

MINUTES

**Board of Architecture and Interior Design
JW Marriott Tampa Water Street
510 Water Street
Tampa, Florida 33602
Telephone (813) 221-4950**

**July 30, 2025
General Business
9:00 a.m.**

Call to Order

Mr. Jernigan, Chair, called the meeting to order at 9:03 a.m. and a quorum established.

Members Present:

Charles "Charlie" Clary
Peter W. Jones
Beverly Frank
Gregory Burke, Vice-Chair
Steven Jernigan, Chair
Dylan Rivers
Timothy Nolen
Aida Bao-Garciga
Holly Dennis

Member Absent:

Ivette Arango, excused

Others Present:

Timothy Frizzell, Board Counsel
David Minacci, Prosecuting Attorney
Stacey Buccieri, Executive Director
Terri McEwen, Government Analyst
Melanie S. Griffin, Secretary, Department of Business and Professional Regulation
Becky Magdaleno, CAE, Hon. AIA, Executive Vice President/CEO, AIA Florida
Chrissy Sainmervil, Director of Communications and Public Relations, AIA Florida
Michael Wirtz
William Shepler
Adam Gayle, 2026 President Elect, AIA Florida
Dave Roberts, ASID/IIDA Representative
Jessa Sukalo, Advocacy Director for IIDA
Elizabeth Camargo, 2025 President, AIA Florida
Miguel Rodriguez

Court Reporter: Black Letter Reporting, Kelley N. Black @ BlackKelley3@gmail.com,
Telephone 727.253.8178

Secretary Griffin was present to thank the board, staff, and counsel for their public service, address board or department issues, and welcome feedback. She reviewed prior issues that were brought to her attention to verify they were resolved or were in action to resolution. She highlighted the 2025 Legislative Session regarding the possibility of boards no longer existing but recognized the need for professional expertise regarding licensure and regulatory matters.

Disciplinary Cases

Settlement Stipulations -- Cases marked with an asterisk reflect the Probable Cause Panel's Recommendation.

Mr. Rivers was recused from the review of the cases based on his participation with the Probable Cause Panel.

Licensed

DBPR vs. Kristy Lee Converse *

Case Number 2024-059922

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$555.00 costs to be paid within 30 days of the final order, 18 hours of continuing education within 180 days of filing the final order

DBPR vs. Frank Genese *

Case Number 2024-062858

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$750.00 fine plus \$570.00 costs to be paid within 30 days of the final order, 30 hours of continuing education due within 150 days of the final order

DBPR vs. Roberto Gonzalez *

Case Number 2024-062857

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$720.00 costs and 20 hours of continuing education (ce hours have already been provided)

DBPR vs. James Lovelace *

Case Number 2024-051116

PCP: Hall, Rodriguez, Wirtz, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$510.00 costs, 45 hours of continuing education due within 180 days of the final order

DBPR vs. Scott McLeod *

Case Number 2024-057733

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$720.00 costs, 22.5 hours of continuing education (ce hours have already been provided)

DBPR vs. Bernardo Saenz *

Case Number 2024-062069

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$525.00 costs to be paid within 30 days of the final order, 19 hours of continuing education within 120 days of filing the final order

DBPR vs. Douglas Ralph Schneider *

Case Number 2024-060233

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fines plus \$600.00 costs to be paid within 30 days of the final order, 46 hours of continuing education (ce hours have already been provided)

DBPR vs. William Shepler *

Case Number 2024-059923

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$885.00 costs to be paid within 30 days of the final order, 48 hours of continuing education (ce hours have already been provided)

DBPR vs. Daniel Weaver *

Case Number 2024-062765

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$405.00 costs, 48 hours of continuing education, suspension until compliance

Motion: Ms. Bao Garciga moved that the board approve the settlement stipulations as presented.

Second: Mr. Burke seconded the motion and it passed unanimously.

Motion for Order Waiving Formal Hearing

Licensed

DBPR vs. Jorge Benavides

Case Number 2024-062890

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$405.00 costs to be paid within 30 days of the final order, 48 hours of continuing education, and suspension until compliance

Mr. Benavides was not presented or represented by counsel but submitted a continuance request by email. Mr. Rivers was recused from the review of the case based on his

participation with the Probable Cause Panel. Mr. Minacci requested that the board continue the case review.

