanted to understand what they do.

Mr. McCormick commented that Mr. Yecke and Mr. Vaccaro attended this meeting also earlier and he appreciated the attention from the Department and thought it was important that they attend.

Mr. Dudley commented that he was impressed with his new colleagues and thanked the Secretary for being present. He commented that the Department's software system was not user friendly and urged the Department to look into and try to come up with user friendly system. Secretary Marstiller responded that they were always trying to make the system user friendly. She stated that customer service was her goal for the Department and would see what would need to be done to tweak the system.

Mr. Dudley stated that the complaint form needed to be formatted where it could be completed on-line. Secretary Marstiller responded that she had already looked into this and there was a lot of work to be done in order for forms to be completed on-line.

Mr. Franklin commented that the Board needed a portable sound system or funds to rent a sound system at the meeting in order for the audience to hear. Secretary Marstiller stated that she would discuss the issue with Ms. Barineau.

Mr. Sheridan stated that even with the workload which has increased, Ms. Rice and Ms. Barineau keep up with everything. Secretary Marstiller informed the Board that they were more incredible than they thought because they have more than this board they work for. She stated that she would look at the workload issue and if there was a need to add staff that issue would be reviewed.

Ms. Pass acknowledged that John McBride was also present at the meeting and stated that it meant a lot for them to be present at the meeting. Secretary Marstiller informed the Board that Mr. McBride wanted to attend meetings when possible and also have his staff attend.

APPROVAL OF THE APRIL 25-28, 2006, MINUTES OF THE MEETING

MOTION: Mr. Franklin made a motion that the Board approve the minutes as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

REPORTS

Chair's Report - Bob Kymalainen

Mr. Kymalainen did not have a report to give at this time.

Application Review Committee – Margaret Pass

Ms. Pass reported that the Committee reviewed applications until 7:30 and reviewed all of the applications. She stated that the ratification list was included in the hand-outs.

MOTION: Mr. Sheridan made a motion that the Board approve the Ratification List and the applications reviewed for approval or denial by the Application Review Committee.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Mr. Franklin commented that he felt it was important to receive a copy of the list of applications reviewed by the Application Review Committee. Ms. Barineau responded that a copy of the list would be included in the agenda from now on.

Rules and Legislation Committee – Rob Nagin

Mr. Nagin was not present at the meeting.

Examination and Continuing Education Committee – Dennis Franklin

Mr. Franklin reported that the Committee met yesterday and reviewed 3 courses.

Ms. Barineau asked Mr. Franklin if the Committee wanted to review all of the renewal courses that were submitted. Mr. Franklin responded that for the time being, they should all be sent to the Committee.

Executive Committee – Bob Kymalainen

Mr. Kymalainen informed the Board that for the August meeting the Application Review Committee would meet on August 1st and 2nd and then the remainder of Committees would meet on August 3rd and the full Board on August 4th.

Mr. Kymalainen provided the following dates for Board meetings next year:

February 20-23– Ocala

April 17-20 Pensacola

June 5-8 Orlando

August 21-24 – Palm Beach

October 23-26 Tampa

December 11-14 Tallahassee

Mr. Sasso asked if a meeting could be held in Naples as they were starving for information.

Mr. McCormick suggested that they substitute Naples or Ft. Myers for the October meeting.

Building Code Education and Outreach Council Report – Charles Sheridan

Mr. Sheridan reported that at the last meeting the Council discussed continuing education. He stated that there was a lot of conflict in trying to tie the different boards together and it was not a very productive council and did not see where it was going to do anything for this Board. He reported that they made headway on trying to standardize the applications, but have opposition regarding the form from the Electrical Board. Mr. Sheridan commented that he was disappointed in the committee.

Mr. McCormick stated that the council was a part of the Florida Building Commission and was charged with determining how the licensees should be educated on the new building code. He stated that the Commission created the Tact Committee to make this determination. Mr. McCormick informed the Board that he was present at the last meeting and Mr. Sheridan did an admirable job speaking for this board. He stated that he was not sure the committee would accomplish anything.

Board Counsel – Jeffrey Jones

Mr. Jones did not have a report to give at this time.

Executive Director – Robyn Barineau

Proposed Unlicensed Activity Campaign for 2006-2007

Ms. Barineau stated that at the last meeting she was asked about 2006-2007 activity campaign. She reported that she spoke with coordinator about this and he indicated that the public service announcement initiative was started this month and would continue through August and they may do another initiative in the Fall

Mr. Dudley inquired about the amount of unlicensed activity there was for this Board. Ms. Leigh responded that there was a small amount for this Board.

Mr. Dudley commented that there was no provision in the act that prohibited an unlicensed person from using the title for plans examiner or inspector and asked if individuals were allowed to use the title without being licensed. Ms. Leigh responded that a person cannot hold themselves out as a license holder and would be disciplined if they were not licensed.

