

# EXECUTIVE SUMMARY

## BOARD OF ARCHITECTURE AND INTERIOR DESIGN

### I. General Information

Meeting Date: October 24-25, 2006  
Meeting Type: General Business Meeting  
Meeting Location: Hilton Cocoa Beach Oceanfront  
1550 N Atlantic Avenue  
Cocoa Beach, FL 33431  
Members Present: Rick Gonzalez, Chair, Joyce Shore, Neil Hall, Mary Jane Grigsby, Vice-Chair, Roymi Membiela, Rossana Dolan, Lourdes Solera, Eric Kuritzky and Sharon Del Bianco  
Members Absent: Garrick Gustafson, Excused and Kenneth Horstmyer, Excused  
Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Emory Johnson, Trent Manausa, Jerry Hicks, Dwight Chastain, Vicki Long, Michael Wirtz, Steven Hefner and other interested parties

### II. Major Issues/Actions

- Mr. Gonzalez excused the absence of Mr. Gustafson and Mr. Horstmyer.
- Ms. Chastain gave an overview of the changes made to the continuing education handbooks; she indicated the Bureau of Education and Testing had reviewed the handbooks and requested that the course titles be changed. A suggestion was made to change the courses from core, intermediate and advanced to Level I, II, and III because it would be less confusing to licensees, since they now had to take the Florida Building Core and Advanced courses. The board agreed to the change.
- Ms. Chastain informed the board a mailing insert would be going out with the February renewals that would include a "Did You Know" section of information important for licensees.
- The board discussed the letter from Mr. Dunn, National Council of Architectural Registration Boards (NCARB) Region III, that was sent to Raul Rodriguez, Chair, Florida Building Commission. NCARB Region III is concerned that the two-hour advanced building code course requirement is an impediment to reciprocity. Ms. Chastain informed the board she contacted Karen Owen, Executive Assistant, Region III and informed her there was inaccurate information in the letter; i.e., online courses are available, and Florida does continue to accept other jurisdictions' continuing education. The board requested that a response letter be sent to Mr. Dunn clarifying the availability of advanced online courses and continuing education reciprocity.
- Ms. Clark presented the following rules report:
  - Rule 61G1-12.005, F.A.C., Citations, was submitted for development to implement a staggered fee penalty for the number of years a business practiced without a certificate of authorization. The current penalty is \$100 per month up to \$500.
  - Rule 61G1-16.002, F.A.C., Description of Seal, was submitted for development to clarify the metal embossed seal requirement. This metal embossed seal language was inadvertently removed when statutory changes implemented the electronic signing and sealing option. However, the statute provides that each licensee must obtain a seal in a form prescribed by board rule.
  - Rule 61G1-17.001(13), F.A.C., Professional Fees and Penalties for Architects, was submitted for development to implement a procedure and fee for reinstatement of void licenses. This rule was adopted October 23, 2006.
  - Rule 61G1-17.002(16), F.A.C, Professional Fees and Penalties for Interior Designers, was submitted for development to implement a procedure and fee for reinstatement of void licenses. A letter was received from the Joint Administrative Procedures Committee

regarding the language and a response letter to their concerns was submitted October 4, 2006.

- Rule 61G1-21.003, F.A.C. Continuing Education – Approval of Subjects and Providers for Interior Designers, was submitted for development to finalize changes and updates to the continuing education handbook. Updates and changes included the Florida Building Code core and advance course requirements, licensees granted credit for attending board meetings, and the instructions and forms were combined.
- Rule 61G1-24.002, F.A.C. Continuing Education – Approval of Subjects and Providers for Architects, was submitted for development to finalize changes and updates to the continuing education handbook. Updates and changes included the Florida Building Code core and advance course requirements, licensees granted credit for attending board meetings, and the instructions and forms were combined.
- Ms. Chastain reviewed the fourth quarter financial report.
- Ms. Long gave the AIA report. The board asked Ms. Long if AIA would support legislation this year to once again attempt to provide licensee contract administration authority. Ms. Long indicated the practice act had been opened the last four years and AIA leadership did not feel this was the appropriate time to open the act. She suggested the opposition was still too great to accomplish legislation regarding contract administration.
- Ms. Mary Jane Grigsby was elected Chair and Mr. Neil Hall was elected Vice-Chair.

### **III. Legislation/Rule Promulgation**

- Ms. Clark will draft rule language for Rule 61G1-17.001(1), F.A.C., Professional Fees and Penalties for Architects and Rule 61G1-17.002(9), F.A.C., Professional Fees and Penalties for Interior Designers, to update the examination fees and requirements for both professions.
- Ms. Clark will research and draft rule language similar to the architects Rule 61G1-12.001(3), F.A.C., Grounds for Disciplinary Proceedings for the interior design profession.

### **IV. Action Required**

- Ms. Clark and Mr. Minacci to prepare appropriate orders.
- Ms. Chastain to write letter to Region III
- Future meeting dates:
  - December 14, 2006, 2:00 p.m. telephone conference call
  - February 5-7, 2007, St. Augustine
  - NCIDQ annual meeting will be held November 9-12, 2006, Louisville, KY
  - IDCEC will meet in conjunction with NCIDQ November 8-9, 2006
  - May 14-16, 2007, St. Petersburg area

Juanita Chastain  
Executive Director