

MINUTES

BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD
Embassy Suites
225 Shorecrest Drive
Altamonte Springs, Florida 32701

April 18, 2018 - Wednesday – 9:00 A.M.

APPLICATION REVIEW COMMITTEE

CALL TO ORDER

The Building Code Administrators and Inspectors Board meeting was called to order at approximately 9:00 a.m., by Vice-Chair Richard Gathright.

Members Present

Richard Gathright, Chair
Art Barthlow
Tim Bolduc
Peter Jones
Tony Lopresto
Bob McCormick

Other Persons Present

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
Clark Jennings, Assistant Attorney General, Office of the Attorney General (OAG)
Linda Gray, Government Analyst, DBPR
Heather Howard, Court Reporter, American Court Reporting

Others Present

Noel Rettig	John Blake
Joel Myers	Allen Johnson for Philip Kersey and Tim Kettering
Andy Howard	Philip Kersey
Shane Gerwig for Christopher Richardson	Tim Kettering
Denavo Tyre	Johnnie Michael Green
Roger Warren	Tomas Perez
Roger Ausburn	Jack Danner
Jeff Campbell	Larry Hogan
Tucker Phinney	Gerald Leggett
Lavoy Cogdill	Kirby W. Nelson
Brandon Borga	Kimica Ottar
Rick Hopkins	Roy Eden
Vince Seijas	Carl Virgilio
Jon May	Ryan W. Brown
Douglas Tillery	Roberto Moreno
Heather C. Smith	Jamie Jackson
Donald J. Davis	Todd J. Stricker
Robert R. Sheppard	Todd E. Hastings
Nicholas Scott	Andrew M. Guerra
Ralph W. Jones III	Leonard W. Sauls
Lawrence Molina	

Loyd C. Bemby
Bill Tracy for Tony Willson
Jim Leger for Raymond Potter
Raymond Potter
Alan Baron
Tany E. Goodson
Jack Pierle
Marcus Winburn
David Browning
Anthony Sears
Leon T. Wright
Timothy Alexander
Robert W. Fitch
Roy Johnston
Deon Bass
Jeremy Nagel
Peter Beauduin
George Gillespie
Stephen Greenwell, Jr.
Keith Maloney
Chad Tate
Eddie Jackson, Jr.
John R. Brooks
Alberto Acosta
Danny Acosta
Larry Starchok
Boris Giacomani
Thomas Couch
Sid Gillilan

Teresa Sullivan
Richard Lydecker
Craig Majer
Mohamed Sulaman
Don Crise
Michael D. Dahl
William Austin
Michael L. Savage, Sr.
Clayton Parker
Paul McCarthy
Ricky Howell
Nicole Snelling
John Boden
Ralph Pena
John Thompson
Drumen Woodisde
Jonathon Clay Whitney
Russell Hutchins
Michael Kent
Eric Corcoran
Carson Huff
Orlando J. Diez
Brian Wells
Ross Pritchard
Michael Atkinson
Steven Paul Buckels
Christopher Michael Robulock
Devon Samuels
Travis Leonard

REVIEW OF APPLICATIONS

The following applicants were present at the meeting and were sworn in by the court reporter. Those offering testimony on behalf of the applicants were present at the meeting and were sworn in by the court reporter. After discussion, the below listed applications were approved by the Committee.

Alberto Acosta – Mechanical Plans Examiner

Brandon Reese Albright – Building Code Administrator

Loyd Charles Bemby, Jr. – Building Inspector, Electrical Inspector, 1&2 Family Dwelling Inspector, Provisional Building Inspector, Provisional 1&2 Family Dwelling Inspector, Provisional Electrical Inspector

Brandon David Borga – Provisional 1&2 Family Dwelling Inspector

Jeffrey Ronald Danner – Provisional Building Inspector

Robert Winfield Fitch, Jr. – Electrical Plans Examiner

Larry Rubin Hogan, Jr. – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector

