

MINUTES  
BOARD OF ARCHITECTURE AND INTERIOR DESIGN

TELEPHONE CONFERENCE CALL

March 20, 2007

2:00 p.m. Eastern Time

Toll Free 888.808.6959 conference code 9218690

**Call to Order**

Ms. Grigsby called the meeting to order at 2:05 p.m.

Board Members Present:

Mary Jane Grigsby, Chair

Neil Hall

Rossana Dolan

Lourdes Solera

Eric Kuritzky

Sharon Del Bianco

Garrick Gustafson

Board Members Absent:

Joyce Shore, excused

Roymi Membiela, excused

Rick Gonzalez, not excused

Others Present:

Mary Ellen Clark, Board Counsel

David Minacci, Prosecuting Attorney

Juanita Chastain, Executive Director

Terri Estes, Government Analyst

Emory Johnson

Les Smith

Dwight Chastain

Bruce Bower

Patricia Canfield

**Application Review**

Drafting Design Service, Inc. (architecture certificate of authorization)

Mr. Bower was present. Mr. Minacci commented that Mr. Bower was the qualifier for Drafting Design Service, Inc. and there was a disciplinary case against Mr. Bower for failure to administer proper supervisory control. He commented that Mr. Bower entered a settlement stipulation with the board and resolved the case. He commented that Mr. Bower was notified to appear before the board so he understands his role as the responsible supervisor in control of the business.

Motion: Mr. Hall moved to approve the application as presented.  
Second: Mr. Gustafson seconded the motion and it passed unanimously.

Patricia Canfield (interior design endorsement)

Ms. Canfield was present. Mr. Johnson commented that the application was before the board based on her education. He commented that Mr. Butler requested additional educational information on her Bachelor of Fine Arts degree from Carnegie Mellon University with a major in graphic design and a minor in architecture. He commented that Carnegie Mellon University provided an affidavit that Ms. Canfield's education curriculum met the minimum requirements of Rule 61G1-22.003, Florida Administrative Code.

Mr. Johnson commented that he did not agree that the education in graphic design or architecture met the requirements. Therefore, he requested the full board to review the application.

Ms. Del Bianco asked if Carnegie Mellon returned the course curriculum or descriptions with the affidavit. Ms. Estes replied in the negative. Ms. Del Bianco commented that she did not feel turning the validation over to the education institution was sufficient. She commented that the names of the courses do not meet the requirement. Ms. Estes referred the board to Rule 61G1-22.003(5), Florida Administrative Code, which allows institutions the ability to verify to the board that their curriculum meets the rule requirements. She commented that if Mr. Butler, the education consultant, does not feel that the course meets the requirements even with the affidavit validating the course content he refers it to the board.

The board requested that the institution submit course curriculum or descriptions for review. The board discussed that the board consultant and the board education consultant disagree.

Ms. Canfield commented that she completed 2 years in the architecture program and then transferred and completed 3 years in the design program. She commented that she passed the NCIDQ examination, completed education, and completed the experience requirements.

Ms. Del Bianco commented that the application package did not include verification of 24 months of validated interior design experience. She commented that she did not want to rely solely on an affidavit from an institution when the curriculum is not in "interior design".

The board asked Ms. Estes to contact the institution and obtain, if available, course curriculum and descriptions. Ms. Canfield waived her Chapter 120, Florida Statutes, application processing rights to allow time to submit additional education and experience information.

Motion: Mr. Hall moved to continue the application.  
Second: Mr. Gustafson seconded the motion and it passed unanimously.

Motion: Ms. Del Bianco moved that Ms. Clark notice Rule 61G1-22.003, Florida Administrative Code for development.  
Second: Ms. Solera seconded the motion and it passed unanimously.

Ms. Dolan asked if the National Council of Interior Design Qualification (NCIDQ) or the Council for Interior Design Accreditation (CIDA) offered an equivalency guideline for the board to follow. Ms. Del Bianco replied that the guidelines were outlined in the Rule.

