

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
FLORIDA BOARD OF ACCOUNTANCY  
COMMITTEE ON CONTINUING PROFESSIONAL EDUCATION**

**June 9, 2017**

**CONFERENCE CALL**

**MINUTES**

The meeting was called to order at 9:06 a.m. by Maria Caldwell, Chair. The roll was called by Karan Lee reflecting the following:

**Committee members present:**

Maria Caldwell  
Madeline Domino  
Dr. M. G. Fennema  
Jeffrey Haller  
Dr. Gary Laursen  
Bill Michaelson  
Mindy Rankin

**Committee members absent:**

Johnny Session

**Staff members present:**

Veloria Kelly, Director  
Karan Lee  
Trecia Jenkins  
Barbara Whitney

**Others present:**

Mary Ellen Clark, Senior Assistant Attorney General and Board Counsel  
Brenda Hubbard, Florida Institute of Certified Public Accountants

**RATIFY MINUTES, March 13, 2017 MEETING**

Motion was made by Dr. Larson and seconded by Mrs. Domino to approve the minutes from the March 13, 2017 meeting. Upon vote, motion passed unanimously.

## **ETHICS**

### **Review Renewal Ethics Provider and Course Applications for:**

- A. Accountants Education Group – Florida Ethics – 4 CPE hours - Self-Study
- B. Beacon Hill Financial Educators – Ethics for Accountants: Florida – 4 CPE hours – Self-Study
- C. Becker Professional Education – Ethics & professional Conduct for CPAs – 4 CPE hours – Live Study
- D. Becker Professional Education – Ethics & Professional Conduct for CPAs – 4 CPE hours – Self-Study
- E. CFO Resources dba CPASELFSTUDY.COM – Ethical Conduct for Florida CPAs – 4 CPE hours – Self-Study
- F. Checkpoint Learning (Thomson Reuters) – Personal and Professional Ethics for Florida CPA – 4 CPE hours – Self-Study
- G. Continuing Academics CPE Tutor – Florida Ethics – 4 CPE hours – Self-study
- H. CPE Depot – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- I. The CPE Store, Inc. – Florida Ethics: An Overview for Accountants – 4 CPE hours – Self-Study
- J. CPETHINK.COM – Florida: Ethical Conduct for Florida CPA – Self-Study
- K. CPETHINK.COM – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- L. Florida Institute of Certified Public Accountants – Ethics: Protecting the Integrity of Florida CPAs – 4 CPE hours – Self-Study
- M. Florida Institute of Certified Public Accountants – Ethics: Protecting the Integrity of Florida CPAs in Industry – 4 CPE hours – Live Study
- N. Florida Institute of Certified Public Accountants – Protecting the Integrity of Florida CPAs – 4 CPE hours – Live Study
- O. Florida Institute of Certified Public Accountants – Ethics for Governmental CPAs in Florida – 4 CPE hours – Live Study
- P. Furthered, Inc. – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- Q. Global CPE Network LLC – Florida Ethics: An Overview for Accountants – 4 CPE hours – Self-Study
- R. JN Productions CPE Course – Florida Ethics: An Overview for Accountants – 4 CPE Hours – Self-Study
- S. Professional Education Services, LP – Ethics and Professional Conduct for Florida CPAs – 4 CPE hours – Self-Study
- T. Professional Scholastics – Ethical Conduct for Florida CPAs – 4 CPE hours – Self-Study
- U. Sequoia CPE – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- V. Smart Pros Ltd. – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- W. Surgent McCoy CPE, LLC – Florida Ethics for CPAs – 4 CPE hours – Self-Study
- X. Thomson Reuters Tax and Accounting dba Gear Up – Ethics for Florida CPAs – 4 CPE hours – Live Study

- Y. University of Central Florida – Ethics for CPAs Accounting/Auditing Emphasis – 4 CPE hours – Lives Study
- Z. University of North Florida – Florida Ethical Issues – 4 CPE hours – Live Study
- AA. University of South Florida – ABC’s of Florida Ethics – 4 CPE hours – Live Study
- BB. Web CPE, Inc. – Ethics for Florida CPAs – 4 CPE hours – Self-Study
- CC. Western CPE – Real-World Ethics for Florida CPAs – 4 CPE hours – Self-Study

Motion was made by Dr. Laursen and seconded by Mr. Michaelson to approve the ethics renewal providers and course applications as listed above. Upon vote, the motion passed unanimously.

**REPORTS**

- A. Review of Department Approved Sponsors (Informational).

**ADMINISTRATIVE**

- A. 473.312, F.S. and Chapter 61H1-33, F.A.C. (informational).
- B. Executive Director and/or Licensing Supervisor Remarks.

Veloria Kelly, Executive Director informed the Committee that the Bureau of Education and Testing has been in contact with her about starting the CPE Audit for those licensees who renewed for the period ending December 31, 2016. She informed them that going forward staff will include in their agenda the finding of the audit. Ms. Kelly informed the Committee that we are hoping to continue to work on improving the compliance rate. She stated staff is working on the webpage design and she also saw the notes where the CPE Committee had recommended that we begin sending out email blast so we are working on being able to do that in a more efficient manner.

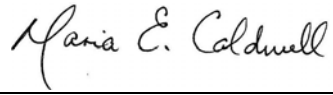
Ms. Caldwell, Chair asked Ms. Kelly if she recall the compliance rate from the last audit. Ms. Kelly informed her that she did not recall the numbers but she do know that we were not near our desired 95 percent compliance rate. She stated that she would get that information and email it to the Committee member, if Ms. Clark, Board Counsel did not think it was inappropriate.

Ms. Caldwell, Chair requested that when we start providing the data for the new audit to also provide historical data. She stated that she would like to compare to see if we are making progress.

**FUTURE MEETING DATE**

August 23, 2017 at 9:30 a.m.

Meeting adjourned at 9:20 a.m.

A handwritten signature in cursive script that reads "Maria E. Caldwell".

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Maria Caldwell, Chair