Rick P. Hopkins – Building Inspector

George Fotheringham Gillespie, III – Mechanical Plans Examiner

Andy Gregg Howard – Building Code Administrator

Roy Victor Johnston, II – Provisional Building Code Administrator

Deneen Johnson – Building Inspector

Ralph Winter Jones, III – Provisional Coastal Inspector, Provisional Electrical Plans Examiner,
Provisional Electrical Inspector
Gerald L. Leggett – Building Inspector
Tucker Phinney – Building Code Administrator
Michael Lowe Savage, Sr. – Provisional Building Code Administrator, Building Code
Administrator
Christopher Scott Richardson – Provisional Building Inspector
Robert Riah Sheppard, Jr. – Building Plans Examiner, Provisional Building Plans Examiner
Heather Condon Smith – Electrical Inspector, Electrical Plans Examiner
Lawrence Gene Starchok – Building Inspector, Provisional Building Inspector
Chad William Tate – 1&2 Family Dwelling Inspector, Building Inspector, Building Plans
Examiner, Provisional Building Inspector, Provisional Building Plans Examiner,
Provisional 1&2 Family Dwelling Inspector
Mohamed Sulaman – Plumbing Inspector, Plumbing Plans Examiner, Building Code
Administrator, Provisional Plumbing Inspector
Donald Louis Tyre – Building Code Administrator
Brumene Peraz Woodside – Building Inspector, Building Plans Examiner
Leon Thomas Wright – Provisional Building Code Administrator, Building Code Administrator

The following applicants were present at the meeting and were sworn in by the court reporter. Those offering testimony on behalf of the applicants were present at the meeting and were sworn in by the court reporter. After discussion, the applications listed below were denied by the Committee.

John Ryan Brooks – Building Inspector, 1&2 Family Dwelling Inspector
Rick P. Hopkins – Electrical Inspector, Mechanical Inspector, Plumbing Inspector
Tucker Phinney – Provisional Building Code Administrator
Robert Riah Sheppard, Jr. – Electrical Inspector, Provisional Electrical Inspector

The following applicants were present at the meeting and were sworn in by the court reporter. After discussion, the applications listed below were withdrawn by the applicants.

Donald Jeffery Davis - Mechanical Inspector, Plumbing Inspector
Ricky Dale Howell – 1&2 Family Dwelling Inspector, Provisional 1&2 Family Dwelling Inspector
Donald Louis Tyre – Provisional Building Code Administrator

The following applicant was present at the meeting and was sworn in by the court reporter. Those offering testimony on behalf of the applicant was present at the meeting and was sworn in by the court reporter. After discussion, the application listed below was changed from a provisional application to a standard application by the Committee.

Brandon David Borga – Provisional Building Inspector

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

RECESS

There being no further business to come before the Committee, the meeting was adjourned at approximately 4:30 p.m.

PROBABLE CAUSE PANEL MEETING

The meeting began at approximately 3:00 p.m., and adjourned at approximately 3:32 p.m.

April 19, 2018 - Thursday – 9:00 A.M.

BOARD MEETING

CALL TO ORDER

Chair McCormick called the meeting to order at approximately 9:00 a.m.

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Tim Bolduc
Peter Jones
Kerry Leuzinger
Tony Lopresto
Andrew Raines
Herman White

Other Persons Present

Robyn Barineau, Executive Director, DBPR
Clark Jennings, Board Counsel, OAG
Sally Raines, Assistant General Counsel, DBPR
Linda Gray, Government Analyst, DBPR
Heather Howard, Court Reporter, American Court Reporting

Others Present

Clovis Forde	Ann Russo
Thomas Dalton	Celeste Roman
John Farinelli	Joseph Kajak
Wilbur Fields	James Thomas
Robert Nicholls	Alan J. Rodriguez
Paul Watson	Roy Clark
Jodi Doyle	John Freeland
B. Dean Hall, Jr.	Ladi March
Jeffery Atkin	Malcolm Cunningham, Esquire
William Tracy	Tom Allen
Wendy Thomas	Shane Gerwig
Don Luczak	John Jackson
Charles Loverin	Wayne Barnhill

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT

Jeffery R. Atkin – Plumbing Plans Examiner

Mr. Atkin was present at the meeting and was sworn in by the court reporter. Mr. Atkin provided additional information for the Board’s review. After discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion for the Board to overturn the denial and approve the Plumbing Plans Examiner application.

SECOND: Mr. Raines seconded the motion and it passed with Vice-Chair Gathright and Mr. Barthlow voting against the motion.

