

**Melanie S. Griffin**, Secretary

**Ron DeSantis**, Governor

August 1, 2022  
Board of Accountancy  
Budget Task Force

Conference Call  
Call-in Number: 888-585-9008  
Passcode: 683213166#

Notice

Monday, August 1, 2022

Meeting was called to order at 10:31 a.m. by Chair, Brent Sparkman. The roll was called by Roger Scarborough, Executive Director.

Budget Task Force Committee Members

Brent Sparkman, Chair	Present
Shireen Sackreiter	Present
Jason Lafser	Present
Michelle Maingot	Present

Others Present:

Roger Scarborough, Executive Director; CPA Division, DBPR  
Rachelle Munson, Office of the Attorney General  
Angela Francis, Sr. Management Supervisor; CPA Division, DBPR  
Amber Bowman, Investigation Specialist II, CPA Division, DBPR  
Jennifer Ciardo, Finance and Accounting; DBPR  
Eric Theile, Finance and Accounting; DBPR

Mr. Sparkman started the meeting by discussing the submission of a formal report to the Board regarding the financial statements. A discussion was held on the timing of the release of the 4th Quarter Financial Statements and it was decided that a report could be presented to the Board at the October meeting.

The meeting was turned over to Eric Theile by Chair Sparkman.

**1. Discussed 3rd Quarter Financial Reports and Financial Projections for FY 2021-2022**

Mr. Theile explained the details of the financial report and the details of each category for each account.

Mr. Theile explained that some expenses have been trending down due to the utilization of the Online Services Portal. He also noted that with the transition to relying more heavily on online services, bank charges would typically go up and indicated that the financials appeared normal.

**a. Operating Account (Revenues, Expenses & Transfers)**

Mr. Sparkman noted that there were a lot of transfers from the Operating Account to the General

Revenue fund.

Mr. Theile explained that the reason for the transfers was because of the \$500,000 threshold and explained that the transfers would go down due to the Board having more expenses in the 4th Quarter.

**b. Unlicensed Activity Account (Revenues, Expenses & Transfers)**

Mr. Theile noted that there were not any direct charges to the Unlicensed Activity Account in the first three quarters.

Mr. Scarborough noted that in an effort to utilize these funds the Division explored hiring a law clerk to assist with handling Unlicensed Activity cases.

Mr. Lafser requested clarification on the transfer to the operating account and Mr. Theile noted that the title is an error and it is actually a transfer to general revenue. Mr. Theile noted that the title would be corrected.

**c. Education Minority Assistance Program Operating Account (Revenues, Expenses, & Transfers)**

Mr. Theile noted that the account was beginning to gain back some Revenue which would allow the Board to continue to disburse the maximum amount of Scholarships in the future.

Director Scarborough noted that the Board can distribute up to \$200,000 each year and noted that there was a decrease in the amount of funds distributed due to COVID-19 affecting the amount of students on campuses. He also that the Division is working with the FICPA in order to promote the scholarship program and highlighted the fact that the Board increased the amount of the scholarship per student.

**2. Discussed Five Year Projections**

Mr. Theile noted that the Board would not see updated projections until after the 4th Quarter Financial Statements had been signed off on.

Ms. Maingot asked when the Board would be eligible to do another fee holiday and Director Scarborough explained.

A discussion was held on the merits of having a fee holiday.

**3. Other Business**

No other business at this time.

**4. Adjourned**

Meeting was adjourned by Chair, Brent Sparkman at 10:58 a.m.

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Committee Chair/Date