

MINUTES OF THE MEETING

**BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
1940 NORTH MONROE STREET
TALLAHASSEE, FL
DECEMBER 1 - 4, 2009**

December 1, 2009

APPLICATION REVIEW COMMITTEE

CALL TO ORDER

Mr. Sasso, Chair of the Committee, called the meeting to order at 9:00 a.m.

Members Present

Nick Sasso, Chair
Bob McCormick

Members Not Present

Bob Kymalainen

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Daniel Biggins, Board Counsel
Richard Stanley
Valerie Jackson, Central Intake Unit
Andrea Manning, Central Intake Unit
MaryAnn Ramos, Central Intake Unit
Melisa Oaks, Central Intake Unit
Levern James, Central Intake Unit
Tamaria Williams, Central Intake Unit
Yvonne Richardson, Central Intake Unit
Karan Thomas, Central Intake Unit

REVIEW OF APPLICATIONS

Mr. Richard Stanley was present for the review of his applications which were approved by the committee.

At this time, the committee reviewed applications.

RECESS

There being no further business to come before the committee, the meeting was recessed at 2:20 p.m.

December 2, 2009

**APPLICATION REVIEW COMMITTEE
CALL TO ORDER**

Mr. Sasso, Chair of the committee, called the meeting to order at 9:05 a.m.

Members Present

Nick Sasso, Chair
Gerry Demers
Bob McCormick

Members Not Present

Bob Kymalainen

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Daniel Biggins, Board Counsel
Doug Harvey, Building Officials Association of Florida (BOAF)
John O'Connor, BOAF
Nancy Testa
Floyd Kelly

Hearings Not Involving Disputed Issues of Material Fact (Respondents have the option of appearing on December 2 before the Application Review Committee OR December 3 before the Full Board.)

Floyd T. Kelly – Building Code Administrator

Mr. Kelly was present at the meeting and was sworn in by Mr. Sasso. He provided information for the committee's consideration.

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the committee approve the application based on the information provided at the meeting.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

Nancy Testa – Provisional Building Plans Examiner

Ms. Testa was present at the meeting and was sworn in by Mr. Sasso. Additional information was provided for the committee's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the committee uphold the denial as originally stated.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

REVIEW OF APPLICATIONS CONTINUED FROM DECEMBER 1, 2009, IF NECESSARY

Jeffrey Clouse – Building Plans Examiner, Modular Plans Examiner, Modular Inspector, Building Inspector

Mr. Jeffrey Clouse was present at the meeting, along with Mr. Billy Tyson, for the review of his applications.

Following discussion, the committee approved the modular inspector application based on the testimony, however, the other denials were upheld.

At this time, the committee continued to review applications.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 11:30 a.m.

3:00 p.m. Review of Technical Exams and Examination Items – Not Open To The Public Pursuant to Section 455.217(5), Florida Statutes

December 3, 2009

CALL TO ORDER

Chair McCormick called the meeting to order at 9:00 a.m.

Members Present

Bob McCormick, Chair
Nick Sasso, Vice-Chair
Art Barthlow
Dennis Carpenter
Gerry Demers
Fred Dudley
Richard Gathright

Members Not Present

Bob Kymalainen
Orlando Lamas

Others Present

Charlie Liem, Interim Secretary, Department of Business and Professional Regulation
Maureen Olson, Deputy Secretary, DBPR
Lisa Shutes, Executive Assistant, DBPR
Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Dan Biggins, Board Counsel
Libby Duffy, Prosecuting Attorney
Doug Harvey, BOAF
Joe Rebeck, Gold Coast

Eric Hurst, Chief Attorney, DBPR
Erin Cameron, Division of Regulation, DBPR
Harold Rambo, Division of Regulation, DBPR
Jeff Kelly, Assistant General Counsel, DBPR
Rick Peek, Division of Regulation, DBPR
David Hodges
Kasandra Broadnax, DBPR
Ed Gerrell, Leon County Building Department
Ellie Parrish

Ms. Barineau informed the board that Mr. Kymalainen was recovering from surgery and Mr. Lamas' son was having surgery, therefore, they were unable to attend the meeting.