Charles Loverin – Provisional Electrical Inspector, Electrical Inspector, Electrical Plans Examiner

Mr. Loverin was present at the meeting and was sworn in by the court reporter. Mr. Loverin provided additional information for the Board's review. After discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion for the Board to overturn the denial of the Provisional Electrical Inspector, Electrical Inspector, and Electrical Plans Examiner applications.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Donald Roy Luczak – Mechanical Inspector

Mr. Luczak was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion for the Board to uphold the denial of the Mechanical Inspector application.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

REQUEST FOR EXTENSION OF PROVISIONAL LICENSE

Wilbur Toney Fields, Jr. – Provisional Building Plans Examiner

Mr. Fields was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion for the Board to grant the extension of the Provisional Building Plans Examiner license for a period of one year from May 2, 2018.

SECOND: Mr. Jones seconded the motion and it passed with Chair McCormick voting against the motion.

Clovis Adolphus Forde – Provisional Mechanical Inspector

Mr. Forde was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

MOTION: Mr. Lopresto made a motion for the Board to grant the extension of the Provisional Mechanical Inspector license for a period of six months from May 2, 2018.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

Ladi Anita Goldwire (March) – Provisional Building Code Administrator

Ms. Goldwire was present at the meeting and was sworn in by the court reporter. Mr. Malcom Cunningham, Esquire, was present at the meeting on behalf of Ms. Goldwire. After discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion for the Board to grant the extension of the Provisional Building Code Administrator license for a period of six months from May 2, 2018.

SECOND: Mr. Jones seconded the motion and it passed with Chair McCormick, Vice-Chair Gathright, and Mr. Barthlow voting against the motion.

Alan James Rodriguez-Soto – Provisional Building Inspector

Mr. Rodriguez-Soto was present at the meeting and was sworn in by the court reporter. Mr. Roy Clark, Building Official, University of South Florida, was present and was sworn in by the court reporter. After discussion, the following action was taken.

MOTION: Mr. Raines made a motion for the Board to grant the extension of the Provisional Building Inspector license for a period of three months from March 26, 2018.

SECOND: Mr. Lopresto seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

RULES & LEGISLATION COMMITTEE

LEGISLATIVE REPORT

Mr. Jones reported that a Chapter of the American Institute of Architects filed a petition with the Florida Building Commission regarding proposed rule changes to the Florida Building Code. This issue is now before the First District Court of Appeal.

RULES REPORT

Mr. Jennings informed the Committee that there were no pending rules at this time.

PUBLIC COMMENT

Mr. John Farinelli, JC Code & Construction Consultants, Inc., and Ms. Ann Russo, Building Officials Association of Florida, were sworn in by the court reporter. Mr. Farinelli and Ms. Russo came before the Board regarding the 40-hour code-training course related to the Internship Certification Program. The Board provided guidance on their questions.

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

Continuing Education Application Review

AAA CONSTRUCTION SCHOOL, INC. (0000972)

New Course(s)

- A1. EFIS Systems (Internet)
Requesting 1 hour GEN credit (F-3181, A-3937)

- A2. Means of Egress (Internet)
Requesting 1 hour GEN credit (F-3182, A-3938)

Renewal Course(s)

- A3. Exterior Plaster (5007957) (Internet)
Requesting 1 hour GEN credit (F-2825, A-3917)

- A4. Area of Accessibility (5007951) (Internet)
Requesting 2 hours AOA credit (F-2819, A-3918)
- A5. Laws and Rules (5007959) (Internet)
Requesting 2 hours L&R credit (F-2827, A-3919)
- A6. Chapter 3 of the Residential Building Code (5007958) (Internet)
Requesting 1 hour GEN credit (F-2826, A-3920)
- A7. Chapter 3 of the Florida Building Code Occupancy Classification (5007949) (Internet)
Requesting 1 hour GEN credit (F-2830, A-3921)

MOTION: Chair McCormick made a motion to approve A1-A7.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

- A8. Ethics (5007956) (Internet)
Requesting 1 hour ETHICS credit (F-2824, A-3922)

MOTION: Vice-Chair Gathright made a motion to deny A8 for lack of reference to the practice act.

SECOND: Mr. Raines seconded the motion and it passed unanimously.