Motion: Mr. Nolen moved that the board continue the review of the case until the next meeting.

Second: Ms. Bao Garciga seconded the motion and it passed unanimously.

DBPR vs. Charles Dillistin

Case Number 2024-059914

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$285.00 costs to be paid within 30 days of the final order, 40 hours of continuing education within 180 days of the final order

Mr. Dillistin was not present or represented by counsel but submitted an email for consideration. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the registrant had not completed the statutory requirement. The administrative complaint was served by certified mail on May 23, 2025. The respondent failed to respond to the administrative complaint.

Mr. Minacci read Mr. Dillistin's email for the record:

I do not understand why there would be a disciplinary case against the inactive Interior Design License ID 0003811.

I had been licensed through 2021. During Covid I had contacted the board to place my license on inactive status as I was not using nor needing it.

I did not as stated in any letter agree or accept to any stipulations. Please correct this matter and place my license on inactive status retroactive effective beginning on 2/28/2021.

Respectfully, Charles Dillistin

After board discussion, the following motions were made.

Motion: Mr. Nolen moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Nolen moved that the board impose a \$500.00 fine plus \$285.00 costs to be paid within 30 days of the final order filing and complete 40 hours of continuing within 180 days of the final order filing.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

DBPR vs. Rebecca Fernandez

Case Number 2024-059911

PCP: Hall, Rodriguez, and River

PCP Recommendation: \$500.00 fine plus \$495.00 costs to be paid within 30 days of the final order, 40 hours of continuing education within 180 days of the final order

Ms. Fernandez was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the registrant had not completed the statutory requirement. The administrative complaint was served by certified mail on May 22, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Ms. Bao-Garciga moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Dennis seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose a \$500.00 fine plus \$495.00 costs to be paid within 30 days of the final order filing and complete 40 hours of continuing education within 180 days of the final order filing.

Second: Mr. Nolen seconded the motion and it passed unanimously.

DBPR vs. Jeffrey Gammill

Case Number 2024-062859

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$705.00 costs to be paid within 30 days of the final order

Mr. Gammill was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the licensee had not completed the statutory requirement. The administrative complaint was served by certified mail on May 27, 2025. The respondent provided proof of continuing education, missing and penalty hours, prior to the Probable Cause Panel review but has not responded to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Nolen moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Mr. Jones seconded the motion and it passed unanimously.

Motion: Mr. Nolen moved that the board impose a \$705.00 costs to be paid within 30 days of the final order filing.

Second: Mr. Jones seconded the motion and it passed unanimously.

DBPR vs. Jesus Gonzalez-Simon

Case Number 2024-043488

PCP: Hall, Rodriguez, Wirtz, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$365.10 costs to be paid within 30 days of the final order, 48 hours of continuing education, and suspension until compliance

Mr. Gonzalez-Simon was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the licensee had not completed the statutory requirement. The administrative complaint was served by hand delivery on March 11, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Ms. Bao-Garciga moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Mr. Nolen seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose a \$1,000.00 fine plus \$365.10 costs to be paid within 30 days of the final order filing, 48 hours of continuing education, and suspension until compliance.

Second: Mr. Nolen seconded the motion and it passed unanimously.

DBPR vs. Tanya Grable

Case Number 2024-059918

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$420.00 costs to be paid within 30 days of the final order, 40 hours of continuing education within 180 days of the final order

Ms. Grable was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the registrant had not completed the statutory requirement. The administrative complaint was served by certified mail on May 29, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Burke moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Mr. Nolen seconded the motion and it passed unanimously.

Motion: Mr. Burke moved that the board impose a \$500.00 fine plus \$420.00 costs to be paid within 30 days of the final order filing and complete 40 hours of continuing education within 180 days of the final order filing.

Second: Ms. Bao-Garciga seconded the motion.

Mr. Minacci requested that the board withdraw their motions as Ms. Grable submitted a voluntary relinquish prior to the meeting. The penalty motion was withdrawn by both parties.

