

**Melanie S. Griffin**, Secretary

**Ron DeSantis**, Governor

## **RETAIL TOBACCO PRODUCTS DEALER PERMIT** **Renewal Information for Permits Expiring January 15, 2026**

Pursuant to section 569.003, Florida Statutes, the holder of a retail tobacco products dealer (RTPD) permit may renew the permit each year, on or before January 15, upon payment of the annual permit fee. A dealer that does not timely renew its permit must pay a delinquent renewal fee of \$5 for each month or portion of a month occurring after expiration, and before renewal, of the dealer's permit.

### **RTPD RENEWAL OPTIONS**

<b>Online</b>	Online renewal is available through DBPR Online Services. To create an account or access an existing account, visit <a href="http://www2.MyFloridaLicense.com">www2.MyFloridaLicense.com</a> . Click on "Apply or Manage My License", "Alcoholic Beverages & Tobacco". Tab down to the center of the page, "Getting Started with Alcoholic Beverages & Tobacco".
<b>By Phone</b>	Call the Customer Contact Center at (850) 487-1395.

### **RTPD RENEWAL DEADLINE: January 15, 2026**

Each RTPD permit is valid annually through January 15, 2026. The Division will accept renewals online and by phone through Thursday, January 15, 2026. Renewals by mail must be postmarked on or before Thursday, January 15, 2026.

### **RENEWAL FEE AND METHODS OF PAYMENT**

The fee for renewal of a retail tobacco products dealer permit is \$50. Payment of the fee may be accomplished online through a DBPR Online Services account, by phone using direct checking/savings account withdrawal or a credit card (Visa, MasterCard, Discover, American Express), or by mail with a check or money order payable to Division of Alcoholic Beverages and Tobacco.

### **RTPD DELINQUENT RENEWAL PENALTY**

Any permit not renewed on or before Thursday, January 15, 2026, (or postmarked by this date) will be assessed a delinquent renewal penalty in addition to the renewal fee. The penalty for a delinquent renewal will be calculated based on the date of renewal at a fee of \$5 for each month or portion of a month occurring after expiration of the permit.

### **CHANGES TO THE RTPD PERMIT RECORD DURING RENEWAL**

Florida law does not authorize RTPD permits to be transferred to another owner or to another location. However, the mailing address of record for receipt of correspondence, notices, and other information regarding the permit may be changed by submitting an updated mailing address. For other changes to the permit record, use Form DBPR ABT 6028, available online at [www2.myfloridalicense.com](http://www2.myfloridalicense.com) by clicking on the "[Forms & Publications](#)" tab.

### **FOR ADDITIONAL INFORMATION**

Please contact the Division's Bureau of Licensing:	Phone: (850) 488-8284 Address: 2601 Blair Stone Road Tallahassee, Florida 32399-1021
--	--