

# EXECUTIVE SUMMARY

## BOARD OF ARCHITECTURE AND INTERIOR DESIGN

### I. General Information

Meeting Date: May 2-3, 2006  
Meeting Type: General Business Meeting  
Meeting Location: Doubletree Hotel Tampa – Westshore  
4500 West Cypress Street  
Tampa, FL 33607  
Members Present: Rick Gonzalez, Chair, Joyce Shore, Neil Hall, Kenneth Horstmyer, Mary Jane Grigsby, Vice-Chair, Roymi Membiela, Stephen Schreiber, Rossana Dolan, Lourdes Solera and Sharon Del Bianco  
Members Absent: Garrick Gustafson, Excused  
Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Emory Johnson, Trent Manausa, Jerry Hicks, Vicki Long, Mickey Jacobs, Steve Jernigan, Vivian Salaga, Michael Wirtz, Steven Hefner and other interested parties

### II. Major Issues/Actions

- Ms. Chastain informed the board that Mr. Gustafson called and informed her that he was ill and would not be able to attend the meeting. Mr. Gonzalez excused Mr. Gustafson's absence.
- Mr. Gonzalez welcomed Ms. Dolan and Ms. Solera to the board.
- The board reviewed and approved the application ratification list and the continuing education ratification list.
- The board discussed the Interior Design Continuing Education Council (IDCEC) meeting minutes. Ms. Grigsby indicated IDCEC has a new method for determine the health, safety and welfare designation of continuing education programs.
- Ms. Clark presented the following rules report:
  - Rule 61G1-16.005, F.A.C., Electronic Signing and Sealing, was adopted on April 23, 2006.
  - Rule 61G1-17.001(13), F.A.C., Special Fees and Penalties for Architects, was submitted for development to implement a procedure and fee for reinstatement of void licenses. She commented that until the department finalizes its uniform application the board cannot move forward on the rule.
  - Rule 61G1-21.003, F.A.C., Interior Design Continuing Education Handbook. She commented that the board needed more time to finalize changes and requested that the board re-notice the rule for development. The changes address automatic providers, course expiration, application format and clarification of terminology. The board agreed and voted to re-notice the rule.
  - Rule 61G1-23.010 and 23.015, F.A.C., Responsible Supervisory Control. She commented that the rule would need to be revisited and suggested that the board hold a telephone conference call after session to determine if the legislative language concerning responsible supervising control passed. The board agreed and scheduled a June 5 telephone conference call.
  - Rule 61G1-24.002, F.A.C., Architecture Continuing Education Handbook. She commented that the board needed more time to finalize the changes and requested that the board re-notice the rule for development. The changes address automatic providers, course expiration, application format and clarification of terminology. The board agreed and voted to re-notice the rule.
- The board discussed the Invitation to Negotiate (ITN) regarding the investigative and prosecutorial functions of the board and was informed by Ms. Chastain that the

department's purchasing department would revise the format of the ITN and prepare a document that would be presented to the board at their June telephone conference call. Ms. Chastain asked the board that the terms of the contract be on a fiscal year basis and they agreed. Ms. Del Bianco asked that the evaluation criteria be changed to reflect that the experience in providing similar services be raised to 25 points and approach to providing services be lowered to 20 points.

- The board reviewed a letter Mr. Ron Dirsmith submitted expressing his concern about the board's disciplinary action against him. Mr. Minacci commented that Chapter 455.2255, F.S., allows a licensee to petition the department to have a minor violation expunged after two years. Ms. Chastain was directed to contact the department's General Counsel and inquire what steps were necessary to have the disciplinary record expunged.
- Ms. Chastain reviewed the third quarter financial report.
- Ms. Long gave a report and indicated that it appeared the legislation concerning "responsible supervising control" and "retired architect" and "retired interior designer" would pass.
- Mr. Miguel Rodriguez will continue to serve on the Florida Building Commission Outreach Council.

### **III. Legislation/Rule Promulgation**

- Ms. Clark will re-notice Rule 61G1-21.003, F.A.C., Interior Design Continuing Education Handbook and Rule 61G1-24.002, F.A.C., Architecture Continuing Education Handbook.

### **IV. Action Required**

- Ms. Clark and Mr. Minacci to prepare appropriate orders.
- Ms. Chastain to contact the department's General Counsel and inquire what steps are necessary to have a disciplinary record expunged.
- Future meeting dates:  
June 5, 2006 telephone conference call.  
July 24-26, 2006 Boca Raton, FL.  
NCIDQ annual meeting will be held November 10-12, 2006, Louisville, KY.  
IDCEC will meet in conjunction with NCIDQ November 8-9, 2006.

Juanita Chastain  
Executive Director