### **Continuing Education extension requests**

Excerpt from statute and rules

Letter from Thomas McNett

Mr. McNett was not present. Ms. Chastain commented that Mr. McNett requested that the board waive his continuing education requirements based on medical reasons. She referred the board to Chapter 481.215(3), Florida Statutes, which allowed for emergencies or hardships.

Motion: Ms. Del Bianco moved to accept Mr. McNett's illness as a hardship and allowed a 1-year time extension to make up the required hours.

Second: Mr. Hall seconded the motion and it passed unanimously.

Letter from Sebastian Almazan

Mr. Almazan was not present. Ms. Chastain commented that Mr. Almazan requested that the board waive his continuing education requirements based on medical reasons.

Motion: Ms. Solera moved to accept Mr. Almazan's illness as a hardship and allowed a 1-year time extension to make up the required hours.

Second: Mr. Gustafson seconded the motion and it passed unanimously.

### **Ratification List**

Continuing Education Courses for ratification

Motion: Ms. Del Bianco moved to approve the continuing education ratification list as presented.

Second: Ms. Solera seconded the motion and it passed unanimously.

### **Discussion/For information**

Draft letter to AIA Florida from Neil Hall

Mr. Hall commented that he understood the AIA Florida was meeting with the local chapters to discuss the board's concerns. He commented that the board may want to wait for the outcome of their meeting then determine whether to send the letter. Ms. Del Bianco and Ms. Grigsby commented that the letter should be sent based on the board's consensus at the February meeting.

Ms. Chastain advised the board that the letters would be reviewed by the Communications Department before they would be mailed. She commented that she was not aware of any

proposed Legislative language regarding Construction Contract Administration (CCA) for either profession.

Motion: Ms. Solera moved to approve and send the letter to AIA Florida.  
Second: Ms. Grigsby seconded the motion and it passed unanimously.

Ms. Johnson commented that the Interior Design Associations Foundation (IDAF) had the language that the board approved two years ago. He commented that the board's direction from the February meeting was to present the language, which was for interior designers, not architects. Ms. Chastain commented that she inquired because the letter specifically addressed that the interior designers were presenting language and requested that AIA Florida not oppose their efforts.

The board discussed that the architects had more opposition to the Construction Contract Administration requirement than the interior designers. The board discussed the perception of the public and Legislators if the interior designers were able to implement the requirement and the architects could not.

Eric Kuritzky – Meeting with the Building Officials Association of Florida (BOAF) regarding Construction Administration language

Mr. Kuritzky commented that he met with the Building Officials Associations of Florida (BOAF) regarding the board's desire to require Construction Contract Administration services. He commented that BOAF expressed that architects should know the building codes better. Mr. Spooner commended the Board of Architecture and Interior Design (BOAID) for attending a BOAF meeting to discuss the issue and work toward a resolution.

Mr. Kuritzky commented that BOAF welcomed the concept of Construction Contract Administration (CCA) but they opposed requiring a certification prior to certificate of occupancy. He commented that he felt that the value of CCA was to assure better quality control and compliance of permitted plans. He commented that they were supportive of an extra set of eyes but did not want the process delayed. He commented that there was a concern of an overlap of inspections. He commented that architects would assure compliance with contract documents in addition to permitted documents.

Mr. Kuritzky commented that in general they were supportive. He commented that the board should consider more specific details or requirements instead of broad generalities or terminology. He commented that architects working with residential applications would possibly lose revenues to developers or contractors.

Mr. Kuritzky commented that BOAF was supportive of the requirement but was disappointed with the professions understanding and knowledge of the building code. He commented that the issue was money, specific details of the requirements, and bureaucracy.

Mr. Hall requested that the previous Legislative language be placed on the May agenda for review and discussion.

Letter from Mr. Horstmyer

The board reviewed the letter and was disappointed that Mr. Horstmyer resigned due to his health. Ms. Chastain advised that she had sent him a card and ordered a plaque for his service.

Draft letter to the Florida Building Commission from Mary Jane Grigsby

There were comments or changes to the draft letter.

