

MINUTES OF THE MEETING

BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD
RESIDENCE INN MARRIOTT
2301 SADLER AVENUE
FERNANDINA BEACH, FL
FEBRUARY 5 – 7, 2014

February 5, 2014

APPLICATION REVIEW COMMITTEE

CALL TO ORDER

Mr. Gathright, Chair of the Committee, called the meeting to order at 9:00 a.m.

Members Present

Richard Gathright, Chair
Art Barthlow
Bob McCormick
Tim Bolduc
Rick Holmes

Members Not Present

Wayne Francis

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Doug Dolan, Board Counsel
Mark Miller, Prosecuting Attorney
Andrew Raines, Board Member
Jason R. Marietta
Johnnie Miller
Emmanuel Agbenohevi
Paul Cassidy
Jurgen Betz
Deb Asplund
Bobby Griffin
Richard King
Alan Plante
John Viscomi
Maurizio Ferro
Edward Rytman, II
Dan Gargas
Mark Yelnick
C. J. Thompson

Jimmy Anderson
Russell Bailey
Michael Bevill
Daniel Walsh
Brian Law
Al Sheill
Beth Masters, Court Reporter

REVIEW OF APPLICATIONS

Michael Wallace Bevill – Provisional Plumbing Plans Examiner

Mr. Bevill was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Johnnie Miller – Provisional Building Inspector

Mr. Miller was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Mark Anthony Yelnick - Provisional Building Plans Examiner, Standard 1&2 Family Dwelling Plans Examiner, Provisional 1&2 Family Dwelling Inspector, Provisional Building Inspector, Building Plans Examiner, Building Inspector

Mr. Yelnick was present at the meeting along with Dan Gargas, Building Official. They were both sworn in by the court reporter. Following discussion, the Provisional Building Plans Examiner, Provisional 1&2 Family Dwelling Inspector, Provisional Building Inspector, Building Plans Examiner and Building Inspector applications were approved by the Committee. The Standard 1&2 Family Dwelling Plans Examiner application was denied by the Committee.

Jason Robert Marietta – Building Inspector

Mr. Marietta was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Daniel Patrick Walsh – Building Inspector

Mr. Walsh was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Jurgen Betz – Electrical Inspector

Mr. Betz was present at the meeting and was sworn in by the court reporter. Following discussion, the application was denied by the Committee.

Brian Law – Plumbing Inspector, Mechanical Inspector

Mr. Law was present at the meeting and was sworn in by the court reporter. Following discussion, the applications were approved by the Committee.

Maruizio Ferro – Building Inspector

Mr. Maurizio Ferro was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Edward Michael Rytman, Jr. – Mechanical Plans Examiner, Provisional Mechanical Plans Examiner, Electrical Plans Examiner, Provisional Electrical Plans Examiner, Plumbing Plans Examiner, Provisional Plumbing Plans Examiner, Building Plans Examiner, Provisional Building Plans Examiner, Coastal Construction Inspector

Mr. Rytman was present at the meeting and was sworn in by the court reporter. Following discussion, the applications were approved by the Committee.

Paul Cassidy – Building Code Administrator

Mr. Cassidy was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

John Joel Viscomi – Building Inspector

Mr. Viscomi was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Russell Bailey – Provisional Building Inspector, Building Inspector

Mr. Bailey was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

Emmanuel K. Agbenohevi – Building Code Administrator

Mr. Agbenohevi was present at the meeting and his application was approved by the Committee.

Debra Asplund – Building Inspector

Ms. Asplund was present at the meeting and her application was approved by the Committee.

Bobby Charles Griffin – Provisional Building Code Administrator.

Mr. Griffin was present at the meeting and his application was approved by the Committee.

Richard Sherman King – Provisional Building Plans Examiner, Building Plans Examiner

Mr. King was present at the meeting and his applications were approved by the Committee.

Elden B. Stover, Jr. – 1&2 Family Dwelling Inspector

Mr. Stover was present at the meeting and his application was approved by the Committee.

At this time, the Committee continued to review applications.

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

ADJOURNMENT

There being no further business to come before the Committee at this time, the meeting was adjourned at 2:10 p.m.

2015 LEGISLATIVE AD-HOC COMMITTEE CALL TO ORDER

Mr. Bolduc, Chair of the Committee, called the meeting to order at 9:10 a.m.

