

**EXECUTIVE SUMMARY**  
**Florida Barbers' Board**

**I. General Information**

Meeting Type: General Business  
Meeting Date: Monday, November 5, 2007  
Meeting Location: Department of Business and Professional  
Regulation  
Professions Board Room  
1940 North Monroe Street  
Tallahassee, Florida 32399

Attendees:

Herman White, Vice Chair

Robert Collins

Jeri Scott

Carl Troup

Secretary Holly Benson, Department of Business and Professional Regulation

Charlie Liem, Chief of Staff, Department of Business and Professional Regulation

Tim Vaccaro, Director, Division of Professions, Department of Business and  
Professional Regulation

Robyn Barineau, Executive Director, Department of Business and Professional  
Regulation

Bill Oglo, Assistant Attorney General, Department of Legal Affairs

Elizabeth Duffy, Assistant General Counsel, Office of the General Counsel,  
Department of Business and Professional Regulation

Dana Ewaldt, Government Analyst, Department of Business and Professional  
Regulation

Alex Bosque, Bureau of Education and Testing, Department of Business and  
Professional Regulation

Cindy Peters, Bureau of Education and Testing, Department of Business and  
Professional Regulation

Kelly Torres, Bureau of Education and Testing, Department of Business and  
Professional Regulation

Alexandra Auguste-Toussaint, Bureau of Education and Testing, Department of  
Business and Professional Regulation

Kasandra Broadnax, Bureau of Education and Testing, Department of Business and  
Professional Regulation

Sue Habershaw, Court Reporter

Other Interested Parties

## II. Major Issues/Actions

- Secretary Holly Benson introduced Chief of Staff Charlie Liem and welcomed the board to Tallahassee. She mentioned the document imaging project and thanked the board for their support of this initiative. She also thanked the board for their support of the 2008 renewal fee holiday for their licensees.
- The board considered 22 out-of-country endorsement applications and five disciplinary cases.
- Ms. Elizabeth Duffy, Assistant General Counsel, informed the board that there are currently 57 barbering cases in the Office of the General Counsel.
- Ms. Kelly Torres, Bureau of Education and Testing, mentioned that new barbering examination items were launched in August. She provided the board with the pass/fail rates for the barber and restricted barber written and practical examinations for the current and past fiscal years.
- Mr. Alex Bosque, Bureau of Education and Testing, asked the board to consider conducting their practical examination standardization in either August or November 2008. He added that standardization is a good idea and the best way to ensure the practical examination is consistently evaluated by all examiners.
- The board agreed to forego their legislative initiative to create an internship program. They agreed that there is still a great amount of work needed with the language to even seek sponsorship. Should internship or apprenticeship language be proposed by an outside source during the 2008 Legislative Session, the board asked, and were assured by Ms. Robyn Barineau, Executive Director, that they be notified of such proposal.
- As requested by the board at the last meeting, Mr. Bill Oglo, Assistant Attorney General, introduced an amendment to Rule 61G3-16.0092, Florida Administrative Code, Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome (HIV/AIDS) Education Provider Requirements, to mirror the recent amendment to Chapter 455, Florida Statutes, for electronic reporting of continuing education courses. The amended language approved by the board will read:

“(6) Providers shall maintain a system of recordkeeping which provides for storage of approved courses. Providers shall maintain a roster of participants for four years. The records and roster shall be available for inspection by the Board or Department. Providers must electronically provide to the Department a list of attendees taking the course for continuing education purposes within 30 business days of the completion of the course ~~or prior to the licensee’s renewal date, whichever occurs sooner.~~ However, the continuing education provider shall electronically report to the Department completion of a licensee’s course within 10 business days beginning on the 30<sup>th</sup> day before the renewal deadline or prior to the renewal date, whichever occurs sooner. The list of attendees submitted electronically to the Department shall not include applicants taking the course for initial licensure. For home study courses, the provider must electronically supply the list of those individuals successfully completing the course by the 5th of the month following the calendar month in which the provider received documentation and was able to determine the successful completion of the course by the licensee. This list shall include the provider’s name and provider

number, the name and license number of the attendee, the date the course was completed and the course number. Failure to comply with the time and form requirements will result in disciplinary action taken against the provider.”

- Mr. Oglo mentioned that the amendment to Rule 61G3-19.009(1), Florida Administrative Code, Display of License, requiring licensees to laminate a picture on their licenses for posting at their workstations is progressing through the rulemaking process.
- Mr. Oglo mentioned that Vice Chair Carl Troup had previously spoken with several employees in the Tampa Bureau of Investigative Services Regional Office who suggested that the supervised practice exception rule be more narrowly defined. There are currently no specific time parameters set forth in the rule as to how long a student can work after the completion of an examination. A copy of a proposed draft of amendments was included in the agenda. The board agreed that all members needed to look more closely at the language and come prepared to the next meeting with specific questions and concerns.
- Ms. Barineau reminded the board of the following meeting dates and locations:
  - Monday, February 25, 2008, 9 a.m. – Ocala, Florida
  - Monday, May 19, 2008, 9 a.m. – Orlando, Florida

### **III. Legislation/Rule Promulgation**

- The board agreed to forego pursuing their legislative initiative to create an internship program.
- Mr. Oglo will proceed with the amendment to Rule 61G3-16.0092, Florida Administrative Code, Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome (HIV/AIDS) Education Provider Requirements, to mirror the recent amendment to Chapter 455, Florida Statutes, for electronic reporting of continuing education courses.

### **IV. Action Required**

- Ms. Duffy and Mr. Oglo will prepare all final orders and forward them to board staff for filing with the department’s Agency Clerk.
- The board will review the proposed amendments to the supervised practice exception rule and come prepared to the next meeting to discuss their concerns and questions with the proposal.

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Robyn Barineau  
Executive Director  
November 6, 2007