Motion: Mr. Nolen moved that the board accept the voluntary relinquishment as presented.

Second: Ms. Frank seconded the motion and it passed unanimously.

DBPR vs. Richard Lee

Case Number 2024-062865

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$300.00 costs to be paid within 30 days of the final order, 48 hours of continuing education, and suspension until compliance

Mr. Lee was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the licensee had not completed the statutory requirement. The administrative complaint was served by certified mail on May 19, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Ms. Bao-Garciga moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Mr. Nolen seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose a \$1,000.00 fine plus \$300.00 costs to be paid within 30 days of the final order filing, 48 hours of continuing education, and suspension until compliance.

Second: Mr. Nolen seconded the motion and it passed unanimously.

DBPR vs. Charles Pereira

Case Number 2024-057072

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$375.00 costs to be paid within 30 days of the final order, 40 hours of continuing education within 180 days of the final order

Mr. Pereira was not present or represented by counsel but submitted a continuance request by email. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. Mr. Minacci requested that the board continue the case review.

Motion: Ms. Dennis moved that the board continue the review of the case until the next meeting.

Second: Mr. Nolen seconded the motion and it passed unanimously.

DBPR vs. Charles Sferrazza

Case Number 2024-059924

PCP: Hall, Rodriguez, and Rivers

PCP Recommendation: \$500.00 fine plus \$465.00 costs to be paid within 30 days of the final order, 48 hours of continuing education, and suspension until compliance

Mr. Sferrazza was not present or represented by counsel but submitted an email outlining a hardship for consideration and agreed to pay the fine. Mr. Minacci reported the Probable Cause Panel took his hardship into consideration regarding their penalty recommendation. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the licensee had not completed the statutory requirement. The administrative complaint was served by certified mail on May 27, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Nolen moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Dennis seconded the motion and it passed unanimously.

Motion: Mr. Nolen moved that the board impose a \$500.00 fine plus \$465.00 costs to be paid within 30 days of the final order filing, 48 hours of continuing education, and suspension until compliance.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

DBPR vs. Denver Terrance

Case Number 2024-047658

PCP: Hall, Rodriguez, Wirtz, and Rivers

PCP Recommendation: \$1,000.00 fine plus \$427.10 costs to be paid within 30 days of the final order, 48 hours of continuing education, and suspension until compliance

Mr. Terrance was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a one-count administrative complaint for affirming compliance with the continuing education requirements at the time of renewal, although the licensee had not completed the statutory requirement. The administrative complaint was served by hand delivery on March 22, 2025. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Nolen moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Frank seconded the motion and it passed unanimously.

Motion: Mr. Nolen moved that the board impose a \$1,000.00 fine plus \$427.10 costs to be paid within 30 days of the final order filing, 48 hours of continuing education, and suspension until compliance.

Second: Ms. Frank seconded the motion and it passed unanimously.

Unlicensed

DBPR vs. Mary Forsythe and Forsyth XR Building Co.

Case Numbers 2024-047703 and 2024-047704

PCP: Hall, Rodriguez, Wirtz, and Rivers

PCP Recommendation: \$4,000.00 fine plus \$1,495.20 costs to be paid within 30 days of the final order

The respondent was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a two-count administrative complaint for practicing architecture without a license and using the title architect without a license. The administrative complaint was attempted by hand delivery but was unsuccessful. The administrative complaint was served by notice of action in multiple publications in the South Florida Business Journal. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Burke moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts

by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Burke moved that the board impose a \$4,000.00 fine plus \$1,495.20 costs to be paid within 30 days of the final order filing.

Second: Ms. Bao-Garciga seconded the motion and is passed unanimously.

DBPR vs. US Archit

Case Number 2023-070358

PCP: Hall, Rodriguez, Wirtz, and Rivers

PCP Recommendation: \$3,000.00 fine plus \$1,222.70 costs to be paid within 30 days of the final order

The respondent was not present or represented by counsel. Mr. Rivers was recused from the review of the case based on his participation with the Probable Cause Panel. The case was before the board based on a two-count administrative complaint for practicing architecture without a license and using the title architect without a license. The administrative complaint was attempted by hand delivery but was unsuccessful. The administrative complaint was served by notice of action in multiple publications in the Austin Business Journal. The respondent failed to respond to the administrative complaint.