Members Present

Tim Bolduc
Rick Holmes

Others Present

Robyn Barineau, Executive Director
Mark Miller, Assistant General Counsel, OGC, DBPR

Mr. Bolduc reminded the members of the suggested legislative proposals discussed from the last Committee meeting and reviewed the established timeline for submission of legislative proposals to the Department.

Supervision by provisional building code administrators

The Committee discussed the suggested revisions below:

468.609(7)(d) Direct supervision of a provisionally licensed plans examiner or building code inspector may only be performed by a building code administrator who holds a standard certification. A provisionally certified building code administrator shall not directly supervise any provisionally certified plans examiner or building code inspector unless said building code administrator holds a standard certification in the category of the employee being supervised.

468.609(7)(e) A newly employed or hired person may perform the duties of a plans examiner or building code inspector for 120 days if a provisional certificate application has been submitted if such person is under the direct supervision of a certified building code administrator who holds a standard certification and who has found such person qualified for a provisional certificate. ~~Direct supervision and the determination of qualifications may also be provided by a building code administrator who holds a limited or provisional certificate in a county having a population of fewer than 75,000 and in a municipality located within such county.~~

There was discussion regarding the need to define “direct supervision” at the last committee meeting. Mr. Bolduc researched this issue and indicated that he did not

believe there was a need to define “direct supervision.” Mr. Mark Miller, Assistant General Counsel, indicated that the proposed language is clear and could be enforced. Mr. Bolduc will work on an analysis of this language.

Records retention

The Committee agreed that often there are issues with the prosecution of disciplinary cases due to the lack of record retention requirements. Discussion ensued about where such a requirement should be included - in the Florida Building Code or in the board’s practice act.

The Committee agreed that it is the responsibility of the Building Code Administrator to ensure that proper records are kept in a building department. Mr. Holmes provided a comprehensive list of records he would suggest should be required and maintained by the building department.

The Committee agreed that the language should be included in 468.604(1), Florida Statutes. Mr. Bolduc will draft language for this initiative and provide his draft to the Committee at the next meeting.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 9:45 a.m.

February 6, 2014

BOARD MEETING

CALL TO ORDER

Chair McCormick called the meeting to order at 9:00 a.m.

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Tim Bolduc
Fred Dudley
Rick Holmes
Orlando Lamas
Andrew Raines

Members Not Present

Wayne Francis

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Doug Dolan, Board Counsel

Mark Miller, Prosecuting Attorney
Ricky Walker
Patrick Dale Barberi
Michael McQuaig
Al Wilson
Alexis Riveron
Elier Martin
Linda Patrick
John Farinelli
Joe Crum
Willie Haulstead
Patricia Crum
Cindy Danese, Court Reporter

Chair McCormick welcomed Mr. Raines to the board and Mr. Dolan to the meeting as Mr. Clark Jennings, Board Counsel, was not present at this meeting due to a conflict.

Chair McCormick informed the Board that Mr. Francis was unable to attend the meeting.

MOTION: Mr. Dudley made a motion that the Board excuse the absence of Mr. Francis.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

DISCIPLINARY HEARINGS

E. Bernard Blackburn. DBPR Case #2012-003607 (PCP – Kymalainen & McCormick)

Mr. Miller informed the Board that he received a telephone call from Mr. Blackburn indicating that he would not be able to attend this meeting because he was ill and asked that the hearing be rescheduled for the April meeting in Tampa.

MOTION: Mr. Dudley made a motion that, at the request of Respondent, the Board continue the hearing to the April meeting in Tampa.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Joseph R. Crum, DBPR Case #2013-019052 (PCP – Dudley, Gathright & Kymalainen)

Mr. Crum was present at the meeting and was sworn in by the court reporter.

Mr. Miller presented the facts in the case. Mr. Crum provided a letter for the Board's consideration and addressed the Board.

In discussion, Mr. Crum stated that he wanted the case to go back to the Probable Cause Panel for them to dismiss the case. Mr. Miller informed the Board that the Department recommended a fine in the amount of \$1,000, costs in the amount of \$432.14, one year of probation and additional CEU's be imposed in this case.

