

MINUTES  
BOARD OF ARCHITECTURE AND INTERIOR DESIGN

TELEPHONE CONFERENCE CALL

April 1, 2015

10:00 a.m. Eastern Time

Toll Free (888) 670-3525 - conference pass code 6715298664 then #

**Call to Order**

Mr. Rodriguez, Chair, called the meeting to order at 10:03 a.m.

Board Members Present:

Miguel Rodriguez, Chair  
Jonathan Toppe, Vice-Chair  
Francisco Costoya  
Hector Fernandez  
Aida Bao-Garciga  
J. Emory Johnson  
Kenan Fishburne  
James Blanz  
Ivette O'Doski

Board Members Absent:

John Ehrig, excused  
Dylan Rivers, excused

Others Present:

Mary Ellen Clark, Board Counsel  
David Minacci, Prosecuting Attorney  
Thomas Campbell, Executive Director  
Terri McEwen, Government Analyst  
Barbara Rooch  
David Roberts, Public Policy Advisor, Ackermann LLP, representing ASID

Due to good cause shown, Mr. Rodriguez, Chair, amended the agenda to review and approve Mr. Campbell as the Executive Director of the board.

Motion: Mr. Costoya moved that the board approve Mr. Campbell as the Executive Director for the Board of Architecture and Interior Design.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

## **Application Review**

Mohammed Al Mathno – NCARB Endorsement

Mr. Rodriguez reported that Mr. Al Mathno e-mailed the board office and withdrew his application. No action taken.

## **Continuing Education Extension Requests**

Barbara Rooch, Interior Designer

Ms. Rooch was present. Ms. Rooch requested an extension to complete the required continuing education hours due to a medical hardship. She provided documentation of the medical hardship and provided proof of completing 8 hours of continuing education towards the 20 hours required for renewal. She requested an extension until May 15, 2015. After discussion the board made the following motion.

Motion: Mr. Toppe moved that the board grant the extension until May 15, 2015, due to medical hardship.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Gary Steinbeck, Architect

Mr. Steinbeck was not present. Mr. Steinbeck requested an extension to complete the required continuing education hours due to a medical hardship. He provided documentation of the medical hardship and provided proof of completing 24 hours of continuing education towards the 24 hours required for renewal. However, he did not complete the required Florida Building Code (FBC) course by the December 31, 2014 deadline. Mr. Steinbeck requested an extension until February 28, 2015, to complete the FBC course which he completed timely and documented with a certificate. After discussion the board made the following motion.

Motion: Mr. Toppe moved that the board grant the extension until February 28, 2015, to complete the Florida Building Code advanced course due to medical hardship.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

## **General Business**

Proposed Draft Language – Rule 61G1, 12.007 Notice of Non-Compliance

61G1-12.007 Notice of Non-compliance.

(1) In accordance with Section 455.225(3), F.S., when a complaint is received, the Department shall provide a licensee with a notice of non-compliance for an initial offense only of a minor violation. Failure of a licensee to take action in correcting the violation within 15 days after the notice shall result in the institution of regular disciplinary proceedings by the department. "Minor violation" as used in Section 455.225(3), F.S., is defined as follows:

- (a) Violations of paragraph 61G1-12.005(3)(c), F.A.C.,
- (b) Failure to date plans when signing and sealing as required by Section 481.221, F.S.,
- (c) Practicing on a delinquent license in violation of Section 455.271, F.S., for 120 days or less,
- (d) Practicing on a delinquent certificate of authorization in violation of Section 455.271, F.S., for 120 days or less,
- (e) Failure to include the individual's or firm's certificate number in any newspaper,

telephone directory, or other advertising medium in violation of Section 481.221(8), F.S.,

(f) Failure to report a change of address as required by Section 455.275, F.S.,

(g) For the 2013-2014 reporting cycle, an architect's failure to complete 24 hours of required continuing education by December 31, 2014, in violation of Section 481.215(3), F.S., and Rule 61G1-24.002, F.A.C, where the number of continuing education hours completed during the period January 1, 2013 to February 28, 2015 is 24.

(2) In accordance with Section 120.695, F.S., the Department shall issue a notice of non-compliance as a first enforcement action against a licensee for a minor violation of a rule. Pursuant to Section 120.695, F.S., the Board designates the following rules for which a violation would be a minor violation of a rule for which a notice of non-compliance is issued: violations of paragraph 61G1-12.005(3)(c), F.A.C.

*Specific Authority 120.695, 455.225(3), 481.2055 FS. Law Implemented 120.695, 455.225(3) FS. History–New 2-29-96, Amended 2-25-98, 4-18-00.*

Ms. Clark presented the language for the board's review. After discussion the board made the following motion.

Motion: Mr. Costoya moved that the board notice the rule for development and approve the proposed draft rule language as presented.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

SERC Checklist – draft

Ms. Clark requested that the board determine the following:

*“Will the proposed rule have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule?”*

After discussion the board made the following motion.

Motion: Mr. Fernandez moved that the proposed rule would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity (including government) in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule and that the board approves draft SERC Checklist as presented.

Second: Mr. Costoya seconded the motion and it passed unanimously.

### **New Business**

No New Business

### **Old Business**

No Old Business.

### **Adjourn**

The meeting adjourned at 10:20 a.m.