

Industry Bulletin - Acceptance Test Tags and Acceptance Records

The State of Florida, Bureau of Elevator Safety’s interpretation is that a metal Test Tag does not fulfill the "permanent" requirement for an Acceptance Test Record as a written permanent on-site MCP Record. The Bureau therefore requires the metal Acceptance Test Tag (8.10.1.1.4) to be present on the controller as well as a written Acceptance Test Record (see non-mandatory Appendix X) be provided in the MCP as a permanent, on-site, maintenance record.

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8.10.1.1.4 Acceptance Test Tags. A metal tag with the applicable Code Requirement(s) and date(s) performed, and the name of the person or firm performing the test and the inspector witnessing the test, including their inspector’s ID number and certifying organization, shall be installed to be readily visible and shall be permanently attached to the controller of each unit.

8.10.1.1.5 Acceptance Test Records. A permanent test record showing the test dates, the requirement number for each test, the name of the person or firm performing the test, the inspector’s name that witnessed the tests, their inspector’s ID number and certifying organization, shall be made a permanent part of the maintenance records (8.6.1.4.1). The test record shall document all applicable acceptance test(s) shown in Non-mandatory Appendix X (Tables X-1 through X-4).

The Elevator Safety and Technical Advisory Council and the 5 State Contracted Jurisdictions concur with the State of Florida Bureau of Elevator Safety’s interpretation.