Mr. Holmes stated that he knows Mr. Crum, however, it will not affect his decision in this case.

Following discussion the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board impose costs in the amount of \$432.14 and a \$1 fine.

SECOND: Mr. Holmes seconded the motion.

Following discussion, the motion failed with Mr. Bolduc, Mr. Lamas, Mr. Raines, Vice-Chair Gathright, and Chair McCormick voting against the motion.

MOTION: Mr. Bolduc made a motion that a Stipulation be drafted imposing costs in the amount of \$432.14 and a fine in the amount of \$500.

SECOND: Mr. Lamas seconded the motion.

Mr. Crum stated that that Stipulation was not acceptable.

MOTION: Mr. Bolduc made a motion that the Board amended the Stipulation and impose costs in the amount of \$432.14 and a \$250 fine.

SECOND: Mr. Lamas seconded the motion.

Following discussion, the following amendment was made.

MOTION: Mr. Bolduc made a motion to amend the Stipulation imposing costs in the amount of \$432.14 and a \$100 fine.

SECOND: Mr. Lamas seconded the motion and it passed unanimously.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT

Patrick Dale Barberi – Mechanical Plans Examiner

Mr. Barberi was present at the meeting and was sworn in by the court reporter. Additional information had been submitted for the Board's consideration.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board approve the application based on the additional information and overturn the Notice of Intent to Deny.

SECOND: Mr. Holmes seconded the motion and it passed unanimously.

Angel Cardona Santiago – 1&2 Family Dwelling Inspector, Provisional 1&2 Family Dwelling Inspector

Mr. Santiago was not present at the meeting, however, he sent an e-mail to Ms. Rice, which she read to the Board, that he would be unable to attend the meeting.

MOTION: Mr. Bolduc made a motion that the Board uphold the denial as originally stated.

SECOND: Mr. Holmes seconded the motion and it passed unanimously.

Condane Marco Rolle – Provisional Mechanical Plans, Provisional Mechanical Inspector

Mr. Rolle was not present at the meeting, however, additional information had been submitted for the Board's review.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board approve the applications based on the additional information and overturn the denials.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

REQUEST FOR EXTENSION OF PROVISIONAL LICENSES

Willie Haulstead, Jr. – Provisional Building Code Administrator

Mr. Haulstead was present at the meeting and was sworn in by the court reporter. He provided additional information at the meeting. He stated that he was asking for additional time and was taking a course to assist him in taking the exam.

Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board deny the request for an extension of the provisional license.

SECOND: Mr. Lamas seconded the motion which failed with Mr. Holmes, Mr. Lamas, Vice-Chair Gathright, and Mr. Raines voting against the motion.

MOTION: Mr. Bolduc made a motion that the Board approve a six month extension of the provisional license.

SECOND: Mr. Lamas seconded the motion which passed with Mr. Barthlow and Chair McCormick voting against the motion.

Elier Martin – Provisional Building Inspector

Mr. Martin and Mr. Alexis Riveron were present at the meeting and were sworn in by the court reporter. Mr. Riveron spoke on his behalf and requested a one year extension.

In discussion, Mr. Dolan asked if Mr. Martin was requesting the extension since Mr. Riveron did the initial request. Mr. Martin responded that he was requesting the extension. Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board deny the request for an extension of the license.

SECOND: Mr. Bolduc seconded the motion which passed with Vice-Chair Gathright and Mr. Holmes voting against the motion.

Later in the meeting the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board reconsider the request of the extension of the license for Mr. Martin.

SECOND: Vice-Chair Gathright seconded the motion which passed with Mr. Barthlow voting against the motion.

Mr. Bolduc stated that Mr. Martin will be able to take the exam within six months. Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board vacate the previous motion to deny the request for an extension.

SECOND: Mr. Holmes seconded the motion which passed with Chair McCormick and Mr. Barthlow voting against the motion.

MOTION: Mr. Bolduc made a motion that the Board approve a six month extension of the provisional license.

SECOND: Mr. Holmes seconded the motion which passed with Mr. Barthlow and Chair McCormick voting against the motion.

Michael McQuaig – Provisional Building Inspector, Provisional Building Plans Examiner, Provisional 1&2 Family Dwelling Inspector

Mr. McQuaig and Mr. Al Wilson were present at the meeting and were sworn in by the court reporter.

Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board deny the request for an extension of the provisional licenses.

SECOND: Motion failed due to the lack of a second.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board deny the request for extensions of the provisional licenses as his licenses do not expire until April 15, 2014, and, therefore he has time to take the examinations.

SECOND: Mr. Barthlow seconded the motion which passed with Mr. Holmes and Vice-Chair Gathright voting against the motion.

Ricky Walker – Provisional Building Inspector

Mr. Walker was present at the meeting and was sworn in by the court reporter. In discussion, Mr. Bolduc noted that there were two meetings prior to the expiration of his provisional license.

MOTION: Mr. Bolduc made a motion that the Board deny the request for an extension of the provisional license.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the Board at this time.

NEW BUSINESS

There was no new business to come before the Board at this time.

RECESS

There being no further business to come before the Board, the meeting was recessed at noon.

RULES & LEGISLATION COMMITTEE

CALL TO ORDER

Mr. Dudley, Chair of the Committee, called the meeting to order at 2:15 p.m.

Members Present

Fred Dudley, Chair
Art Barthlow
Tim Bolduc
Richard Gathright
Rick Holmes
Orlando Lamas
Bob McCormick
Andrew Raines

Members Not Present

Wayne Francis

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Doug Dolan, Board Counsel
Mark Miller, Prosecuting Attorney
Linda Patrick
John Farinelli
Joe Crum
Patricia Crum
Cindy Danese, Court Reporter

LEGISLATIVE REPORT – FRED DUDLEY

Mr. Dudley informed the Committee that he was tracking bills that have impact on the profession. He discussed the bills with the Committee.

RULES REPORT – CLARK JENNINGS

2014-2015 Regulatory Plan

Discussion of Proposed Public Participation Rule

Mr. Dolan asked that these items be tabled until Friday as Mr. Jennings will be present at the meeting.

2015 LEGISLATIVE AD-HOC COMMITTEE REPORT – TIM BOLDUC

Mr. Bolduc reported that the Committee met yesterday and reviewed the language they are proposing. He stated that they narrowed their focus to the supervision of a Provisional Building Code Administrator supervising provisional licensees. The draft language proposal will be reviewed at the next meeting and if the Committee agrees, they will proceed with the language.

Mr. Bolduc reported that they had also been working on language to insure that proper records are kept in the building departments. He stated that they will work on the language and if agreed on by the Committee, it may be presented to the Board at the next meeting. He stated that they were reviewing what records need to be kept and discussing language regarding records to be kept by inspectors and plans examiners.

In discussion, Mr. McCormick commented that they also need to consider if a third party provider is a Building Code Administrator. Mr. Bolduc commented that they also need to consider if a Building Code Administrator is working for multiple jurisdictions.

OLD BUSINESS

There was no old business to come before the Committee at this time.

NEW BUSINESS

There was no new business to come before the Committee at this time.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:50 p.m.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

CALL TO ORDER

Mr. McCormick, Chair of the Board, called the meeting to order at 1:17 p.m.

Members Present

Tim Bolduc, Chair
Art Barthlow
Fred Dudley
Richard Gathright
Rick Holmes
Orlando Lamas
Bob McCormick
Andrew Raines

Members Not Present

Wayne Francis

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Doug Dolan, Board Counsel
Mark Miller, Prosecuting Attorney
Linda Patrick
John Farinelli
Joe Crum
Cindy Danese, Court Reporter

**CONTINUING EDUCATION COURSES FOR REVIEW
JC CODE & CONSTRUCTION CONSULTANTS, INC. (0003379)**

New Courses

- A01. Advanced Training: The Florida Accessibility Code, Chapter 2, Scoping Requirements
Requesting 2 hours GENERAL credit (F-2527, A-2922)
- A02. Significant Changes to the 2011 NEC, Chapters 1-4
Requesting 2 hours GENERAL credit (F-2528, A-2923)

MOTION: Mr. Barthlow made a motion that the Committee approve courses A01 and A02 as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

BUILDING OFFICIALS ASSOCIATION OF FLORIDA, INC. (0001001)

Renewal Courses

Ms. Linda Patrick was present on behalf of BOAF.

