

# EXECUTIVE SUMMARY

## BOARD OF ARCHITECTURE AND INTERIOR DESIGN

### I. General Information

Meeting Date: October 2-3, 2008  
Meeting Type: General Business Meeting  
Embassy Suites  
1100 Southeast 17<sup>th</sup> Street  
Ft. Lauderdale, FL 33316  
954.527.2700

Members Present: Eric Kuritzky, Chair, Joyce Shore, Vice-Chair, E. Wendell Hall, John Ehrig, Wanda Gozdz, Rossana Dolan, Garrick Gustafson, Mary Jane Grigsby and Lourdes Solera

Members Absent: Roymi Membiela (excused)

Others Present: Secretary Charles W. Drago, Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Emory Johnson, Dwight Chastain, Trent Manausa and other interested parties

### II. Major Issues/Actions

- Mr. Kuritzky introduced Secretary Drago. Secretary Drago thanked the board for their service and explained the Governor's Accelerate Florida initiative. He informed the board that he was holding statewide meetings for individuals to talk with him about Department issues in an effort to better assist the Department's customers.
- The board elected Joyce Shore Chair and John Ehrig Vice-Chair.
- The board reviewed and approved the applicant and continuing education ratification lists.
- Ms. Chastain presented the 2007-08 year-end financial statement.
- The board discussed a request to extend the time requirement for obtaining continuing education due to hardship. Ms. Clark advised that a request for rule waiver was necessary and she would write and advise the licensee.
- The board discussed a request from an unlicensed individual that her disciplinary matter be removed from the web site. Ms. Clark advised it was a Department issue and Ms. Chastain will discuss with the Office of the General Counsel.
- Ms. Clark advised the board Rules 61G1-21.003, FAC and 61G1-24.002, FAC, regarding the continuing education handbooks would become effective October 16, 2008.
- Ms. Clark advised the board Joint Administrative Procedures Committee (JAPC) has written a letter dated September 4, 2008, regarding the board's use of unadopted rules implementing disciplinary penalties for unlicensed practice. Ms. Clark advised the board the probable cause panel should discontinue the practice of consistently recommending the maximum fine in unlicensed cases or the board should develop guidelines to impose a meaningful range of designated penalties. The board agreed that Ms. Clark and Mr. Gustafson would work together to develop guidelines. Ms. Clark asked that a rules committee meeting be noticed for November 12, 2008 at 3:00 p.m.
- Ms. Clark advised the board JAPC wrote a letter regarding their vote that a statement of estimated regulatory costs (SERC) was not required for rule 61G1-12.001(3), FAC, and the use of names by a business entity. The board stated they voted that no SERC was required because the rule would not affect the way a firm conducts business. Ms. Clark will respond to JAPC and state the board's position.

- Ms. Chastain asked that members submit newsletter articles. Mr. Ehrig will write an article regarding the intern development program, Mr. Minacci will write an article on common disciplinary violations and Mr. Manausa will write an article regarding continuing education.
- Ms. Clark will notice Rules 61G1-22.002, FAC and 61G1-22.003, FAC, Interior Design Education and Experience, for development. The board would like to update the rule to be more comparable with the requirements of the National Council of Interior Design Qualifications (NCIDQ).
- Mr. Minacci presented his annual report.

### **III. Legislation/Rule Promulgation**

- Ms. Clark will notice Rules 61G1-22.002, FAC and 61G1-22.003, FAC, Interior Design Education and Experience for development.

### **IV. Action Required**

- Mr. Minacci and Ms. Clark to prepare appropriate orders.
- Ms. Clark to respond to JAPC regarding their concerns about the unlicensed activity penalties and the SERC for Rule 61G1-12.001(3), FAC.
- Ms. Clark to respond to licensee regarding the request for rule waiver.
- Ms. Chastain to discuss reclassification of unlicensed discipline with the General Counsel.
- Future meeting dates:
  - November 4, 2008, telephone conference call, general business meeting
  - November 13, 2008, Tallahassee, probable cause panel meeting
  - January 7-8, 2009, Tallahassee, general business meeting
  - January 9, 2009, Tallahassee, probable cause panel meeting
  - May 6, 2009, location to be determined, probable cause panel meeting
  - May 7-8, 2009, location to be determined, general business meeting
  - July 27, 2009, Tampa, probable cause panel meeting
  - July 28-29, 2009, Tampa, general business meeting
  - October 21, 2009, location to be determined, probable cause panel meeting
  - October 22-23, 2009, location to be determined, general business meeting

Juanita Chastain  
Executive Director