Following discussion, Mr. Jones informed the Board that he would research the issue and determine if using the title was a violation.

Status of Revised Affidavit of Work Experience

Ms. Barineau informed the Board that the revised affidavit of work experience had been updated and incorporated into the application packages and was being used. She thanked Mr. Sasso for his help with the changes.

Board Membership

Ms. Barineau reported that at this time this Board did not have any vacancies, however there was always in need for consumer positions. She asked that if anyone knew of individuals that may want to serve on a board to encourage them to submit an application to the Governors Office.

Continuing Education Update

Ms. Barineau reported that the 100% continuing education monitoring was ongoing now and during the renewal period next year if a licensee did not have their continuing education hours, they would not be allowed to renew.

Mr. Sasso commented that he thought this would generate a number of cases and perhaps at the next meeting they need to discuss how they will be handled.

Ms. Barineau reminded the members that the financial disclosure forms had to be filed by July 3rd.

Ms. Barineau commented that the end of the fiscal year was approaching and asked that everyone complete their travel vouchers immediately for processing.

ICC UPDATE - ROB VON KAMPEN, PH.D.

Modular Plans Inspector and Plans Examiner Examination

Dr. von Kampen was present at the meeting to discuss the Modular Examinations. He provided a hand-out with proposed modular building prerequisites. He informed the Board that the recommended changes came from the committee members that worked on the examination.

Mr. McCormick questioned why they were contemplating this issue. Dr. von Kampen responded that statistically the examination does not need to be updated, but it had been such a long time since it was updated. Ms. Barineau stated that Ila Jones with the Department of Community Affairs originally brought this issue up because she expects more individuals to be taking the examinations.

MOTION: Mr. Sasso made a motion that the Board approve the changes to the Florida Modular Building Inspector and Modular Building Plans Examiner Examination Content as proposed by the Committee provided the 2005 NEC is incorporated.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

MOTION: Mr. Franklin made a motion that the Board approve the rule as submitted for drafting purposes.

SECOND: Mr. McCormick seconded the motion.

Mr. Franklin commented that he did not have a problem with the experience requirement being 3 year as the inspections were done in a controlled environment. Mr. Sasso commented that the modular inspectors were relying on what took place at the factory manufacturing the modular building.

Ms. Pass stated that she would like to see the experience requirement be 5 years, the same as others.

Ms. Maria Rodriguez informed the Board that there had discussions with Michael Ashworth, DCA, regarding the issue of the modular inspectors and plans examiners. She stated that there was concern because the inspectors were overworked because of the limited number of people that can qualify for the licenses.

Mr. Jones reminded the Board that the reference for a standard certification requirement was deleted from the rule and the modular inspector rule says only 3 years of experience. 61G19-6.016 is the rule.

Following discussion, Ms. Pass suggested they obtain a list of the modular certifications and where the structures are actually made versus the ones that are made here. She also suggested they request a history of what DCA requires.

Mr. McCormick suggested that DCA be invited to the next meeting to discuss the modular issues.

Ms. Barineau responded that she would extend the invitation to Mr. Ashworth.

There being no further discussion, a vote was taken on the motion which passed with Ms. Pass and Mr. Sasso voting against the motion.

Dr. von Kampen asked if the updating of the references was that approved.

MOTION: Mr. McCormick made a motion that the Board approve the proposed changes for questions and exam content.

SECOND: Mr. Franklin seconded the motion which passed with Mr. Sasso and Mr. Dudley voting against the motion.

Roofing Inspector Examination Proposal

Dr. von Kampen provided the Board with a proposal for the roofing exam. He stated that ICC would like some assurance of at least 50 candidates for the examination.

Mr. Jones stated that the rule for the roofing inspector examination had been discussed briefly and the number of years of experience was in question and would be discussed at the next meeting.

MOTION: Mr. McCormick made a motion that the Board recommend that ICC proceed with the roofing inspectors examination.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Mr. Franklin commented that there had been discussion from the floor at BOAF Conference this week regarding the fact that the test material that is provided for the examinations relates to the International Code and not the Florida specific code. He stated that BOAF said that the test taking should be a Florida specific examination. Mr. Franklin asked Dr. von Kampen if the test could be changed to test only on the Florida code and not the International code.

Dr. von Kampen responded that he had looked into this and he knew that requiring Florida candidates to purchase the International code was costly however the history was that the national examination was at the direction of the Board. He stated that they could do a state specific examination, they could not remove the portions of the examination that

dealt with the international code, however, it would take a long time. Dr. von Kampen stated that they did have some options. He suggested that if the objection to the examination is the purchasing of the books he could propose to have the code books at the examination site. He also stated that ICC could provide a study as to the cost to develop a Florida specific examination.