- A9. Fire stopping for Floor Penetrations and Curtain Walls (5007954) (Internet)
Requesting 1 hour GEN credit (F-2822, A-3923)

MOTION: Mr. Raines made a motion to approve A9.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

- A10. Chapter 7 Existing Building Code Re-Roofing (5007953) (Internet)
Requesting 1 hour GEN credit (F-2821, A-3924)

- A11. Chapter 9 of the Florida Residential Building Code (5007950) (Internet)
Requesting 1 hour GEN credit (F-2831, A-3925)

MOTION: Mr. Barthlow made a motion to deny A10 for incorrect references related to this course and deny A11 for lack of detailed outline.

SECOND: Mr. Raines seconded the motion and the motion passed with Chair McCormick, Vice-Chair Gathright, Mr. Bolduc and Mr. Jones voting against the motion.

- A12. Methods used to protect through Penetrations in Fire-Resistance-rated Wall Assemblies and Head of Walls (5007952) (Internet)
Requesting 1 hour GEN credit (F-2820, A-3926)

MOTION: Chair McCormick made a motion to approve A12.

SECOND: Mr. Raines seconded the motion and it passed unanimously.

C.A.P. GOVERNMENT (0006777)

Mr. Joe Kajak was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

Renewal Course(s)

- B1. Laws & Rules Pertaining to Construction (5007963) (Live)
Requesting 1 hour L&R credit (F-2811, A-3903)

MOTION: Vice-Chair Gathright made a motion to deny B1 for lack of detailed outline, material not relevant to building codes, and no certificate of completion included in the course material.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

- B2. Ethics Training for the Florida Building Code (5007964) (Live)
Requesting 2 hours ETHICS credit (F-2812, A-3904)

MOTION: Chair McCormick made a motion to deny B2 for lack of detailed outline and content of the course.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

- B3. Florida Accessibility for Building Construction (5007962) (Live)
Requesting 2 hours AOA credit (F-2810, A-3905)

MOTION: Chair McCormick made a motion to deny B3 for lack of detailed outline.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

- B4. Plumbing Code IV (5007941) (Live)
Requesting 2 hours GEN credit (F-2807, A-3930)

MOTION: Chair McCormick made a motion to deny B4 for lack of detailed outline.

SECOND: Mr. Raines seconded the motion and it passed unanimously.

BUILDING OFFICIALS ASSOCIATION OF FLORIDA (0001001)

Ms. Ann Russo was present at the meeting and was previously sworn in by the court reporter. After discussion, the following action was taken.

New Course(s)

- C1. Mutual Aid – A Guide to Requesting and Participating (Live)
Requesting 2 hours GEN credit (F-3149, A-3891)
- C2. Dealing with the Difficult Person in the Building Office (Live)
Requesting 1 hour GEN credit (F-3150, A-3892)
- C3. Wind Loading on Roof Top Equipment and Supports (Live)
Requesting 1 hour GEN credit (F-3151, A-3893)

MOTION: Vice-Chair Gathright made a motion to approve C1-C3.

SECOND: Chair McCormick seconded the motion and it passed unanimously.

- C4. The “Red Tag” Elimination Program (Live)
Requesting 2 hours GEN credit (F-3152, A-3894)

MOTION: Chair McCormick made a motion to approve C4 with the contingency that this course shall only be presented at the Building Official Association of Florida (BOAF) 2018 conference.
SECOND: Vice-Chair Gathright seconded the motion as amended and it passed unanimously.

C5. Building Code Administrators and Inspectors Board (BCAIB)
Update and the Internship Program (Live)
Requesting 1 hour GEN credit (F-3153, A-3895)

MOTION: Chair McCormick made a motion to approve C5 with the contingency that this course shall only be presented at the Building Official Association of Florida (BOAF) 2018 conference.
SECOND: Mr. Raines seconded the motion as amended and it passed unanimously.

New Course(s)

C6. 40-Hour Code Training – Building (F-2, A-2)

MOTION: Mr. Jones made a motion to approve C6 as a Building Inspector 40-hour code training course and as a Building Plans Examiner 40-hour code training course.
SECOND: Mr. Lopresto seconded the motion and it passed unanimously.

JC CODE & CONSTRUCTION CONSULTANTS, INC. (0003379)

Mr. John Farinelli was present at the meeting and was previously sworn in by the court reporter. After discussion, the following action was taken.

