

Start here >>> <http://www.myfloridalicense.com/DBPR/hotels-restaurants/>

### Select 'Renew & Manage My License' tab

#### Getting Started With Hotels & Restaurants

Apply For A Food Service License

Apply For A Lodging License

Renew & Manage My License

#### Step-by-Step Tutorials

- [Create your Online Account and Link Licenses to the Account](#)
- [Request a Copy of your Active License and Change Addresses /DBA](#)

LOGIN & MANAGE MY LICENSE

Renew and  
Manage Tab

#### Quick Links

- [FAQs](#)
- [Help with Downloading](#)
- [Online Inspection Search](#)
- [File a Complaint Online](#)
- [Licensing Guides](#)
- [Food Service Manager Certification](#)
- [Food Service Employee Training](#)
- [FDACS Food Recovery Resource Guide](#)

#### Need Help?

All requests for public records, complaints, forms, and applications for licenses can be obtained by contacting the Customer Contact Center.

**Rick Akin, Director**

**Division of Hotels and Restaurants**  
2601 Blair Stone Road  
Tallahassee, FL 32399-1011

**Telephone:** 850.487.1395  
**Email:** [thr.info@myfloridalicense.com](mailto:thr.info@myfloridalicense.com)

CONTACT US

### Hotels & Restaurants home page

Select 'LOGIN & MANAGE MY LICENSE' button

#### Getting Started With Hotels & Restaurants

Apply For A Food Service License

Apply For A Lodging License

Renew & Manage My License

#### Step-by-Step Tutorials

- [Create your Online Account and Link Licenses to the Account](#)
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LOGIN & MANAGE MY LICENSE

Select: Login & Manage My License

#### Quick Links

- [FAQs](#)
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The 'Licensing Guides' link provides helpful information on license types

### DBPR Online Services main menu

Choose 'Create My Account' link

**Florida dbpr** Department of Business & Professional Regulation

**DBPR ONLINE SERVICES**

[Contact Us](#)

#### DBPR Online Services Main Menu

Welcome to the Department of Business and Professional Regulation's Online Application Services.

For returning users, please login below.

If you are a new user select **"Create My Account"** link below under **"Create a New Online Profile"** to complete your initial registration.

**Cookies must be enabled when using this site. Please read the [setup document](#) for assistance.**

Public Services	Log in to Online Profile
<a href="#">Apply for a New License</a>	*E-Mail/User ID: <input type="text"/>
<a href="#">Public License Search</a>	*Password: <input type="password"/>
<a href="#">File a Complaint</a>	<a href="#">Log On</a>
	<a href="#">Forgot your password?</a>
	Forgot User ID? Click <a href="#">here</a> .

**Create a New Online Profile**

[Create My Account](#)

[Need Help Creating An Account?](#)

**Create my account**

### User Registration

#### Enter Account Owner information

##### User Registration

After entering all of the information requested below, you will receive an e-mail from [myfloridalicense@myfloridalicense.com](mailto:myfloridalicense@myfloridalicense.com) with a temporary password. You will need this temporary password to complete your registration. If you do not receive an e-mail in a short period of time please check your Spam folder.

Enter your details and press "Next".

Press "Previous" to return to the previous screen.

Press "Cancel" to cancel this registration and return to the main menu.

##### Account Owner Contact Information

\*First Name:

Second Name:

\*Last Name:

Optional: Use email as username check box

##### Account Login

\*Email:  (e.g. name@domain.com)

\*Confirm Email:

\*User ID:

Use email address as user id:

Or enter your own user id:

##### Password Recovery (In case you forget your password, you will be required to answer this question to obtain a new temporary password.)

\*Secret Question:


Select a predefined question:

Or write your own question:

\*Secret Answer:

##### Security Measures (This helps to prevent automated registrations.)

\* Type the characters from the picture below (without spaces):



Type the above words into the box below:

A temporary password will be sent via email. If you do not receive an email in a short amount of time check your Spam or Junk Email Folder. Return to the page by clicking the link in the email and use the temporary password to log in. You will be asked to enter a new password before continuing. Remember that the account will be tied to one email, make sure to use an email that the business will always have access to. If you have account access or creation issues please contact 850-487-1395.

### Main Menu

#### Account Management actions



[Update Profile](#) | [Logoff](#) | [Contact Us](#)

Logged in as **Being, Human**

#### Main Menu

Press the hyperlink for the function you wish to perform or the license you wish to review/maintain.

##### Functions

- [Apply for a New License](#)
- [View User Profile](#)
- [File a Complaint](#)
- [Make an Online Payment](#)
- [Link an Existing License to My Account](#)
- [Application Status Inquiry](#)

##### Licenses Linked to My Online Services Account

Select a license below to renew/maintain:

Linked licenses will display here.

Main Menu Actions: More actions are available once a license is linked

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records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions regarding this policy, please contact the Department. Effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However, email addresses provided to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our [Chapter 455](#) page to determine if you are affected by this change.