MOTION: Mr. Franklin made a motion that the Board request ICC to proceed with providing them information on a Florida specific examination.

SECOND: Mr. Sheridan seconded the motion.

Ms. Pass expressed her concerns for ISO reasons. She stated that they need to ensure that the test they are using is based on a model code and if not, she was concerned with how the ratings would be affected. She stated that she would want that type of information before proceeding with a different examination.

Mr. McCormick responded that Ms. Pass had a valid concern and requested that Dr. von Kampen research that issue. Dr. von Kampen informed the Board that he would research the issue.

Ms. Pass commented that perhaps the associations could buy the code books and have them available. Mr. Franklin stated that they would need to present the suggestion to BOAF.

Dr. von Kampen asked if the Board moved forward with a Florida specific examination, would they allow candidates to take either the national examination or only the Florida specific. Ms. Pass commented that she would only allow the ICC examination.

Following discussion, the motion passed unanimously.

Old Business

Mr. Sasso commented that he wanted to clarify an issue. He stated that they had discussed provisional building code administrator license and the problems that occur as result of that license and there was proposed draft language that would allow provisional building code administrators only for rural counties. He further stated that Mr. Jones was going to research the use of the density as opposed to 75,000 individuals. Mr. Sasso said that Mr. McCormick commented that he would be against this because he wanted the same consideration for everyone. Mr. Sasso stated that he agreed with the train of thought and was not trying to provide less protection for others.

Mr. Dudley expressed concern with the number of complaints that are filed and the amount that are found to have legal sufficiency. He stated that he believed the Department should look at a breakdown as to why legal sufficiency was not being found.

Secretary Marstiller responded that numbers can be deceiving and therefore it is difficult to reach a conclusion regarding the number of complaints and legal sufficiency. She stated that the Department's General Counsel is a former criminal prosecutor and has

been working with the prosecutors and understands need for the prosecutors to work with the investigators. Secretary Marstiller stated that the process was occurring and that was where the focus needed to be.

Following discussion, Ms. Barineau reminded everyone that there was a toll free number to report unlicensed activity.

New Business

John O'Connor, Building Official from Marion County, addressed the Board. He stated that he had letter that requested the Board look into a Florida specific examination and approach the issue with an open mind. Mr. O'Connor stated that another issue was regarding streamlining the application process, they need to find a way to build master files and need to be able to scan the information. He stated that certificate holders would be willing to pay more for this service. Mr. O'Connor stated that the Board needed a contingency plan for conference calls to handle any application that may "fall through the crack" prior to the next meeting. He stated that the last item was regarding centralizing issues that are problematic and does not agree with the CIU area. He stated that they were willing to lobby to help with this and were willing to assist.

Mr. O'Connor stated that BOAF would like to continue the dialogue for the training program for experience requirements and asked if it could be discussed at the October meeting.

Ms. Pass commented that if they decided to move forward with a Florida specific test, the ISO ratings would drop and the insurance rates would increase for the consumer. Ms. Pass questioned how they could get the money to do computer enhancements to meet their needs. Ms. Barineau responded that based on their desires she would go back to the Department and see if and how they could accommodate request.

Mr. Sheridan stated that the Board had taken measures to address the concerns with the number of applicants by adding an additional day to the meetings and did not see where there were many problems at this time.

Ms. Rodriguez stated that they would like to have a name on the deficiency letters that they receive and a telephone number to contact the individual. Mr. Dudley responded that he had a discussion with Tim Vaccaro on this issue and received a positive reaction that the letters would be reviewed.

Ms. Barineau stated that CIU has 2 individuals that handle the building code applications and their initials were on the bottom of the deficiency letter. She also wanted to inform everyone that Ms. Rice and she take notes at the meetings and when they return from a meeting they meet with CIU staff to discuss any issues that will be helpful or concerns expressed. Mr. Fuchs thanked everyone for attending the BOAF conference. He also suggested having a workshop to discuss the training program as BOAF wanted to work with the Board to develop a program that would be acceptable to all parties.

Mr. Fuchs informed the Board that BOAF had not taken a position on the issue regarding a Florida specific examination.

Mr. Kymalainen stated that there would be a workshop at the October meeting.

MOTION: Ms. Pass made a motion that the Board approve the absences of John Upchurch and Rob Nagin.

SECOND: Mr. Sheridan seconded the motion which passed with Mr. Franklin and Mr. Sasso voting against the motion.

Mr. Franklin stated that the Board needed to have Mr. Upchurch attend the meetings. He commented that Mr. Upchurch has missed 2 meetings and it was important to have his participation at every meeting.

Mr. Sheridan remarked that Mr. Upchurch had made a diligent effort to be present. Ms. Barineau informed the Board that there was an e-mail included in handouts from Mr. Upchurch. Robyn will take back to the department.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 2:03 p.m.