

# **EXECUTIVE SUMMARY**

## **BOARD OF ARCHITECTURE AND INTERIOR DESIGN**

### **I. General Information**

Meeting Dates: Committee Meetings and Legislative Workshop were held August 3, 2004 and General Business Meeting was held August 3-5, 2004.

Meeting Location: Marriott Sawgrass Ponte Vedra Resort, 1000 PGA Tour Boulevard, Ponte Vedra Beach, 800.457.4653

Members Present: Ellis Bullock, Chair, Rick Gonzalez, Vice-Chair, Sharon Del Bianco, Kenneth Horstmyer, Garrick Gustafson, Stephen Schreiber, Joyce Shore, Roymi Membiela, Mary Jane Grigsby and Miguel Rodriguez

Members Absent: Neil Hall

Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Trent Manausa, Emory Johnson, Michael Wirtz, Susette Crosby, Vicki Long and other interested parties.

### **II. Major Issues/Actions**

- The board reviewed and approved minutes of the April 27-28, 2004 committee and general business meetings.
- The board held a legislative workshop and agreed upon numerous changes to the statute. Another draft will be reviewed at the October board meeting.
- The board heard 25 disciplinary cases.
- The board heard two petitions for hearing.
- The board reviewed and approved five applications for architecture certificate of authorization.
- The board reviewed and approved one application for architecture endorsement.
- The board reviewed three applications for interior design endorsement, two were approved and one was denied.
- The board reviewed and approved one application for interior design certificate of authorization.
- The board accepted two requests for continuance and asked that a letter be written granting the continuance only until the board meeting in October.
- The board reviewed and approved the application for licensure ratification list and the continuing education ratification list.
- The board reviewed three continuing education applications for denial.
- The board reviewed and approved one application for reconsideration for continuing education.
- The board discussed the third quarter financial report. They were informed based on budget projections there would not be a deficit.
- The board approved the payment of 2003-04 unpaid invoices on the Smith, Thompson, Shaw and Manausa contract out of the 2004-05 appropriation.
- The board approved the renewal of the Smith, Thompson, Shaw and Manausa contract.
- The board voted to notice a rule change to the citation rule to allow for the issuance of a citation due to failure to obtain the four-hour building code course.
- The board asked that a letter be sent to the Board of Building Code Administrators and Inspectors asking that they inform their licensees that licensed architects and interior designers should be allowed to sign and seal documents as noted in the statutes and that the building departments cannot ask licensees to sign and seal documents contrary to the statute.

- The board held the educators' task force meeting and discussed the National Architectural Accreditation Board (NAAB) criteria, the new doctorate of architecture degree and the Foundation for Interior Design Education Research (FIDER) changes.
- Ms. Clark presented the rules report. She indicated that Rule 61G1-11.017 regarding time for compliance with final order language was noticed and when she noticed rule 61G1-11.017 regarding exemption of military spouses from continuing education requirements, the Joint Administrative Procedures Committee (JAPC) noted the existing rule. The board agreed to withdraw the rule regarding final orders and go forward with the rule regarding military spouses.
- Mr. Gonzalez asked that the department develop a public service announcement specific to architecture and interior design.
- Vicki Long, American Institute of Architects (AIA) Florida, informed the board the association would not support or oppose the \$25 fee increase. She also informed the board the association is supportive of the board's privatization efforts.

### **III. Legislation/Rule Promulgation**

- Rule 61G1-11.017 withdrawn regarding final orders and go forward with rule regarding military spouse exemption from continuing education.
- Rule 61G1-16 seals and plans was noticed for development.
- Rule 61G1-17.001 fees for architects was noticed.
- Rule 61G1-17.002 fees for interior designers was noticed.
- Rule 61G1-18.003 procedures for adopting prototype building documents was withdrawn.
- Rule 61G1-21.001(4) continuing education for interior designers was noticed for development.
- Rule 61G1-23.025 exempt buildings was effective May 13, 2004.
- Rule 61G1-23.030 architecture marketing offices was effective May 13, 2004.
- Rule 61G1-23.040 control over interior design practice was withdrawn.
- Rule 61G1-23.060 interior design marketing offices was effective May 13, 2004.
- Rule 61G1-24.001(4) continuing education for architects was noticed for development.
- Rule 61G1-26.001 individual responsibilities was withdrawn.
- Rule 61G1-26.002 business responsibilities was withdrawn.

### **IV. Action Required**

- Assistant Attorney General to notice rule regarding citations for failure to obtain the four-hour building code course and to prepare appropriate orders.
- Prosecuting Attorney to prepare appropriate disciplinary orders.
- Ms. Chastain and Ms. Clark to write the letter to the Board of Building Code Administrators and Inspectors.
- A probable cause panel meeting was scheduled for August 31, 2004 in Tallahassee.
- A telephone conference call was scheduled for September 21, 2004 at 10:00 a.m.
- A board meeting was scheduled for October 4-5, 2004 in Key West.

Juanita Chastain  
Executive Director