MOTION: Mr. Demers made a motion that the board excuse the absences of Mr. Kymalainen and Mr. Lamas.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

PRESENTATION BY CHARLIE LIEM, INTERIM SECRETARY, DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Interim Secretary Charlie Liem and Deputy Secretary Maureen Olson addressed the board. Ms. Lisa Shutes was also present.

Secretary Liem informed the board that former Secretary Drago was now with the Governor's Office as a Deputy Chief of Staff. Secretary Liem informed the board that he was well acquainted with the department and they will continue to move forward with all the initiatives begun before former Secretary Drago's departure. He and Deputy Secretary Olson discussed the EZApply initiative.

Secretary Liem welcomed the board to contact him by telephone or e-mail with any comments or suggestions.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT (RESPONDENTS HAVE THE OPTION OF APPEARING ON DECEMBER 2 BEFORE THE APPLICATION REVIEW COMMITTEE OR DECEMBER 3 BEFORE THE FULL BOARD.)

Samuel Spangle – Building Inspector

Mr. Spangle was present at the meeting and was sworn in by Chair McCormick. He provided additional information for the board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the board approve the application.

SECOND: Mr. Demers seconded the motion which passed with Mr. Gathright, Vice-Chair Sasso, and Mr. Barthlow voting against the motion.

MOTION: Mr. Dudley made a motion that the board refer this application for investigation to the Board of Professional Engineers.

SECOND: Vice-Chair Sasso seconded the motion which passed with Mr. Demers and Mr. Carpenter voting against the motion.

John Cruz – Provisional Plumbing Inspector

Mr. Cruz was not present at the meeting.

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the board uphold the denial as originally stated.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Daniel Garretson Hill – Building Inspector

Mr. Hill was not present at the meeting, however, he submitted a letter for the board's consideration.

Following discussion, the following action was taken.

MOTION: Vice-Chair Sasso made a motion that the board uphold the denial as originally stated.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT – CONTINUING EDUCATION

Electrical Council of Florida

Overview of Florida's Laws on Ethics

Overview of Chapter 468.621, and 468.619, Florida Statutes

No one was present on behalf of the Electrical Council of Florida. Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the board uphold the denial on the Overview of Florida's Laws on Ethics course.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

MOTION: Mr. Demers made a motion that the board uphold the denial on the Overview of Chapter 468.621 and 468.619, Florida Statutes, course.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

SETTLEMENT STIPULATION

Ellie Parrish, Case Numbers 2009-016275, 2009-019549, 2009-009498

Mr. Parrish was present at the meeting along with his attorney, Mr. Greenberg. Chair McCormick and Mr. Dudley served on the probable cause panels for these cases, therefore, they were recused.

Ms. Duffy informed the board that the department recommended assessing \$819.45 costs, a \$2,500 fine and 18 months of probation. She stated that Mr. Parrish holds a limited license, and she included the requirement that he sit for the examination for a

standard license before the end of the probationary period. Ms. Barineau commented that he would also have to apply for the standard license.

Chair McCormick passed the gavel to Vice-Chair Sasso since he was on probable cause.

Mr. Greenberg informed the board that they were asking that the board accept the stipulation as presented.

Vice-Chair Sasso swore in Mr. Parrish. Following discussion, the following action was taken.

MOTION: Mr. Demers made a motion that the board accept the stipulation as presented.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

PROSECUTING ATTORNEY REPORT – LIBBY DUFFY

Ms. Duffy provided the members with a copy of her report. She stated that there were a total of 29 private cases and 13 public cases in the legal section.

Mr. Dudley commented that he was pleased with Ms. Duffy's progress. He thanked Ms. Duffy for a job well done.

DISCUSSION OF DISCIPLINARY ACTION AGAINST BCAIB LICENSEES WHO HOLD OTHER DBPR LICENSES

Ms. Duffy stated that she had a discussion this with Mr. Jeff Kelly, Prosecuting Attorney for the Construction Industry Licensing Board regarding whether or not discipline can be taken against a building code licensee who holds another department license. Mr. Eric Hurst, Chief Attorney, stated that it would have to be related to the profession, not just because they had action by another board.

In discussion, Mr. Hurst informed the board that if during the application review unlicensed activity is suspected, the complaint would be filed with the complainant being the board.