After board discussion, the following motions were made.

Motion: Mr. Nolen moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto, and that the board adopt the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Nolen moved that the board impose a \$3,000.00 fine plus \$1,222.70 costs to be paid within 30 days of the final order filing.

Second: Ms. Bao-Garciga seconded the motion and is passed unanimously.

The board discussed the importance of protecting the health, safety, and welfare of the public regarding unlicensed activity including the use of artificial intelligence (AI). Secretary Griffin reported that the department was researching the impact of AI and obtained funding to handle the impact of AI on licensed professionals and the public regarding fraud and third-party verifications. She reported that the department was working on software implementation to monitor fraud throughout the state and combat fraud across state agencies and public. Ms. Griffin engaged in a conversation with the board regarding the use of professional licenses by unlicensed individuals or businesses. She reported that through media campaigns, billboards, and podcasts, the public was encouraged to utilize the department's portal to verify professional licensure. She reported that most public service announcements were geared toward the construction industry because that was the primary profession fraud was present.

Secretary Griffin addressed concerns regarding the local municipalities' use of multiple types of software for electronic permit plans submittal. It was discussed that the state does not have the authority to require municipalities to use a particular software for use in their business processes. The Secretary reported that the department was expanding and updating the unlicensed activity reporting page to include more professions with QR codes for the public to easily access information.

The board discussed the need for expertise within the profession through a board and knowledgeable staff. The board discussed the Governor's initiative to make entering the state and professional practice individually or through a business as easy as possible. Secretary Griffin reported that the department was tasked with an efficiency review of board functions and utilization of staff to perform some of the board's functions. She reported that the department identified professions based on the complexity of licensure versus consumer harm. The Board of Architecture and Interior Design was identified as a board that would require expertise when vetting specific professional issues. The Secretary briefly reviewed the process for determining the expense of expertise per value reviewed or function performed by the board versus in-house department staff or hired expertise through a consultant. Discussion was held that the department's role is to provide efficiency analysis and professional expertise recommendations to the Legislature that protect public safety. The department's role after Legislative Session is to implement changes to the laws.

The board briefly discussed the proposed language removing boards, the profession of Interior Design, and continuing education.

Application Review

Provider: Florida Healthcare Engineering Association (0009212)

1. (A-6553) Beyond Legionellosis: Minimizing Patient Risk with ANSA/ASHRAE Standard 514
2. (A-6554) Aerobiology 102
3. (A-6555) The Facts About Classical Reliability-Centered Maintenance in Healthcare's Compliance Arena
4. (A-6556) Know Your Next Move: Designing Surgical Space for Growth with Data-Driven Planning
5. (A-6557) Technology Panel: What's Working, What's Not, and How Organizations Can Plan for the Future
6. (A-6558) Mastering Accreditation: A Collaborative Approach to Healthcare Compliance
7. (A-6559) Failure is NOT an Option: Risk Management for Healthcare Facilities
8. (A-6560) Passing Back to Move Forward: Rugby Terms in Leading Hospital Facilities Teams

The board discussed that the courses were architecture in nature and specialized in the medical profession. Mr. Burke communicated with the provider and that email communication would be included in the original application file.

Motion: Mr. Burke moved to approve the courses as presented.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Discussion Items

NCARB Competency Standards

Mr. Jernigan reviewed the competency standards proposed by NCARB. Mr. Rodriguez commented that the standards broaden the options to meet the threshold of education and/or experience to gain licensure. Florida requires a 5-year professional degree for initial licensure. The board discussed that the Florida Statute for initial licensure by examination required a 5-year professional degree accredited by the National Architectural Accreditation Board (NAAB). When the NCARB Competency Standard is adopted, Florida must update their statute in order to accept NCARB Certifications for initial licensure by examination. NCARB's goal is to shorten the path to initial licensure.