### **NCARB - discussion**

NCARB 2007 Resolutions / Region Meeting Update by Neil Hall

Resolution 7A – Rules of Conduct Amendment, Incorporating Architect's Primary Duty to the Public's Health, Safety, and Welfare

Resolution 7B – Bylaw Amendment, Member Board Executive to Serve on the Board of Directors

Resolution 7C – Bylaw Amendment, Public Director to Serve on the Board of Directors

Resolution 7D – Bylaw Amendment, Treating CACB-Accredited Degrees the same as NAAB-Accredited Degrees for Prior Versions of the ARE

Resolution 7E – Rules of Conduct Amendments, Receipt of Compensation from more than one party and in connection with specifying or endorsing a product

Resolution 7F – Bylaw Amendment, Notice of Annual Meeting and Conference

Resolution 7G – Model Regulations Amendment, Continuing Education 12 Units to be in Health, Safety, and Welfare

Resolution 7H – Handbook Amendment, ARE Timing: NCARB required Eligibility to complete the ARE

Resolution 7I – Title, Proposed Six-Month requirement for documenting IDP Training Activity

NCARB – Possible Action on Resolution regarding ARE Timing

Letter from Ronald B. Blich, requesting support for election to Treasurer of NCARB Region 3

Letter from Blake Dunn, requesting support for election to Region Director of NCARB Region 3

Letter from Kristine A. Harding, requesting support for election to Secretary of NCARB Region 3

Southern Conference NCARB, Board of Director's Meeting February 16, 2007

Board of Directors Meeting January 17-20, 2007

Mr. Hall commented that all of the resolutions were approved with the exception of Resolution 7C and 7H. He commented that they discussed sustainability will be included in the model regulation. He commented that he suggested that interior designers should be part of the process.

Mr. Kuritzky commented that there were several states disappointed with Florida's roadblocks to reciprocity. He commented that those states were going to respond to Florida by requiring Florida licensees to complete a complete application to renew their licenses. Ms. Del Bianco commented that more than 50% of the licensure approvals are out of state applicants.

Mr. Hall commented that Region 3 was the most vocal in the Conference.

Ms. Dolan commented that Florida was not represented at the Southern Conference NCARB, Board of Directors' Meeting in February 2007. Ms. Chastain commented that attendance was not a required. Ms. Del Bianco commented that the minutes reflect that they were going to contact the Southern Conference NCARB, Executive Directors for the Board of Professional Engineers and Board of Construction regarding the Florida's continuing education requirements to verify if their professions had the same continuing education reciprocity issues as the architecture profession. She commented that the Florida Legislature mandated the requirement not the board.

### **NCIDQ – discussion**

NCIDQ alternate delegate appointment

NCIDQ Minutes from the Board of Directors' Meeting December 2006

NCIDQ Minutes from the Board of Directors' Meeting January 2007

NCIDQ 2007 Update

Delegate Conference Calls

Bylaw Amendments Update

Bylaws of the NCIDQ, Revised November 12, 2006

NCIDQ letter to Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience & Interior Design

Ms. Del Bianco commented that the items were for information. Ms. Grigsby was appointed as the alternate delegate.

### **Review and Approval of Meeting Minutes**

February 6-7, 2007 General Business Meeting Minutes

Motion: Mr. Hall moved to approve the minutes as presented.

Second: Mr. Hall seconded the motion and it passed unanimously.

### **New Business**

Mr. Hall requested that another board member be appointed to attend the NCARB Annual meeting. Ms. Grigsby appointed Mr. Kuritzky and Ms. Dolan to attend. Ms. Grigsby requested that Ms. Chastain contact Mr. Gonzalez to attend as the board's delegate. Ms. Dolan requested that the budget allow more board members attend the meetings especially all licensed architects. Ms. Chastain commented the spending plan would not allow for all architects to attend the meeting.

Ms. Chastain requested that Ms. Grigsby identify excused absences.

Motion: Mr. Hall moved to excuse the absences of Ms. Membiela and Ms. Shore.

Second: Mr. Kuritzky seconded the motion and it passed unanimously.

Mr. Minacci advised the board that his office relocated.

### **Old Business**

No old business.

**Adjourn**

The meeting adjourned at 3:15 p.m.