RECESS

There being no further business to come before the board at this time, the meeting was recessed at 11:35 p.m.

RULES AND LEGISLATION COMMITTEE

CALL TO ORDER

Mr. Gathright, Chair of the committee, called the meeting to order at 11:35 a.m.

Members Present

Richard Gathright, Chair

Fred Dudley

Gerry Demers

Members Not Present

Bob Kymalainen

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Dan Biggins, Board Counsel

Dennis Carpenter, Board Member

Bob McCormick, Board Member

Art Barthlow, Board Member

Doug Harvey, BOAF

Joe Rebeck, Gold Coast School of Construction

LEGISLATIVE REPORT

Mr. Gathright discussed legislation that had been filed at this time.

Mr. McCormick stated that he was not in favor of the language giving building code licensees continuing education credit for completing fire marshal courses. Mr. Doug Harvey, Building Officials Association of Florida, stated that they had been working on this for number of years, trying to establish a reciprocal agreement as many building code licensees are fire safety inspectors. BOAF is in support of the agreement.

Mr. Dudley informed the board of the bills that had been filed, and that none have been heard or referred to committees.

DISCUSSION OF CRIMINAL SELF-REPORTING DOCUMENT

Ms. Barineau informed the board that there was a new form that has been posted on the department's web site for a licensee to report a criminal conviction within 30 days. She stated that Mr. Jerry Wilson, Director of the Division of Regulation, needs to know how to handle the ones that were not filed timely.

Mr. Biggins asked if the board wanted to handle the late reporting issue as a minor issue. He stated that if a violation was not related to the practice, then it would not go any further, and that will be the department's decision. He further commented that the board was not being asked to look at the seriousness of the charge, but only the timeframe in which it is reported.

The committee decided to table this in order for Ms. Barineau to see how other boards were handling this issue because they felt it should be uniform across all boards.

MOTION: Mr. Dudley made a motion that Rule 61G19-5.002, F.A.C., Disciplinary Guidelines, be noticed for discussion at the February meeting.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the committee at this time.

NEW BUSINESS

There was no new business to come before the committee at this time.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 12:30 p.m.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

CALL TO ORDER

Mr. McCormick, Chair of the committee, called the meeting to order at 12:33 p.m.

Members Present

Bob McCormick, Chair
Art Barthlow
Dennis Carpenter
Gerry Demers
Fred Dudley
Richard Gathright
Nick Sasso

Members Not Present

Bob Kymalainen
Orlando Lamas

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Dan Biggins, Board Counsel
Doug Harvey
Joe Rebuck

CONTINUING EDUCATION COURSES FOR REVIEW GOLD COAST SCHOOL OF CONSTRUCTION, INC.

New Courses

1. Know Your Building Code - Classroom
Requesting 3 hours GENERAL credit (F-1946, A-1920)
2. Know Your Building Code - Internet
Requesting 3 hours GENERAL credit (F-1947, A-1921)

MOTION: Mr. Gathright made a motion that the committee approve the courses as submitted.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

MIAMI-DADE COUNTY BUILDING CODE COMPLIANCE OFFICE

New Courses

1. Florida Accessibility Code

- Requesting 2 hours ACCESSIBILITY credit (F-1948, A-1922)
2. Guidance for Calculating Wind Load on Equipments and Photovoltaic Panels on Top of Roof
Requesting 1 hour GENERAL credit (F-1949, A-1923)

MOTION: Mr. Gathright made a motion that the committee approve the courses as submitted.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

POLK COUNTY BOCC BUILDING DIVISION

Renewal Courses

1. Florida Laws and Rules (0007221)
Requesting 2 hours LAWS & RULES credit (F-1423, A-1927)

MOTION: Mr. Gathright made a motion that the committee deny the course as it was not relevant.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

2. Building Fundamentals, FBC Building, Chapters 1-2 (0007302)
Requesting 2 hours GENERAL credit (F-1520, A-1941)

MOTION: Mr. Gathright made a motion that the committee deny the course as there was a conflict in the outline and it was not detailed.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

