

EXECUTIVE SUMMARY
BOARD OF ARCHITECTURE AND INTERIOR DESIGN

I. General Information

Meeting Dates: January 16-17, 2014
Meeting Type: General Business Meeting
Hyatt Regency Jacksonville Riverfront
225 E Coastline Drive
Jacksonville, Florida

Members Present: Mr. Miguel Rodriguez, Chair
Mr. Jonathan Toppe, Vice-Chair
Mr. John Ehrig
Mr. Francisco Costoya, Jr.
Ms. Aida G. Bao-Garciga
Ms. Kenan Fishburne
Mr. Emory Johnson
Mr. Hector Fernandez
Mr. James Blanz
Mr. Dylan Rivers

Members Absent: None

Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Terri McEwen, Government Analyst
Mr. David Minacci, Prosecuting Attorney
Ms. Mary Ellen Clark, Senior Assistant Attorney General
Mr. Trent Manausa
Mr. Michael Wirtz
Other interested parties

II. Major Issues/Actions

- Chairman Rodriguez welcomed Mr. Blanz and Mr. Fernandez to the board. He commented they were not able to participate because the Department of State had not received their completed paperwork. Mr. Blanz was able to participate on Friday, January 17, 2014.
- The board heard and acted upon four licensed cases, three unlicensed cases, nine settlement stipulations, and four voluntary relinquishments.
- The board approved the minutes of the November 20, 2013 probable cause panel meeting and the November 21-22, 2013 general business meeting.
- The board acted upon a Petition for Declaratory Statement by Timothy Krebs.
- The board approved the licensure ratification list and the continuing education ratification list.
- Ms. Chastain, Ms. Clark and Mr. Minacci presented the New Board Member Training.
- The board drafted legislative language for construction contract administration.
- Ms. Clark presented Rule 61G1-11.018, FAC, Public Comment and advised the board Senate Bill 50 requires that members of the public be given a reasonable opportunity to be heard. The board voted to approve language and notice for rulemaking. The board voted the rule did not require a Statement of Estimated Regulatory Cost (SERC).
- Chairman Rodriguez informed the board the probable cause panel members and the NCIDQ delegates will remain the same. He will now be the NCARB delegate and Mr. Ehrig will become the NCARB alternate.

- Chairman Rodriguez stated NCARB has offered to fund two members of the board and the executive director to attend the Regional Summit in San Antonio, TX, March 7-8. Mr. Rodriguez asked that Mr. Toppe and Ms. Clark be funded by the department to attend. Ms. Chastain stated she would make the request.
- Mr. Toppe was asked to attend the NCARB Educators' Conference in Raleigh, NC, March 22-23. Ms. Chastain stated she would make the request.
- The board discussed the NCIDQ response regarding candidates reviewing examinations. Mr. Johnson and Ms. Young will draft a response.
- The board reviewed Tennessee's letter to NCIDQ regarding the award of an interior architecture degree. The board asked that a similar letter be written to NCIDQ regarding the use of the term.
- Chairman Rodriguez to draft an article regarding the use of the rubber stamp.

III. Legislation/Rule Promulgation

- Notice Rule 61G1-11.018, FAC, Public Comment

IV. Action Required

- Ms. Chastain to provide Mr. Johnson with NCARB's examination review procedure.
- Mr. Johnson and Ms. Young to draft letter to NCIDQ.
- Mr. Rodriguez to write an article regarding the use of the rubber stamp.
- Schedule a telephone conference call to discuss construction contract administration, draft letter to NCIDQ regarding examination review, draft letter to NCIDQ regarding interior architecture degree, and article regarding signing and sealing and use of rubber stamp.
- Final orders to be prepared by Ms. Clark and Mr. Minacci.
- The following board meetings have been scheduled:
Telephone Conference Call February 24, 2014 at 3:00 p.m.
April 2-4, 2014, Cocoa Beach Hilton
July 14-16, 2014, Trump National Doral Golf and Spa Resort
October 22-24, 2014, Location To Be Announced

Juanita Chastain
Executive Director