New Course(s)

D1. 40-Hour Code Training – Building (F-1, A-1)

MOTION: Chair McCormick made a motion to approve D1 as a Building Inspector 40-hour code training course and as a Building Plans Examiner 40-hour code training course.
SECOND: Mr. Jones seconded the motion and it passed unanimously.

INTERNSHIP CERTIFICATION PROGRAMS

Vice-Chair Gathright recused himself from voting on all Internship Certification Programs.

CITY OF ALTAMONTE SPRINGS

Mr. Thomas Dalton was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

New Program(s)

E1. Building (F-3156, A-3898)

MOTION: Mr. Raines made a motion to approve E1.

SECOND: Mr. Lopresto seconded the motion and it passed unanimously.

DEVELOPMENT SERVICES DEPT., BUILDING DIVISION CITY OF WEST PALM BEACH

Mr. Richard Gathright was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

New Program(s)

F1. Building (F-3172, A-3927)

MOTION: Chair McCormick made a motion to approve F1.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

CITY OF GAINESVILLE

Mr. John Freeland was present at the meeting and was sworn in by the court reporter. After discussion, the following action was taken.

New Program(s)

G1. Building (F-3174, A-3929)

MOTION: Mr. Jones made a motion to approve G1 provided that the reference to Santa Fe College is eliminated, a checklist for on-the-job training is created, a benchmark checklist is provided, and a certificate of completion is supplied to the Department within fourteen (14) days.
SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

Ms. Wendy Thomas was present and was sworn in by the court reporter. Ms. Thomas thanked the Board for approving the City of Gainesville's Internship Program.

SEMINOLE COUNTY BOARD OF COUNTY COMMISSION

Mr. Paul Watson, Building Official, Seminole County Board of County Commission, and Ms. Jodi Doyle were present at the meeting and were sworn in by the court reporter. After discussion, the following action was taken.

New Program(s)

H1. Building Residential (F-3175, A-3931)

H2. Building Commercial (F-3176, A-3932)

H3. Electrical Residential (F-3177, A-3933)

H4. Electrical Commercial (F-3178, A-3934)

H5. Mechanical Residential (F-3179, A-3935)

H6. Mechanical Commercial (F-3180, A-3936)

Mr. Watson and Ms. Doyle requested that the Board withdraw H1, H3, and H5. The Board accepted the withdrawals.

MOTION: Chair McCormick made a motion to approve H2, H4, and H6.

SECOND: Mr. Leuzinger seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

RECESS

There being no further business to come before the Committee, the meeting was adjourned at approximately 4:03 p.m.

April 20, 2018 - Friday – 9:00 A.M.

**BOARD MEETING
CALL TO ORDER**

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Peter Jones
Tony Lopresto
Kerry Leuzinger
Andrew Raines
Herman White

Members Not Present

Tim Bolduc

Other Persons Present

Robyn Barineau, Executive Director, DBPR
Clark Jennings, Board Counsel, OAG
Sally Raines, Assistant General Counsel, DBPR
Linda Gray, Government Analyst, DBPR
Heather Howard, Court Reporter, American Court Reporting

Others Present

Larry Hogan

ATTENDANCE

Chair McCormick informed the Board that Mr. Bolduc had requested to be excused from today's Board meeting.

REVIEW OF APPLICATION

Larry Rubin Hogan – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector

Mr. Hogan was present at the meeting and was sworn in by the court reporter. Mr. Hogan provided additional information for the Board's review. After discussion, the applications for Provisional 1&2 Family Dwelling Inspector and 1&2 Family Dwelling Inspector were approved by the Committee.

APPROVAL OF THE FEBRUARY 21-23, 2018 MINUTES OF THE MEETING

MOTION: Vice-Chair Gathright made a motion to approve the minutes.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

REPORTS

CHAIR'S REPORT – BOB MCCORMICK

Chair McCormick advised the Board that a committee meeting was held related to the Internship Certification Forms. The Committee discussed changes to the forms, the usability of the forms, and the application packages available to the public. The Committee made changes to the forms and the changes will be presented at the next Committee meeting.