3. Building Planning, FBC Building, Chapters 3-6 (0007303)
Requesting 4 hours GENERAL credit (F-1521, A-1942)
4. Fire Protection, FBC Building, Chapters 7-9 (0007304)
Requesting 2 hours GENERAL credit (F-1522, A-1943)
5. Occupant Use, FBC Building, Chapters 10-12 (0007305)
Requesting 2 hours GENERAL credit (F-1523, A-1944)
6. Building Envelope, FBC Building, Chapters 13-15 (0007306)
Requesting 2 hours GENERAL credit (F-1524, A-1945)
7. Structural, FBC Building, Chapters 16-18 (0007307)
Requesting 2 hours GENERAL credit (F-1525, A-1946)
8. Structural Materials, FBC Building, Chapters 19-23 (0007308)
Requesting 4 hours GENERAL credit (F-1526, A-1947)
9. Non-Structural Materials, FBC Building, Chapters 24-26 (0007309)
Requesting 2 hours GENERAL credit (F-1527, A-1948)
10. Special Conditions, FBC Building, Chapters 30-35 (0007310)
Requesting 4 hours GENERAL credit (F-1528, A-1949)

MOTION: Mr. Gathright made a motion that the committee deny courses 3 – 10 as the outlines were broad and not detailed.

SECOND: Mr. Sasso seconded the motion and it passed with Mr. Demers, Mr. Carpenter, and McCormick voting against the motion.

NEW PROVIDER: JOSEPH G. THOMAS

New Course

1. Permitting – Educating Contractors and the People Who Work With Them
Requesting 4 hours GENERAL credit (F-1952, A-1926)

Mr. McCormick stated that this had been withdrawn.

NEW PROVIDER: CITY OF PORT ST. LUCIE BUILDING DEPARTMENT

New Course

1. Requirements for Electrical Installations
Requesting 2 hours GENERAL credit (F-1966, A-1950)

MOTION: Mr. Gathright made a motion that the committee approve the course as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

INFORMATIONAL RESOURCES FOR PROFESSIONALS, LLC (IRP-FLORIDA)

New Courses

1. Florida Existing Building Code 2007
Requesting 4 hours GENERAL credit (F-1962, A-1937)

MOTION: Mr. Gathright made a motion that the committee approve the course as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

2. Florida Existing Building Code 2007
Requesting 1 hour GENERAL credit (F-1963, A-1938)

MOTION: Mr. Gathright made a motion that the committee approve the course as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

3. FBC 2007 Wind Load Design
Requesting 2 hours GENERAL credit (F-1964, A-1939)
4. FBC 2007 Wind Load Design
Requesting 4 hours GENERAL credit (F-1965, A-1940)

MOTION: Mr. Gathright made a motion that the committee approve courses 3 & 4 as submitted.

SECOND: Mr. Demers seconded the motion which passed with Mr. Sasso voting against the motion.

DEPARTMENT OF COMMUNITY AFFAIRS (0001042)

New Course

1. Florida Accessibility Code for Building Construction

Requesting 2 hours ACCESSIBILITY credit (F-1950, A-1924)

MOTION: Mr. Gathright made a motion that the committee approve the course as submitted as an Internet course.

SECOND: Mr. Demers seconded the motion which passed with Mr. McCormick voting against the motion.

OLD BUSINESS

There was no old business to come before the committee at this time.

NEW BUSINESS

There was no new business to come before the committee at this time.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 1:01 p.m.

EXECUTIVE COMMITTEE

CALL TO ORDER

Mr. McCormick, Chair of the committee, called the meeting to order at 1:01 p.m.

Members Present

Bob McCormick, Chair

Art Barthlow

Dennis Carpenter

Gerry Demers

Fred Dudley

Richard Gathright

Nick Sasso

Members Not Present

Bob Kymalainen

Orlando Lamas

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Dan Biggins, Board Counsel

At this time Mr. Sasso read into the record the names, types of applications, and the reasons for denial:

