

# EXECUTIVE SUMMARY

## BOARD OF ARCHITECTURE AND INTERIOR DESIGN

### I. General Information

Meeting Date: July 25-26, 2006  
Meeting Type: General Business Meeting  
Meeting Location: Boca Raton Resort and Club  
501 Camino Real  
Boca Raton, FL 33431  
Members Present: Rick Gonzalez, Chair, Joyce Shore, Neil Hall, Mary Jane Grigsby, Vice-Chair, Roymi Membiela, Rossana Dolan, Lourdes Solera and Sharon Del Bianco  
Members Absent: Garrick Gustafson, Excused and Kenneth Horstmyer, Excused  
Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Emory Johnson, Trent Manausa, Jerry Hicks, Vicki Long, Mickey Jacobs, Steve Jernigan, Michael Wirtz, Steven Hefner and other interested parties

### II. Major Issues/Actions

- Mr. Gonzalez excused the absence of Mr. Gustafson and Mr. Horstmyer.
- Ms. Chastain gave an overview of the changes made to the continuing education handbooks, including the following: courses offered by automatically approved providers will be counted for both architects and interior designers; if someone is licensed for 12 months or less continuing education is not required for their first renewal; terminology was clarified; and applications were updated. The handbooks will be updated to incorporate the board's comments and will be presented to the board at their next meeting.
- The board agreed that a laws and rules questionnaire would not be included in the handbook. Ms. Chastain will ask License Maintenance to include an insert in the renewal notice of a fact sheet of important information.
- An August 18, 2006 telephone conference call was scheduled to finalize the invitation to negotiate (ITN).
- Ms. Clark presented the following rules report:
  - Rule 61G1-17.001(13), F.A.C., Special Fees and Penalties for Architects, was submitted for development to implement a procedure and fee for reinstatement of void licenses. The board voted to require a \$500 application fee.
  - Rule 61G1-17.002(16), F.A.C., Special Fees and Penalties for Interior Designers, was submitted for development to implement a procedure and fee for reinstatement of void licenses. The board voted to require a \$500 application fee.
  - Rule 61G1-23.010, F.A.C., Responsible Supervising Control Over Architectural Practice and Rule 61G1-23.015, F.A.C., Responsible Supervising Control Over Architectural Practice Outside of the Architect's Office, were withdrawn. The recently passed legislation defining responsible supervising control alleviated the Joint Administrative Procedures Committee (JAPC) concerns.
- Ms. Chastain reviewed the July 6, 2006 letter from Deputy Secretary Yecke requesting input into the budget process. The board did not have comments other than a request for travel. Ms. Chastain indicated she had submitted the board's 2006-07 spending plan with travel to four meetings, the usual NCARB and NCIDQ conferences, probable cause panel meetings, and miscellaneous travel for the Building Code Outreach Council meetings.
- Ms. Chastain informed the board of the increase in travel reimbursement rates.
- Ms. Chastain reviewed the third quarter financial report.
- Ms. Long gave a report and indicated the legislation concerning "responsible supervising control" and "retired architect" and "retired interior designer" passed. Ms. Long indicated the language concerning contract administration was removed due to extensive opposition.

- Ms. Chastain indicated that the Attorney General's Office asked that the board review Ms. Clark's performance. The board indicated they were very pleased with Ms. Clark. Ms. Del Bianco commented Ms. Clark is always prepared, and Mr. Hall indicated she helps the board better understand the process. The board's comments were very positive, and Mr. Gonzalez asked Ms. Chastain to prepare a letter expressing their appreciation.

### **III. Legislation/Rule Promulgation**

- Ms. Clark will re-notice Rule 61G1-21.003, F.A.C., Interior Design Continuing Education Handbook and Rule 61G1-24.002, F.A.C., Architecture Continuing Education Handbook.

### **IV. Action Required**

- Ms. Clark and Mr. Minacci to prepare appropriate orders.
- Ms. Chastain to write letter expressing board's appreciation for Ms. Clark's performance.
- Future meeting dates:  
August 18, 2006, 2:00 p.m. telephone conference call  
October 24-25, 2006, Melbourne area  
NCIDQ annual meeting will be held November 10-12, 2006, Louisville, KY.  
IDCEC will meet in conjunction with NCIDQ November 8-9, 2006.

Juanita Chastain  
Executive Director