APPLICATION REVIEW COMMITTEE – RICHARD GATHRIGHT

Vice-Chair Gathright reported that the Committee reviewed 269 applications, of which 242 were approved, five were withdrawn, and 22 denied. He read the denials into the record at this time. Gregory George Boutwell – Building Inspector, Affidavit not legible; John Ryan Brooks – Building Inspector, 1&2 Family Dwelling Inspector, Lack of experience; Douglas Weston Brown – 1&2 Family Dwelling Inspector, Lack of experience; Richard Edward Fegan – 1&2 Family Dwelling Inspector, Lack of experience; Vernon Paul Gipper – Mechanical Inspector, Mechanical Plans Examiner, Lack of experience; Carlos Guerrero – Building Inspector, Electrical Plans Examiner, Lack of experience; Rick P. Hopkins – Electrical Inspector, Mechanical Inspector, Plumbing Inspector, Lack of experience; Joseph Powell Johnson III – Plumbing Inspector, Provisional Plumbing Inspector, Lack of experience; Harold Lyman Mooneyhan – Building Inspector, Lack of experience; Luis G. Negrete – Plumbing Inspector, Provisional Plumbing Inspector, Has a case with the Construction Industry Licensing Board that is in non-compliance; Tucker Phinney – Provisional Building Code Administrator, Does not meet requirement; Robert Riah Sheppard, Jr. – Electrical Inspector, Provisional Electrical Inspector, Lack of experience; Stephen Paul Tetlak – Plumbing Inspector, Lack of experience; Duane James Wallace – Building Plans Examiner, Lack of experience.

MOTION: Mr. Raines made a motion to approve the actions of the Committee as reported.

SECOND: Mr. Leuzinger seconded the motion and it passed unanimously.

RATIFICATION LIST

MOTION: Vice-Chair Gathright made a motion to approve the Ratification List as submitted.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

PROSECUTING ATTORNEY REPORT – SALLY RAINES

Ms. Raines provided the Board with a copy of the Prosecuting Attorney Report. She stated that there are three private cases and no public cases to report. Ms. Raines informed the Board that she will no longer be their prosecuting attorney. She indicated that the new attorney will be attending the next meeting; however, no decision has been made by the Department as to who the new attorney will be. The Board thanked Ms. Raines for supporting the Board and congratulated her on her promotion.

RULES AND LEGISLATION COMMITTEE

There was no rules and legislative report to come before the Board at this time.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

Chair McCormick reported that the Committee reviewed 23 courses, nine internship certification programs, 23 courses were approved, seven courses were denied, six internship certification programs were approved and three internship certification programs were withdrawn.

BOARD COUNSEL – CLARK JENNINGS

Mr. Jennings informed the Committee that there were no pending rules at this time.

EXECUTIVE DIRECTOR – ROBYN BARINEAU

Paperless CILB and ECLB licenses

Ms. Barineau provided the Board with a sample of the licenses and certificates that are being furnished to licensees of the CILB and the ECLB.

Ms. Barineau also provided the Board with an update on PRONTO. She stated that the Department was working with the International Code Council on the remote testing option.

MOTION: Mr. Lopresto made a motion for the Board to pursue PRONTO as a testing option for the applicants.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

Mr. Barineau informed the Board that Ms. Michelle Porter will only be able to attend the Board meeting once a year due to budget constraints with the International Code Council. Ms. Barineau stated that Ms. Porter will be present at the June 2018 meeting.

Licenses Issued from Null & Void

Ms. Barineau reported that there were four licenses issued since the last Board meeting.

Financial Report – December 31, 2017

Ms. Barineau reported that the balance in the Board's operating account was \$11,567,208. The unlicensed activity account balance was \$425,467.

Future Meeting Dates

June 20-22, 2018 – Fernandina Beach

August 22-24, 2018 – Orlando/Lake Mary

October 10-12, 2018 – Daytona Beach

December 5-7, 2018 – Fernandina Beach

February 6-8, 2019 – Gainesville

April 3-5, 2019 – Fernandina Beach

June 12-14, 2019 – St. Augustine

August 7-9, 2019 – Coral Gables

October 16-18, 2019 – Orlando

December 4-6, 2019 – Howey-In-the-Hills

OLD BUSINESS

There was no old business to come before the Board at this time.

NEW BUSINESS

The Board discussed the process of applications that are placed on the Ratification list. It was determined that applications for individuals who have completed the Internship Certification Program and Cross-Training programs should be placed on the Ratification list.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 9:39 a.m.