Ballard, Joseph Mark – 1&2 family dwelling inspector – lack of experience; Bharath, Edward Joseph – building code administrator – lack of experience; Bovie, Harold John – electrical inspector and plumbing inspector – lack of experience; Cancio, George L. – mechanical inspector, electrical plans examiner, plumbing inspector, electrical inspector, modular inspector, modular plans examiner – lack of experience, commercial pool inspector and residential pool inspector – not qualified, not a pool contractor, 1&2

family dwelling plans examiner – does not meet requirements; Clouse, Jeffrey A. – building plans examiner, modular plans examiner, building inspector – lack of experience; Collinsworth, Robert Lee – plumbing inspector and plumbing plans examiner – lack of experience; Feliz, Orestes O. – electrical inspector – lack of experience; Hernandez, Aileen – building plans examiner and provisional building plans examiner – lack of experience; Innes, Steve – provisional mechanical inspector and provisional plumbing inspector – lack of experience; Kasprzak, Adam Stefan – plumbing inspector and mechanical inspector – lack of experience; Morse, Mark – building inspector – lack of experience; Padron, Michael Angel – provisional plumbing plans examiner – lack of experience & not newly hired or promoted; Pagan, Julio – building inspector – lack of experience; Perez, Angel Luis, Jr. – building code administrator – lack of experience; Rudd, Kenneth Duncan – electrical inspector and 1&2 family dwelling inspector – lack of experience & no equivalent examination; Salfelder, Gary – mechanical inspector & mechanical plans examiner – affidavits attest to different experience from previous applications; Stalnaker, Kenneth Alan – building inspector – lack of experience & possible unlicensed activity.

Mr. Sasso also stated that the committee upheld the denial of the provisional building plans examiner application for Nancy Testa for lack of experience as the experience was mostly technical.

MOTION: Mr. Dudley made a motion that the board approve the report of the application committee for the denials.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the committee at this time.

NEW BUSINESS

There was no new business to come before the committee at this time.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 1:14 p.m.

December 4, 2009 - 9:00 A.M.

CALL TO ORDER

Chair McCormick called the meeting to order at 9:02 a.m.

Members Present

Bob McCormick, Chair

Nick Sasso, Vice-Chair

Art Barthlow

Dennis Carpenter

Gerry Demers

Fred Dudley

Richard Gathright

Members Not Present

Bob Kymalainen
Orlando Lamas

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Dan Biggins, Board Counsel
Tim Vaccaro, Director, Division of Professions
Jerry Wilson, Director, Division of Regulation
Cecilia Jefferson, Deputy Director, Division of Regulation
Carrie Flynn, Executive Director, Board of Professional Engineers
Juanita Chastain, Executive Director, Electrical Contractors' Licensing Board
G.W. Harrell, Executive Director, Construction Industry Licensing Board
Tony Spivey, Executive Director, Board of Architecture and Interior Design
Doug Harvey, BOAF
Rob von Kampen, International Code Council

APPROVAL OF THE OCTOBER 13 - 16, 2009, MINUTES OF THE MEETING

MOTION: Mr. Dudley made a motion that the board approve the minutes as submitted.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

JERRY WILSON, DIRECTOR, DIVISION OF REGULATION

Mr. Wilson introduced Ms. Cecilia Jefferson, Deputy Director, Division of Regulation. He stated that she had recently been hired and informed the board of her background.

Mr. Wilson discussed the statistics for Regulation and informed the board that they were looking at the smaller cities and counties to make sure they are in compliance. He stated that if they found that they did not have properly licensed individuals, they should have an inter-local agreement for assistance.

Vice-Chair Sasso thanked Mr. Wilson for Regulation trying to enter the compliant incident date on the system. Mr. Wilson responded that sometimes it was difficult to determine the incident date, however, when they can, they will include it.

Chair McCormick informed Mr. Wilson that they discussed the issue of self reporting yesterday, and he would personally like to be consistent with what other boards are doing. Mr. Wilson responded that he has not heard from other boards, however, he should have some information by their next meeting. He also informed the board that citations can be sent out via certified mail rather than by hand service.

Mr. Wilson discussed the filing of complaints by board members and e-mail complaints. He stated that they treat e-mails as complaints, and he is concerned that when they receive an e-mail complaint, these have to be furnished to the person that the complaint

is filed against. He asked that if individuals send in an e-mail, then they need to indicate if they plan on being the person filing the complaint.

Mr. Wilson informed the board that he would provide some suggestions for minor violations for their review at the next meeting.