- B01. Building Plan Review Training Program (0006569)
Requesting 12 hours GENERAL credit (F-73, A-2927)
- B02. Electrical Inspector Training Program (0006570)
Requesting 12 hours GENERAL credit (F-74, A-2928)
- B03. Electrical Plan Review Training Program (0006571)
Requesting 12 hours GENERAL credit (F-75, A-2929)
- B04. Mechanical Inspector Training Program (0006572)
Requesting 12 hours GENERAL credit (F-76, A-2930)
- B05. Mechanical Plan Review Training Program (0006573)
Requesting 12 hours GENERAL credit (F-77, A-2931)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee deny courses B01 – B05 due to the lack of an outline and not complying with the rules.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

- B06. Building Plans Examiner Foundation Training (5007499)
Requesting 10 hours GENERAL credit (F-2005, A-2932)
- B07. Fuel Gas Principles and Code Application (5007513)
Requesting 7 hours GENERAL credit (F-2017, A-2933)
- B08. Plumbing Principles and Code Application (5007518)
Requesting 10 hours GENERAL credit (F-2024, A-2934)
- B09. Electrical Principles and Code Application (5007519)
Requesting 10 hours GENERAL credit (F-2025, A-2935)
- B10. Mechanical Principles and Code Application (5007520)
Requesting 12 hours GENERAL credit (F-2026, A-2936)
- B11. Building Principles and Code Application (5007521)
Requesting 10 hours GENERAL credit (F-2027, A-2937)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee approve courses B06 – B11 as submitted.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

- B12. Electrical Inspector Corporate Training Program (5007528)
Requesting 12 hours GENERAL credit (F-2064, A-2938)
- B13. Electrical Plans Examiner Corporate Training Program (5007529)
Requesting 12 hours GENERAL credit (F-2065, A-2939)
- B14. Mechanical Inspector Corporate Training Program (5007530)
Requesting 12 hours GENERAL credit (F-2066, A-2940)
- B15. Mechanical Plans Examiner Corporate Training Program (5007531)
Requesting 12 hours GENERAL credit (F-2067, A-2941)

Mr. McCormick stated that courses B12 – B15 were corporate training programs and there were differences in the trainers. Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee deny courses B12 – B15 as there was a lack of an outline.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

- B16. Understanding UL Designs for Field Inspection (5007642)
Requesting 2 hours GENERAL credit (F-2318, A-2942)
- B17. Understanding UL Designs for Plan Review (5007644)
Requesting 2 hours GENERAL credit (F-2320, A-2943)

MOTION: Mr. Gathright made a motion that the Committee approve courses B16 and B17 as submitted.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

B18. Area of Accessibility (Internet) (5007626)
Requesting 2 hours AOA credit (F-2295, A-2944)
Following discussion, this course was continued until the Friday meeting.

MOTION: Mr. Dudley made a motion that the Committee continue the review of the course until Friday so additional information could possibly be provided.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the Committee at this time.

New Business

There was no new business to come before the Committee at this time.

ADJOURNMENT

There being no further business to come before the Committee at this time, the meeting was adjourned at 2:15 p.m.

February 7, 2014

CALL TO ORDER

Chair McCormick called the meeting to order at 9:03 a.m.

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Tim Bolduc
Fred Dudley
Rick Holmes
Orlando Lamas
Andrew Raines

Members Not Present

Wayne Francis

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Clark Jennings, Board Counsel
Doug Dolan, Board Counsel
Mark Miller, Prosecuting Attorney
Linda Kilpatrick, BOAF
Court Reporter

APPROVAL OF THE MINUTES OF THE MEETING

December 4 - 6, 2013

MOTION: Mr. Bolduc made a motion that the Board approve the minutes as submitted.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

REPORTS

Chair's Report – Bob McCormick

Chair McCormick stated that he had expressed concern regarding the Continuing Education application not being easily accessible and was pleased that it is now easily accessible on the Board's webpage.

Chair McCormick informed the Board that he and Vice-Chair Gathright will be in Tallahassee on February 27 for Chair and Vice-Chair training.

Application Review Committee – Richard Gathright Ratification of Actions Taken by the Committee

Vice-Chair Gathright reported that Mr. Bolduc and Mr. Holmes assisted with the review of applications once their 2015 Legislative Ad-Hoc Committee meeting was adjourned. He reported that the Committee reviewed 111 applications, of which, 86 were approved and 25 were denied. He read the denials into the record at this time.