### Main Menu

Select 'Link an Existing License to My Account'

**Florida dbpr** Department of Business & Professional Regulation

**DBPR ONLINE SERVICES**

[Update Profile](#) | [Logoff](#) | [Contact Us](#)

Logged in as **Being, Human**

### Main Menu

Press the hyperlink for the function you wish to perform or the license you wish to review/maintain.



Functions	Licenses Linked to My Online Services Account
<a href="#">Apply for a New License</a>	<b>Select a license below to renew/maintain:</b>
<a href="#">View User Profile</a>	
<a href="#">File a Complaint</a>	
<a href="#">Make an Online Payment</a>	
<a href="#">Link an Existing License to My Account</a>	
<a href="#">Application Status Inquiry</a>	

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records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions regarding this policy, please contact the Department of Business and Professional Regulation. If you are a licensee licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However, emails provided to supply a personal address, please provide the Department with an email address which can be made available to the public. Please see our [Chapter 455](#) page to determine if you are affected by this change.

### Link a License – Quick Start Menu

Tap 'Yes' to proceed



[Main Menu](#) | [Update Profile](#) | [Logoff](#) | [Contact Us](#)

Logged in as K, G


**Step 1: Have You Done Business with Us?**    Step 2: Provide Identifying Information    Step 3: Confirm Information

### Welcome to OnlineQuickStart


By answering a few simple questions we'll help you to get started

*Step 1*

Are you currently licensed and have your license number? **OR** Have you taken a licensing exam and have your Exam Candidate #?



Yes [How do I know?](#) 

No

 [Next](#) [Cancel](#)

### Link a License – Quick Start menu

Select the category of your business



[Main Menu](#) | [Update Profile](#) | [Logoff](#) | [Contact Us](#)

Logged in as K, G

**Step 1: Have You Done Business with Us?**    Step 2: Provide Identifying Information    Step 3: Confirm Information

### Welcome to OnlineQuickStart


What type of license do you hold OR taken the licensing exam for?

*Step 1*

Select your profession or business and license type from the drop down menus below and press "Next" to continue.

\* Profession/Business:  **Choose Hotels and Restaurants or Elevators**



\* License Type:  [How do I know?](#) **Choose License Type**

 [Next](#) [Cancel](#)



### Link a License – Select Business

Select the category of your business



Logged in as K, G

Step 1: Have You Done Business with Us?    **Step 2: Provide Identifying Information**    Step 3: Confirm Information


**Help us to find your records**


*Step 2*  
Please provide your credentials  
\* Required Information

License Number: \*

Last 4 digits of SSN/Tax#: \*

**Security Measures** (This helps to prevent automated registrations.)

Click the Checkbox next to "I'm not a robot" \*  I'm not a robot 





**Next** **Cancel**

Linking a license to the account links it to the email address and password combination. Only the person who has access to both will be able to maintain online activities for this license.

## Link a License – Select Business

Confirm your choices and your license will be linked



[Main Menu](#) | [Update Profile](#) | [Logoff](#) | [Contact Us](#)

Logged in as **K, G**

Step 1: Have You Done Business with Us?    Step 2: Provide Identifying Information    **Step 3: Confirm Information**


**Good News! We have located your information**

*Step 3*  
Please confirm your credentials

Indiv / Org Number:	<b>111111111</b>
Name:	<b>MY LICENSE</b>
<b>License Type</b>	<b>License Number</b>
<b>Vacation Rental - Condo</b>	<b>9899999</b>

\* Select One:

- I confirm this is my information ( The information you are about to link will be associated with the email address of your DBPR online account. )
- No this is not my information

 [Next](#) [Cancel](#)

### Main Menu

More information is on our [Manage Your Account](#) presentation

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Logged in as H,B

### Main Menu

Press the hyperlink for the function you wish to perform or the license you wish to review/maintain.

Functions	Licenses Linked to My Online Services Account
<a href="#">Apply for a New License</a>	Select a license below to renew/maintain:
<a href="#">View User Profile</a>	<a href="#">Seating #SEA0000000 (Expiration Date: 2018-12-01)</a>
<a href="#">File a Complaint</a>	
<a href="#">Make an Online Payment</a>	
<a href="#">Link an Existing License to My Account</a>	
<a href="#">Application Status Inquiry</a>	

Each of the linked licenses will display here. Selecting the license will display the options for that specific license.

# Web Quick Links

<http://www.myfloridalicense.com/DBPR/>

[Hotels & Restaurants - Licensing Guides](#)

[Hotels & Restaurants - Home page](#)

[Hotels & Restaurants - FAQ](#)

[Hotels & Restaurants - Forms & Publications](#)

[Hotels & Restaurants - Food Service Manager Certification](#)

[Hotels & Restaurants - Food Service Employee Training](#)

[Elevators - Home page](#)

[Elevators - FAQ](#)

<http://www.myfloridalicense.com/contactus/>