REPORTS

Chair's Report – Bob McCormick

Chair McCormick informed the board that Mr. Dudley was now the Chair of the Probable Cause Panel, Mr. Gathright has been appointed to the Probable Cause Panel, and Mr. Demers has been appointed to the Rules and Legislative Committee.

Chair McCormick commented that the board has a great team. He asked that the board acknowledge Dennis Franklin for the loyal service he provided to the board.

Ms. Barineau informed the board that she will inquire about plaques for Mr. Nagin and Mr. Franklin. Chair McCormick stated that if they are able to obtain plaques, they would present Mr. Nagin with his at the Tampa meeting and Mr. Franklin's at the Orlando meeting.

Application Review Committee – Nick Sasso

Ratification List

Vice-Chair Sasso reported that the committee approved 40 applications and denied 35. He stated that the ratification list was in the hand-out folder.

MOTION: Mr. Dudley made a motion that the board approve the actions of the Application Review Committee.

SECOND: Chair McCormick seconded the motion and it passed unanimously.

Rules and Legislation Committee – Richard Gathright

Mr. Gathright reported that there were six House bills and 11 Senate bills that are shell bills which have not been referred to committees at this time, however, he will continue to monitor them.

Examination and Continuing Education Committee – Bob McCormick

Chair McCormick reported that the committee approved nine courses, one course was withdrawn, and 10 renewal courses were denied.

MOTION: Mr. Dudley made a motion that the board approve the actions of the Examination and Continuing Education Committee.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

Executive Committee – Bob McCormick

Chair McCormick did not have a report to give at this time.

Board Counsel – Daniel Biggins

Mr. Biggins informed the board that he had checked rule data base and there was one rule that was being worked on, and the application committee rule has been published.

Chair McCormick thanked Mr. Biggins for attending the meeting.

Executive Director – Robyn Barineau

Delegation of Signature Authority for Executive Director

Ms. Barineau informed the board that an issue came up about the signing of the final orders and asked that if the board wanted her to continue to sign them, that the board delegate signature authority to her.

MOTION: Mr. Dudley made a motion that the board delegate the authority to sign orders to Ms. Barineau on behalf of the Chair of the board.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

Financial Report for 1st Quarter.

Ms. Barineau informed the board that their balance was over \$1million. She stated that she would continue to monitor their accounts. She added that expenses were running about the same amount as the previous fiscal year. She stated that there is \$235,000 in the unlicensed activity account.

Mr. Dudley stated that he wanted to know what amount they have loaned out during the financial period on the report. Ms. Barineau responded that she will research that issue and if it cannot be put in the report, she will do it verbally.

ICC Update – Rob von Kampen, Ph.D.

Dr. von Kampen informed the new members about himself and ICC. He stated that there were no major issues with the exams. He added that paper and pencil administrations end this year.

Chair McCormick asked if the board members would be interested in a presentation on the exams. Dr. von Kampen responded that he would be willing to make such a presentation.

Mr. Dudley stated that he will probably not be able to attend the April meeting, and he would like to see the exam presentation. He asked that this be done in June.

PUBLIC COMMENTS

Mr. Harvey stated that an issue had been raised regarding the electrical category. He asked if the electrical examination contained both commercial and residential questions.

Vice-Chair Sasso commented that the commercial examination would have both. If someone applied for the 1&2 family dwelling inspector's license, they would have to take the residential examination as it would be only residential.

Chair McCormick informed the board that Ms. Peggy Bertolami' served on the Probable Cause Panel for the board and he asked to be authorized to send her a letter, along with Mr. Luther Council, in appreciation of their service.

OLD BUSINESS

Vice-Chair Sasso stated that he submits requests for orders and he has a closing order that he feels the board should review that was signed by the unlicensed activity coordinator. He stated that it is an order where the board is being used as the reason to close the case, however when you read the case it is an unlicensed contractor case.

Chair McCormick suggested that Vice-Chair Sasso send the information to Ms. Barineau along with an outline of his concerns. Ms. Barineau will review the information and have it reviewed by the department.

NEW BUSINESS

Chair McCormick welcomed the new members.

FUTURE MEETING DATES

February 9 – 12, 2010 – St. Augustine

April 13 – 16, 2010 – Orlando

June 8 – 11, 2010 - Tampa

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:00 a.m.