Review and Approval of Meeting Minutes

- A. April 22, 2025 – General Business, Daytona Beach Shores, Florida
- B. April 23, 2025 – Probable Cause Panel, Daytona Beach Shores, Florida
- C. October 28-29, 2021 – General Business, Boca Raton, Florida
- D. June 16, 2020– Telephone Conference Call
- E. June 30, 2020 – Telephone Conference Call

Motion: Ms. Bao-Garciga moved that the board accept and approve the minutes, items B-E.
Second: Mr. Nolen seconded the motion and it passed unanimously.

Correction made to item A, Mr. Burke attended the NCARB Regional meeting and planned to attend the future NCARB meeting.

Motion: Mr. Nolen moved that the board approve the minutes as amended in item A.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Ratification List

Licensure and Registration

Architect Licensed by NCARB Examination, Architect Licensed by NCARB Endorsement, Architect License by State Endorsement, Architect Licensed by Direct Endorsement, Interior Design License by Initial Registration, and Interior Design License by Dual Registration

Noted that Brooke Humphreys was listed twice in error.

Motion: Mr. Nolen moved that the board approve the list as presented.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Continuing Education

Bliss & Nyitray, Inc., Design Arts Seminars, Education Pathways, LLC, and Gold Coast School of Construction DBA of Gold Coast Professional

Motion: Mr. Nolen moved that the board approved the list as presented.
Second: Mr. Burke seconded the motion and it passed unanimously.

Rules Report and Discussion

Rules Report

Mr. Frizzell reviewed the report and updated the board on changes to future rules review when implementing House Bill 108. He reported that all agencies and boards must review their rules 20% per year for the next 5 years. He reported that he would work with the Chair to complete the Annual Regulatory Plan.

Reports

Board Chair – Steve Jernigan

Mr. Jernigan reported that he, Ms. Frank, Mr. Burke, and Ms. Buccieri, attended the NCARB Annual Meeting in Scottsdale, AZ. The Annual Meeting was informative and included discussions on the competency standards and unincorporating Region 3.

Executive Director's Report – Stacey Buccieri

Financial Reports ending March 31, 2025 -Operating Account and Unlicensed Activity Account

Ms. Buccieri briefly reviewed the financial reports.

AIA Florida – Becky Magdaleno

Ms. Magdaleno, Elizabeth Camargo, and Adam Gayle were present to provide information to the board regarding the AIA Florida Convention. Ms. Camargo briefly reported on the continuing education being provided at the Convention and they were excited about the increased attendance.

Ms. Magdaleno briefly reviewed the 2025 Legislative Session and the language submitted to remove the board and the continuing education requirements. She reported that they would continue to monitor future Legislative language as committees would be in October 2025 for the 2026 Legislative Session.

ASID/IIDA Florida – Dave Roberts

Mr. Roberts reported that he was monitoring Legislative language and understood that the House would present language in 2026 to remove registration for the Interior Design profession.

Prosecuting Attorney's Report – David K. Minacci

1. Prosecutor's Case List Licensed/Unlicensed Cases
2. Investigator's Case List Licensed/Unlicensed Cases
3. Fines Chart – Summary
4. Fines Chart – Licensed
5. Fines Chart – Unlicensed
6. Billable Hours – April 2025
7. Billable Hours – May 2025
8. Billable Hours – June 2025
9. Results of April 22, 2025, Board Meeting

Mr. Minacci briefly reviewed the reports.

Proposed Future Board Meeting Dates and Locations

Change of date for October 23-25, 2024 – TBD – mid-Florida
October 23, 2025, 9:00 a.m. – Probable Cause Panel Meeting
October 24, 2025, 9:00 a.m. - General Business Meeting

The board changed the October meeting dates to October 16 and 17, 2025, location to be determined.

New Business

Mr. Burke requested that the board review the signing and sealing rules regarding signing and sealing only the cover sheet for plans. The board discussed that all sheets must be signed and sealed. The board reviewed Rule 61G1-16.004 and 005, Florida Administrative Code that addressed electronic signing and sealing of each sheet, cover sheet and/or index sheet. The board discussed reviewing the rules to address any outstanding matters.

Old Business

No old business.

Adjourn

Motion: Mr. Bao-Garciga moved to adjourn the meeting.

Second: Mr. Burke seconded the motion and it passed unanimously.

The meeting adjourned at 11:02 a.m.