Anisi, Amir – Plumbing Inspector – lack of experience; Barkhulz, David John – Building Inspector – lack of experience; Betz, Jurgen – Electrical Inspector – lack of experience; Buckles, David Carl – 1&2 Family Dwelling Inspector – lack of experience; Dalton, Thomas Edward – Plumbing Plans Examiner – lack of experience; Diez, John Paul – Provisional Building Plans Examiner – not newly hired or promoted into the position; Egezeino, Michael Thomas – 1&2 Family Dwelling Inspector – lack of experience; Florez, Raul Alfonso – Provisional Mechanical Plans Examiner, Provisional Plumbing Plans Examiner, Electrical Plans Examiner, Plumbing Plans Examiner, Mechanical Plans Examiner – lack of experience; Goldberg, William Joseph – Building Inspector – lack of experience; Howell, Ricky Dale – Plumbing Plans Examiner – lack of experience; Lyons, Carlos Demetris – Provisional Building Inspector – not newly hired or promoted into the position; Merowitz, Michael P – Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner – not newly hired or promoted into the position; Murphy, Michael Ryan – Building Inspector – lack of experience; Perilla, German – Building Inspector – lack of experience; Sapuppo, Anthony David – Plumbing Inspector – lack of experience; Stenger, Kristopher Ryan – Building Code Administrator, 1&2 Family Dwelling Inspector – lack of experience; Strait, Gary W, Jr. – 1&2 Family Dwelling Inspector – lack of experience; Tobias, Steven Barry – Building Plans Examiner – lack of experience; Yelnick, Mark Anthony – Standard 1&2 Family Dwelling Plans Examiner – does not meet requirements.

MOTION: Mr. Dudley made a motion that the Board approve the actions of the Application Review Committee as presented.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

Mr. Dudley stated that the number of approved applications is increasing. Ms. Barineau commented that the staff in the Central Intake Unit (CIU) does a great job reviewing the applications. Vice-Chair Gathright stated that he was pleased to see the correspondence back and forth from CIU to the applicants.

Ratification List

MOTION: Mr. Dudley made a motion that the Board approve the Ratification List as submitted.

SECOND: Mr. Holmes seconded the motion and it passed unanimously.

Prosecuting Attorney Report – Mark Miller

Mr. Miller reported that there were six private cases and three public cases in the Office of the General Counsel.

Rules and Legislation Committee – Fred Dudley

Mr. Dudley did not have a report to give at this time.

2015 Legislative Ad-Hoc Committee – Tim Bolduc

Mr. Bolduc did not have a report to give at this time.

Examination and Continuing Education Committee

Chair McCormick reported that there were 20 courses reviewed, of which ten were approved, nine were denied and one tabled.

Ms. Linda Patrick was present at the meeting and provided new information for the BOAF course B18. She explained the corrections that were made.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board approve course B18 as amended.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Board Counsel – Clark Jennings

Chair McCormick stated that the Board appreciated Mr. Dolan being present on behalf of Mr. Jennings and they appreciated Mr. Jennings attending the meeting today.

Mr. Jennings stated that the draft public comment rule was included in the agenda and asked if they were ready to discuss the draft. He also informed the Board that most boards had eliminated the last sentence in the rule.

MOTION: Mr. Bolduc made a motion that the Board approve the language provided adding “two” minutes to the time, five or more persons and delete the last sentence.

SECOND: Mr. Dudley seconded the motion which passed with Chair McCormick voting against the motion.

MOTION: Mr. Dudley made a motion that Mr. Jennings notice the rule for development and then proceed with a notice of rulemaking.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

Mr. Jennings asked the Board the questions required for completing the SERC.

Executive Director – Robyn Barineau

Licenses Issued from Null & Void

Ms. Barineau reported that two licenses from null & void were issued by the Department since the December 2013 meeting.

September 2013 Financial Report

Ms. Barineau reported that the Board has over \$4.935 million in their operating account and over \$329,000 in their unlicensed activity account.

OLD BUSINESS

There was no old business to come before the Board at this time.

NEW BUSINESS

There was no new business to come before the Board at this time.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:18 a.m.