

# Structural Integrity Reserve Study (SIRS) Reporting

As required by ss. 718.112(2)(g)9 & 10, F.S., and 719.106(1)(k)9 & 10, F.S., your association's Structural Integrity Reserve Study (SIRS) information can be submitted to the Division by completing the SIRS reporting form below.

You may submit this form via mail by completing the form below, printing it, and mailing it to:

Division of Florida Condominiums, Timeshares and Mobile Homes  
Attention: Structural Integrity Reserve Study Reporting  
2601 Blair Stone Road  
Tallahassee, Florida 32399-1030

***Please note: If you have multiple projects or buildings, complete a separate form for each one. All individual forms can be submitted together and must be postmarked by 12/31/24.***

Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Project License #: \_\_\_\_\_

Name of Condominium or Cooperative Association: \_\_\_\_\_

Condominium or Cooperative Association License #: \_\_\_\_\_  
(Managing Entity)

Project Type:                      Condominium                      Cooperative

Address of Project: \_\_\_\_\_

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Address Line 2

\_\_\_\_\_  
City State ZIP Code

\_\_\_\_\_  
County

What year was your building constructed? \_\_\_\_\_  
(Based on certificate of occupancy)

Total number of units per building: \_\_\_\_\_

Total number of floors per building: \_\_\_\_\_

ATTENTION: If this project includes buildings with multiple addresses, please complete and provide the "[Additional Building Address Form](#)" for each additional address.

Who completed your SIRS?

Architect

Engineer

Reserve Specialist

Qualified Person

Name of Individual that conducted the SIRS: \_\_\_\_\_

Name of Company that conducted the SIRS: \_\_\_\_\_

Total cost of the SIRS (not including assessment): \_\_\_\_\_

Was there an assessment as a result of your association's SIRS?

Yes

No

If yes, please provide the following information:

Total cost of the assessment: \_\_\_\_\_

Breakdown of cost per unit: \_\_\_\_\_

The Structural Integrity Reserve Study (SIRS) was completed on: \_\_\_\_\_

The Structural Integrity Reserve Study (SIRS) was distributed to the unit owners by:

Sent by Mail  
Send by Personal Delivery

Electronic Transmission (E-mail)  
Facsimile Transmission

As per ss. 718.112(2)(g)9 &10, and 719.106(1)(k)9 & 10 F.S. The Structural Integrity Reserve Study must be available for inspection and copying by written request.

I hereby certify that the information provided in this form is true, accurate, and complete to the best of my knowledge.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature